

**MINUTES**  
**Capitan Board of Education**  
**Regular Board Meeting**  
**November 17, 2025**

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

**I. Introduction**

**A. Call to Order/ Roll Call** – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken.

1. **Ascertain a Quorum** – Mr. Rich ascertained that there was a quorum with the following members present:

<b>Dennis Rich</b>	<b>President</b>
<b>Jim Nesbitt</b>	<b>Vice President</b>
<b>Zeke Greer</b>	<b>Secretary</b>
<b>Wes Hacker</b>	<b>Member</b>
<b>Dr. Joseph Fraley</b>	<b>Member</b>

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal, Wesley Harkey – Maintenance Supervisor, Kim King – Teacher/Coach, DuWayne Shaver – Teacher/Coach,*

Guests attending the meeting in person included *Kirk Wilson, Summer Wilson, Cameron Wilson, Janis Shaver, Thad Phipps, Kaeley Weimerskirch, Carrisa Stone, Jack Wisdom, Justin Shouse, Michael and Anthony Keith, Robert Carter*

Guests and Staff are given the option to view all meetings virtually on the District Facebook Page and the District YouTube channel.

**I. Introduction – President Rich**

**B. Pledge of Allegiance** – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.

**C. Prayer** – Dr. Fraley offered a prayer over the meeting.

**D. Approval of Agenda** – Ability to float items within the agenda (Action)

Mr. Lee recommended the approval to float items within the agenda. A motion to approve the agenda with the ability to float items within, was offered by Mr. Greer, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**E. Approval of Minutes from the October 20, 2025, Regular Board Meeting**

Mr. Lee recommended the minutes from the October 20, 2025, Regular Board Meeting be approved, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**II. Presentations/Recognitions**

1. **Tiger Excellence Student Recognition – CHS Band – D. Shaver**
2. **Tiger Excellence Student Recognition – CHS Cross Country – K. King**

**III. Finance**

**A. Discussion and Possible Action on the Following items:**

1. **\*Cash Balance Report (Action)**
2. **\*MTD Expenditures in Check Voucher Report (Action)**
3. **\*Payroll Fund Totals (Action)**

4. \*Budget Adjustment Requests (Action)
5. \*Utility Comparison (Action)
6. \*Large Donations (Action)
7. \*Approval of Consent Agenda (Action)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No comments**

**V. Board Items**

**1. New Business**

**A. V.B.2 – Discussion and possible action of a Resolution Determining the Necessity for Lease-Purchase of Education Technology Equipment (Discussion/Action)**

Mr. Lee gave the floor to Kaeley W and Carria S to present the information regarding the Ed Tech Finance Plan Update. After the presentation and discussion, 2 forms had to be approved by roll call vote. Mr. Lee recommended approval of the resolution, as presented.

**V.B.2.1 Resolution for Lease-Purchase Exhibit A–** A motion to approve was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 Roll Call vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**V.B.2.2 Summary of Lease-Purchase Agreement Exhibit B –** A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 Roll Call vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**2. Old Business**

**A. Discussion and possible action regarding CMS Board Policy G-0850/GBEBB Staff Conduct with Students and supporting Regulation and Exhibit – Second Reading (Discussion/Action)**

Mr. Lee recommended the approval of CMS Board Policy G-0850/GBEBB, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**B. Discussion and possible action regarding revisions to CMS Board Policy J-1850/JHCA Closed/Open Campus – Second Reading (Discussion/Action)**

Mr. Lee recommended the approval of CMS Board Policy J-1850/JHCA, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**3. New Business**

**B. Discussion and possible action to dispose of Obsolete Equipment (Discussion/Action)**

Mr. Lee recommended the approval to dispose of obsolete equipment, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

**Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes**

**C. Discussion and action to approve the HB450 Award Letter from the PSCOC (Discussion/Action)**

Mr. Lee recommended approval of the HB450 Award Letter, as presented. A motion to approve was offered by Mr. Greer, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) – No comments.

VII. Superintendents Report – Mr. Lee

A. NM Vistas CES, CMS, CHS Designation Report – all 3 schools are spotlight schools. Mr. Greer voiced congratulations for all.

B. Current Opening (2025-26) – Math Instructional Coach (1), Educational Assistant – (2)

C. Current Enrollment Report – CES – 211, CMS – 104, CHS – 151, Total is 466.

D. ENMSF – Very proud of our FFA and 4H students who participated.

E. Upcoming Events

1. 11/20 – Thanksgiving Lunch
2. 11/24-27 – Thanksgiving Break, District Closed
3. 12/2 – Winter Band Concert
4. 12/4-6 – NMSBA Annual Conference
5. 12/10 – Christmas Around the World and Winter Traditions
6. 12/15 – Regular Board Meeting
7. 12/18 – CMS Winter Ball Dance
8. 12/18 – CES Fall Semester Awards
9. 12/18 – Early Release 2:05pm
10. 12/18-20 – Smokey Bear Tournament
11. 12/22-1/1 – Christmas Break – District Closed
12. 12/25 – Christmas Day
13. 1/1 – New Years Day
14. 1/5-6 Professional Development Days
15. 1/7 – All Students Return
16. 1/9 – Friday School for All Students
17. 1/19 – Regular Board Meeting

VIII. New Agenda Items for Next Meeting – Board Members

A. Special Board Meeting Dec 15 @ 4:30pm

B. Discussion about front gate, bus lane gate and security for campus.

IX. Adjournment – at 6:45 PM, a motion to adjourn was made by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

APPROVED:

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President, Dennis Rich

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Secretary, Zeke Greer