

Minidoka County School District

# Superintendent's Report

## October 16, 2017

### Correspondence

- We received notification from the State Department of Education that “**Minidoka School District Literacy Intervention Plan for 2017-18** has been accepted by the Office of the State Board of Education and the versions submitted on December 18, 2017 (plan narrative) and September 28, 2017 (budget) are in alignment with Idaho law.” They also asked, because of the quality and clarity of our plan, for permission to share our plan with other Districts, which we of course granted. Many thanks to Ashley Johnson and our elementary principals for their work in getting this plan approved! We will get this posted to our website for others to see.
- **Microsoft Imagine Academy Certifications** – Minico received notification that from July to December we had their students receive 52 Microsoft certifications for students learning to use their software products. Great job Minico Business Department!

### Information/Updates

- **Building Instructional Sweeps** – We started our Instructional Sweeps at Acequia Elementary on January 10. The Administration Team developed a document (attached) that is used when observing classrooms focusing on our Priority focus. The data collected is used to provide feedback to the building principal and staff on how effectively they are working towards the District Priority Focus.
- **Negotiations** – In our regular monthly meeting with MCEA they indicated an interest in setting up a Negotiations schedule. At their request I will be conducting a Budget Training on January 18 at Heyburn Elementary.
- **State of the District Report** – I have attached this year's State of the District Report and will review it briefly during the Board meeting to answer any questions trustees might have. After it has been presented to the Board I will share it as a Press Release to the media.
- **Calendar Committee Report** – I have included a report on the Calendar Committee and the options they came up with.
- **Transportation Contract** – I have added a Transportation Request for Proposal (RFP) to the business section and attached an RFP to gain your approval on publishing the RFP. I will be meeting with the Transportation staff this month for a Question and Answer Session about the RFP.
- **ARTEC – Industrial Regional Professional Technical Charter (RPTC) School** – The application information has been sent into the State. Michelle Deluna has indicated that the new school will need a separate Tax ID number so we will begin that application process this month. We will be working with the ARTEC Board on an additional contract for fiscal services for this new school.
- **Magic Valley Boys & Girls Club (MVBGC)** – We added this to the business section to gain your approval on submitting the application.

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- **Region IV Superintendent/Legislator Meeting** – We had a successful meeting with our legislators. I have the notes from that meeting if anyone is interested.
- **Safe Routes Grant - Villa Drive Walking Path** – No new information on this project.

### **Meetings/Activities**

- **Staff/Building Visits:**

I visited Acequia Elementary as they began their Instructional Sweeps. I have also visited with a number of administrators in reviewing their Administrative Individual Professional Learning Plans (AIPLP), and their goals for the year. I will be meeting with all administrators individually for a mid-year review this month and next.

I continue to meet weekly with our Business Manager, HR, Maintenance and Transportation Department heads and bi-weekly with Technology and Food Service.

- **Committee/Community Meetings:**

I was nominated by the Region IV Superintendents to represent representing K-12 schools as a **Region IV Development Association (RIVDA) Board Member**. RIVDA “is a private, not-for-profit corporation established to encourage development and diversification in the economy of **South-Central Idaho**. Region IV Development is involved in a variety of programs and projects designed to promote job creation and economic diversification activities throughout the Region.” <http://www.rivda.org/>

### **Upcoming Events**

January 23	<b>Board Training</b> – 6:00 pm Superintendent Evaluation & Spring PR Campaign
February 5	<b>Agenda Review</b> - 2:00 pm
February ?	<b>Policy Review Committee Meeting</b> - 3:45 pm
February 12	<b>Regular Board Meeting</b> - 4:30 pm Agenda Review, 6:00 pm Work Session Topic: Elementary & Secondary Data based Budget Concerns