

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
BEMIDJI AREA SCHOOLS
JULY 18, 2022**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, July 18, 2022, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Jeff Lind, Sarah Young, Gabriel Warren, Todd Haugen, and Superintendent Jeremy Olson

MEMBERS ABSENT: Carol L. Johnson, Ann Long Voelkner

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JEREMY OLSON

APPROVAL OF AGENDA

The motion was offered by Jeff Lind, seconded by Todd Haugen, and carried by all in attendance to approve the agenda.

CONSENT AGENDA

The motion was offered by Jeff Lind, seconded by Gabriel Warren, and carried by consent to approve the following items:

- A. Minutes from the June 20, 2022 and July 11, 2022 School Board Meetings
- B. Current Bills & Special Checks Totaling: \$4,526,435.94
- C. Non-Certified Staff Resignations
- D. Certified Staff Appointments
- E. Release from Contract Requests
- F. Lane Advancements
- G. Second Reading and Adoption of SBR 700-40-4: Code of Conduct
- H. Motion for Approval of Retirement Agreement

SPECIAL TOPICS

Bemidji 31 Education Foundation – Jeff Haack

Bemidji Education District 31 Foundation Fund with Northwest Minnesota Foundation started in 2019. Through the support of donations, the Bemidji 31 Education Foundation is able to enhance the educational experience of students in Bemidji Area Schools. Annual grant opportunities are available to educators in the district to support projects that would not otherwise be funded

STUDENT REPRESENTATIVE REPORT

LISTENING SESSION REVIEW

Jeff Lind and Todd Haugen reported on the following Listening Session topics:
Jill Wendland and Mishel Carlson-attendance issues

DONATIONS

The motion was offered by Gabriel Warren, seconded by Todd Haugen, and carried by all

in attendance to accept the following donations: \$5,000.00 from Enbridge Inc. to Bemidji High School Activities.

EQUITABLE STUDENT ACHIEVEMENT

RELATIONSHIPS/COLLABORATION

HIGH QUALITY DISTRICT

Resolution Relating to the Election of School Board Members and Calling the School District General Election

Todd Haugen introduced the following resolution and urged its adoption:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 31, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each. The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.
2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2022.
3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects. The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to

cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

AYES: Gabriel Warren, Jeff Lind, Todd Haugen, Sarah Young

NOES: None

ABSENT: Carol L. Johnson, Ann Long Voelkner

Resolution Calling Special Election to Fill School Board Vacancies

Gabriel Warren introduced the following resolution and urged its adoption:

RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD

VACANCIES

WHEREAS, vacancies exist in the office of school board member with a term expiring the first Monday in January, 2025; and

WHEREAS, the vacancies have occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancies occur;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 31, State of Minnesota, as follows:

1. The clerk shall accept affidavits of candidacy for these offices during the same filing period as applicable to the school district general election, i.e. between 84 and 98 days before the date of the special election.

2. It is necessary to hold a special election to elect two (2) individuals to fill the vacancies in the terms of School Board Member expiring the first Monday in January, 2025.

The clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

3. The special election shall be held on Tuesday, the 8th day of November, 2022. between

the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place or combined polling place shall reflect the offices, candidates and rotation sequence on the ballot used in that

polling place.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on Election Day.

The notice of election so posted and published shall state the office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The notices to be posted and published may be combined with the Notice of General Election or the Notice of Primary Election if the general or primary and the special election are held together.

5. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January, 2025" Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

6. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

7. The ballot shall be in substantially the following form:

AYES: Gabriel Warren, Jeff Lind, Todd Haugen, Sarah Young

NOES: None

ABSENT: Carol L. Johnson, Ann Long Voelkner

Tentative Agreement with the Bemidji Education Association (BEA) for the 2021-2022 and 2022-2023 School Years

The motion was offered by Todd Haugen, seconded by Gabriel Warren and carried with Sarah Young, Todd Haugen, and Gabriel Warren voting in favor and Jeff Lind obtaining to approve the tentative agreement with the Bemidji Education Association (BEA) for the 2021-2022 and 2022-2023 school years.

Staff Development Fund Transfer

The motion was offered by Jeff Lind, seconded by Todd Haugen, and carried by all in attendance to transfer half of the 2% staff development reserve funds to the general fund for 2021-2022 and for 2022-2023.

Food Service Meal Prices

The motion was offered by Jeff Lind, seconded by Todd Haugen, and, carried by all in attendance to approve meal price increases of \$.10 per lunch as presented.

Resolution Renewing Approving of LTFM Plan

Gabriel Warren introduced the following resolution and moved its adoption:

RESOLUTION TO APPROVE THE LTFM PLAN FOR THE BEMIDJI SCHOOL DISTRICT #31 FOR FY 2023-2024

Todd Haugen, ISD #31 Board Member seconded the resolution in support approving the district LTFM Plan for FY 2023-2024.

AYES: Todd Haugen, Jeff Lind, Gabriel Warren, Sarah Young
NAYS: None
ABSTAIN: None
ABSENT: Carol L. Johnson, Ann Long Volekner

WHEREUPON said resolution was declared duly passed and adopted.

District Goals

Superintendent Olson asked the Board what their thoughts were on what our district goals should be for the short term.

WORKFORCE DEVELOPMENT

UPCOMING EVENTS

August Meeting – Monday, August 15, 2022, 6:30 p.m.
Bemidji All School Reunion July 21-23, 2022

OTHER

Once Around the Table

School Board Members shared their observations of events in the district.
Board Member Gabriel Warren announced he will be moving and therefore, stepping down from the board.

PUBLIC PARTICIPATION

Alison Tisdell – Welcoming Our New Superintendent

ADJOURNMENT

The motion was offered by Jeff Lind, seconded by Gabriel Warren, and carried by all in attendance to adjourn. Time: 7:47 p.m.

Sarah Young, Clerk

Date Approved

Ann Long Voelkner, Chair

Date Approved