

RESOLUTION AUTHORIZING INDEPENDENT SCHOOL DISTRICT 273
TO MOVE HISTORIC DOCUMENTS TO MINNESOTA STATE ARCHIVES

WHEREAS, Edina Public Schools has many historical documents in storage; and

WHEREAS, the Edina School Board believes records regarding the students, staff, and business affairs of the school district are important documents that must be safeguarded and managed in a prudent manner; and

WHEREAS, Edina School District Policy 719 defines district policy of records retention; and

WHEREAS, Minnesota Statute 13.01 Subd. 3 regulates the collection, creation, storage, maintenance, dissemination, and access to government data in government entities. It establishes a presumption that government data are public and are accessible by the public for both inspection and copying unless there is federal law, a state statute, or a temporary classification of data that provides that certain data are not public.

WHEREAS, certain historical data, listed below, are no longer needed by the District but have historical value and have been approved to be transferred to the State Archives and will no longer be maintained by the District; and

WHEREAS, the materials will meet the standards of the law as required by both Minnesota state statute and Edina School District policy while in the hands of the State Archives,

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 273, State of Minnesota, as follows:

1. The school board authorizes the transfer of the following materials to the Minnesota State Archives, and for the District to no longer maintain copies of the same:

- a. School board minutes and superintendent's reports (1944-2000)

The motion for the adoption of the foregoing resolution was made by Member _____ and duly seconded by Member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

WITNESS MY HAND officially as such Clerk this ____ day of _____, 20__.

Karen Gabler
Clerk
Independent School District No. 273
State of Minnesota