

**PROPOSED EDITED POLICY: (PENDING APPROVAL OF MAUSTON
VIRTUAL SCHOOL)**

The educational services of the district shall be organized and coordinated as an integrated program of instruction for grades Pre-Kindergarten through 12.

Instruction shall be organized as follows:

Grades PreK-5

Grades 6-8

Grades 9-12

Grades 7-12

Grades K-12

Elementary Schools

Middle School

High School

iLEAD Charter School

Mauston Virtual School

Legal Reference: WI Stats. 115.01(2)

Cross Reference:

Approved: 11/16/1998

Reviewed: **3/18/2013 – EDIT ONLY**

Modified:

The school year calendar for the Mauston School District, shall be developed by the Superintendent or his/her designee, and approved by the Board of Education, through negotiations with representatives of the MEA.

The Mauston School District calendar shall consist of 190 days, which shall include 177 instructional days, three (3) parent-teacher contact days, and 10 additional teacher contract days including seven professional development days, and three paid holidays.

~~A maximum of 5 days may be counted to meet this requirement if they are used for parent/teacher conferences or if school is closed by the District Administrator because of inclement weather.~~

Where possible, the school calendar may include a built-in snow make up day during the school year (in the spring). Subsequent inclement weather make up days will be made up at the end of the school year, as directed by the Superintendent, unless otherwise specified by the board. The Superintendent, in collaboration with the administration, will determine how and when inclement weather make up days are fulfilled. ~~Each day school is closed for inclement weather shall be made up at the end of the school year, unless specifically set aside by the Board.~~

Legal Reference: WI Stats 115.01(10), 121.02(1)(f); PI 8.01(2)(f)

Cross Reference: *Mauston School District Employee Handbook*

Approved: 11/16/1998

Reviewed: 3/19/2012

Modified:

Delete

MAUSTON
SCHOOL
BOARD
POLICY

Section 300: Instruction
WEATHER/EMERGENCY SCHOOL
CLOSINGS FOR SCHOOL DISTRICT Page 1 of 1
4-YEAR OLD PRE-K AND EARLY
CHILDHOOD PROGRAMS (RULE)

Policy Code: 321.1R

*** DELETE POLICY TO REFLECT BOARD'S ACTION TO ADOPT FULL DAY
PRE-K**

The Board of Education believes that the age of these students and the distinctive parameters that govern these programs require a clear understanding of how weather or emergency school closings will impact the day-to-day operations of 4-year-old kindergarten and early childhood (EEN) programs.

1. When the start of school is delayed—the morning (am) sessions will be automatically cancelled.
2. When an early dismissal is being considered—cancellation of the afternoon (pm) sessions will be made in a timely manner. Conditions related to the events of that given day (time of day, change in the forecast, information from other sources) will dictate the final decision.
3. Should the number of school closings cause the morning (a.m.) sessions, the afternoon (p.m.) sessions, or both to be short of the minutes of instruction as required by the Department of Public Instruction and State of Wisconsin, the following actions will be taken:
 - a. Additional session(s) will be scheduled to meet instructional minutes requirements.
 - b. Any additional sessions will be scheduled at least one week in advance of the actual day of the make-up session.
 - c. Parents/guardians will be provided with a written notice from the building principal or his/her designee, at least four days before the make-up session.
 - d. Each make-up session will be for the full length of time as in a regularly scheduled school day for the respective program.

Legal Reference: WI Stats. 121.02(1)(f)

Cross Reference:

Approved: 2/19/2007

Reviewed:

Modified:

PROPOSED REVISED POLICY:

Wisconsin law directs the Board to establish rules scheduling the hours of a normal school day. Administrators are authorized to make minor adjustments to facilitate transportation schedules.

The schedule of hours of a normal school day shall be posted in each building and distributed to parents, media and other requestors.

The actual workday for each building shall be established by the Board, in consultation with the district administrator. The regular day for full-time teachers is 7:45 a.m. to 3:45 p.m. Teachers are required to attend mandatory administratively called staff meetings. Such meetings may begin 60 minutes before the regular work day begins or go 60 minutes later than the end of the regular workday. Administratively required attendance at other school events and/or meetings shall be in accordance with the *School District of Mauston Employee Handbook*.

A teacher's normal work day is 8:00 a.m. to 4:00 p.m. A building administrator may adjust an individual teacher's schedule by one half hour (i.e., 7:30 a.m. 3:30 p.m.) to accommodate a school-related commitment.

Annually, the board shall schedule at least 437 hours of direct student instruction in pre-kindergarten, at least 1,050 hours of direct student instruction in grades ~~4 to 6~~ **Kindergarten to six** and at least 1,137 hours of direct student instruction in grades 7 to 12. Scheduled hours under this subdivision include recess and time for students to transfer between classes but do not include the lunch period. A school board operating a 4-year-old kindergarten program may use up to 87.5 of the scheduled hours for outreach activities.

Legal Reference: WI Stats. 115.01(10), 120.12(15), PI. 8.01
Mauston School District Employee Handbook

Cross Reference:

Approved: 11/16/1998

Reviewed: 3/19/2012

Modified:

Where statute requires, the district's schools will observe state and federally mandated observances, following prescribed calendars. Where the state and/or federal statutes are silent, the district's Board of Education will determine if the school day is to be modified or cancelled as part of a special observance.

Legal Reference: WI Stats. 118.02

Cross Reference: 323.1 Special Observance Days; 323.2 Holidays and Patriotic Observances

Approved: 12/19/2000

Reviewed: 3/19/2012

Modified:

PROPOSED REVISED POLICY:

The administration, along with teaching staff, shall be responsible for providing appropriate activities for the observance of special days outlined in state law.

If any observance day falls on a weekend, the observance shall be on a school day immediately preceding or following such day.

The following days shall be appropriately observed in the Mauston School District:

Review and Editing Note: Recommend deleting dates (which fluctuate), and insert the names of the days currently mandated by state law, for public information, as follows:

- Mildred Fish Harnack Day
- POW-MIA Recognition Day
- U.S. Constitution Day
- Wisconsin Day
- Bullying Awareness Day
- Frances Willard Day
- Leif Ericson Day
- Christopher Columbus Day
- Veterans Day
- Martin Luther King Jr. Day
- Abraham Lincoln's Birthday
- Susan B. Anthony Birthday
- George Washington's Birthday
- Casimir Pulaski Day
- "The Great Hunger" in Ireland Day
- Prisoners of War Remembrance Day
- American's Creed Day
- Patriots' Day
- Environmental Awareness Day
- Arbor Day
- Robert La Follette Sr. Day

~~The last Friday in April shall be observed as Arbor Day, unless another day is designated by the governor.~~

~~If school is held on June 14th, it will be observed as Robert M. LaFollette, Sr. Day.~~

Legal Reference: WI Stats. 118.02

Cross Reference: WI Dept. of Public Instruction (website) *Wisconsin Public School Observance Days*

Approved: 7/19/2004

Reviewed:

Modified:

No school sponsored activities will take place without administrative approval on January 1, Memorial Day, July 4, Labor Day, Thanksgiving Day or on December 25.

Legal Reference:

Cross Reference: 323.1 – Special Observance Days; 323 – Ceremonies and Observances

Approved: 12/19/2000

Reviewed: 3/19/2012

Modified:
