

SUPERINTENDENT  
RECRUITMENT AND APPOINTMENT

BJB  
(LEGAL)

VACANCY POSTING

The District's employment policy must provide for notice to each current District employee of a vacant position for which a certificate is required. Notice must be provided not later than the tenth school day before the date on which a District fills the position. Notice shall be posted on:

1. A bulletin board at:
  - a. A place convenient to the public in the District's central administrative office, and
  - b. The central administrative office of each campus during any time the office is open; or
2. The District's Internet Web site, if the District has a Web site.

The District shall provide each current District employee a reasonable opportunity to apply for the position.

*Education Code 11.1513(d)*

NAMES OF  
APPLICANTS

The name of an applicant for Superintendent is excepted from disclosure under Chapter 552, Government Code (Public Information Act). However, the Board must give public notice of the name or names of the finalists being considered for Superintendent at least 21 days before the date of the meeting at which a final action or vote is to be taken on the employment of the person. *Gov't Code 552.126*