



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
Agenda Item Summary

Meeting Date: August 16, 2023

Agenda Section: Consent

Agenda Item Title: Wolfe Law Firm P.C. - H-1B visa for certified Bilingual Teachers

From: Rita Uresti, Executive Director of Human Resources

Additional Presenters if Applicable:

Description: Wolfe Law Firm P.C. would act as the attorney to complete the H-1B visa for certified Bilingual Teachers being recommended for teaching positions in SSAISD.

Historical Data: During this nation-wide teacher crisis, sponsoring teachers H-1B visa would allow SSAISD to hire certified bilingual teachers in a hardship area.

Recommendation: Approve SSAISD to pay legal fees, government filing fees and administrative fees to sponsor H-1B for certified teachers to Wolfe Law Firm P.C.

Purchasing Director and Approval Date: Not Applicable

Funding Budget Code and Amount: See attachment

WOLFE LAW FIRM, P.C.

Immigration - Global Mobility - Nationality Law

H-1B Nonimmigrant Worker

Fee estimate/Districts costs:

Government filing fees including premium processing: \$3460

Legal fees: \$2350

Flat rate administrative fee: \$125

Employer Information/Documentation:

- Full Legal Name
- Employer's address, phone
- Year the District was established
- Current Number of employees
- Federal Tax ID #
- Affiliation Agreement(s) verifying District is affiliated with an institute of higher learning (to qualify for exemption from H1B cap)
- Documentation verifying the District's non-profit status
- Job Title for H-1B position
- Job duties and any other special requirements for H-1B position
- Salary for H-1B position + any stipends
- Name, Title and email of person who will sign H1B documents on behalf of the District