

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 6/26/24



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/20/24

To: Rebecca Rappold
 Superintendent

From: Cinnamon Salway
Title: Prevention Director

Subject: **CSA: Build & Set-up Obstacle Course for Wellness Program 2024-2025**

Description: I am requesting an extended contract service agreement for Travis Blue to build and set up an obstacles course for the wellness committee event that will take place on July 27th. Travis will complete the project in July prior to the event on July 27.

Financial Impact: \$1,680.00 plus fringe (\$21.00 x 80 hrs)

Funding Source: Wellness Grant 115.90.470.2213.340.209

Attachment(s): None

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: June 19, 2024

Board Approval: 06/26/2024

Contractor: Travis Blue

Phone: 406-270-8549

Address: P. O. Box 1097
P.O. Box or Street Address

Browning	MT	59417
City	State	Zip

Type of Project/Service (be specific): Contractor will provide professional service to ensure BPS is prepared and set up for Wellness Day. Contractor will build and set up obstacle course in a timely manner with safety and endurance in mind for participants.

Contracted Dates: 07/08/24-07/26/24

Rate per hour/per day: \$21.00/hour x 80 hrs (not to exceed) = \$ 1,680.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): _____ = N/A

Total Project Cost \$1,680.00

Contract to be paid from:

115.90.470.2213.340.209

Independent Contractor:

☐ Submit invoice on completion☐ Other Time sheet

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Cinnamon Salway
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office