

Facilities Management & Capital Project Status Report

December 2020

Facilities Management – Maintenance and Operations - General

- COVID-19 cleaning / disinfection protocols continue to be followed to keep our school sites safe for all occupants.
- Criteria and functions needed for elementary school in person learning are being discussed to ensure all needed tasks can be accomplished to keep all occupants COVID safe.
- In the past month, the Facilities maintenance crews have completed 336 work orders and are currently working on 292 open work orders.
- Snow removal and sanding efforts to keep all safe on district property are ongoing.
- Efforts continue to keep Operations personnel illness/absences backfilled in a safe manner..

Capital Construction

- The Congdon Park LTFM Window Replacement project is being prepared to bid.
- PSS track remediation efforts are under discussion with district legal representation.
- The OEMS LTFM door replacement project is being designed/specified and prepared to bid.
- The EHS LTFM small roof replacement project is being prepared to bid.

Building Operations

- Operations crews have been working to ensure social distancing is occurring within our department at all sites, while maintaining needed efficiencies. Providing the important service of Covid cleaning areas affected by positive Covid-19 cases in school buildings has become more common, and our operations staff has stepped up again and again to ensure the safety of our buildings. By constantly cleaning and disinfecting touch points throughout all sites, our staff has been instrumental in providing clean and safe environments for all building users.

Health, Safety & Environmental Management

- Hazardous materials removed from Garfield warehouse
- Second Safety Committee meeting and second Labor Management Safety Committee meeting of 20-21 year held
- Section 2 of the Emergency Response Crisis Management manual was reviewed and updated. Beginning on Section 4
- A Workplace Accident and Injury Reduction (AWAIR) program drafted, waiting to verify need for approval
- Reviewing and updating or creating programs on confined space, fire prevention, and electrical safety.
- Workers' Compensation Activities

December 2020

- First report of incidents: 6
- OSHA recordable incidents: 2 (DOES NOT YET INCLUDE OSHA RECORDABLE COVID INCIDENTS)

2020 YTD Incidents (starting in January)

- First report of incidents: 75
- OSHA recordable incidents: 13
- Days away from work: 83
- Days of restricted work: 351