

Length of Day Policy 3.0640.01

Current Policy	Proposed Change
<p data-bbox="126 327 607 396"><b>3.0640 EMPLOYEE RIGHTS AND PRIVILEGES: DAYS WORKED</b></p> <p data-bbox="126 432 748 464">3.0640.01 <i>LENGTH OF DAY Issue Date: 4/10/97</i></p> <p data-bbox="126 497 773 588">The Board shall establish the length of the working day for all employees. The length of the working day may vary for different categories of employees.</p> <p data-bbox="126 621 777 653">3.0640.02 <i>PRINCIPAL'S DUTY Issue Date: 4/10/97</i></p> <p data-bbox="126 686 768 777">The building principal shall determine, with Board approval, the length of the work day for the employees under his/her immediate supervision.</p> <p data-bbox="126 810 691 842">3.0640.03 <i>GUIDELINES Issue Date: 4/10/97</i></p> <p data-bbox="126 875 761 995">Certificated personnel shall be at school at least thirty (30) minutes before school begins and shall remain at school at least thirty (30) minutes after school is dismissed.</p> <p data-bbox="126 1029 677 1060">3.0640.04 <i>PART-TIME Issue Date: 4/10/97</i></p> <p data-bbox="126 1094 769 1213">Certificated personnel working on a part-time basis will have their hours determined by the Principal or immediate supervisor in consultation with the administrator in charge of personnel.</p> <p data-bbox="126 1247 431 1278">3.0640.05 <i>ITINERANT</i></p> <p data-bbox="126 1312 360 1344"><i>Issue Date: 4/10/97</i></p> <p data-bbox="126 1377 764 1467">Itinerant certificated personnel assigned to the various schools shall work a number of hours comparable to her/his certificated personnel.</p> <hr data-bbox="126 1711 678 1715"/>	

### 3.0311 SALARY GUIDELINES

#### 3.0311.03 MULTI-ASSIGNMENT POLICY

*Issue Date: 9/12/96 Updated: 11/14/19*

It is the intent/purpose of the Board that employees be hired to work no more than eight (8) hours per day, forty (40) hours per week. Administrators, supervisors and directors are expected to ~~adhere to~~ this policy in budgeting and planning for the various programs or departments in the District and hire personnel accordingly.

#### 3.0311.10 TEACHING HOURS *Issue Date: 11/14/19*

Teachers must make themselves available beyond regular hours for faculty meetings, parent- teacher conferences, and for special meetings called by the principal or the superintendent.

Certificated personnel shall be at school at least thirty (30) minutes before school begins and shall remain at school at least thirty (30) minutes after school is dismissed.

It is the intent/purpose of the Board that **classified** employees be hired to work no more than eight (8) hours per day, forty (40) hours per week. Administrators, supervisors and directors are expected to **consider** this policy in budgeting and planning for the various programs or departments in the District and hire personnel accordingly.

**We could rearrange all of 3.0310 and 3.0311 into 3 categories: 1. All employees, 2. professional (licensed), and 3. Classified so that it is more clear for each statement.**