

# Minutes - Wednesday, February 27, 2019

## The Board of Trustees Education Service Center, Region 20

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The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:01 PM on Wednesday, February 27, 2019, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman  
Ms. Kay Franklin, Secretary  
Mr. Thomas Smith, Member  
Ms. Naida Soliz, Member

Also present were:

Dr. Jeff Goldhorn, Executive Director  
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services  
Mr. Jeff Stone, Deputy Director, Business & Technology Services  
Ms. Jennifer Carver, Associate Director, Texas Computer Cooperative  
Mr. Paul Patillo, Chief Technology Officer, Technology Services  
Ms. Mayra De Hoyos, Coordinator III, Communications  
Ms. Briana Garcia, Interim Component Director, Human Resources Services  
Ms. Yvette Gomez, Component Director, School Support Services  
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services  
Mr. Manuel Luna, Component Director, TCC Systems & Operations  
Ms. Sherry Marsh, Component Director, Special Education Support Services  
Ms. Carol Morgan, Component Director, Head Start Services  
Mr. Paul Neuhoff, Component Director, Financial Services  
Mr. Mike Peterson, Component Director, Purchasing & Operation Services  
Ms. Jamie Dunevant, Executive Assistant

- 1. PROGRAM HIGHLIGHT - FIBER PROJECT UPDATE** Mr. Paul Patillo provided an update on the status of the Fiber Project.
- 2. MINUTES OF THE DECEMBER 19, 2018 MEETING** Ms. Franklin made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 19, 2018 Board of Directors meeting.

- 3. AMENDMENTS TO THE 2018-2019 OFFICIAL BUDGET** Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments listed in the agenda.

- 4. ADDITION TO THE SPECIAL REVENUE FUND** Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

**5. CONTRACTS OVER \$25,000**

Ms. Franklin made a motion that the following resolution be adopted. Ms. Soliz seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

**6. PROPOSALS**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed in the agenda.

**7. INTERLOCAL AGREEMENTS**

Ms. Soliz made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

**8. TEXAS COMPTROLLER OF PUBLIC ACCOUNTS COOPERATIVE PURCHASING PROGRAM PARTICIPATION**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves ESC-20's participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

**9. PERSONNEL - NEW EMPLOYEES (PROFESSIONAL STAFF)**

Ms. Franklin made a motion that the following resolution be adopted. Ms. Soliz seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

**10. HEAD START COLA GRANT APPLICATION FOR 2019-2020**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2019-2020 Head Start Program COLA Grant Applications.

**11. HEAD START COMMUNITY ASSESSMENT SUMMARY**

Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approves the Head Start Community Assessment Summary update.

**12. HEAD START PRIVACY OF CHILD RECORD PROCEDURE**

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approves the Head Start Privacy of Child Records Procedure.

**13. FOR INFORMATION ONLY**

- Head Start Policy Council Reports
- Personnel - Separations (Professional Staff)
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- Board Election Update
- Executive Director's Report

**14. EXECUTIVE SESSION**

Adjourned to Executive Session at 2:23 p.m.

Reconvened in Regular Session at 3:37 p.m.

**15. ACTION CONSIDERED IN EXECUTIVE SESSION**

Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and with a vote of 4 to1 the motion passed.

BE IT RESOLVED, That the Board of Directors directs legal counsel and the Executive Director to proceed as discussed in executive session.

**16. ADJOURNMENT**

There being no further business, Mr. Smith made a motion to adjourn the meeting at 3:40 p.m. Ms. Soliz seconded the motion and it carrier unanimously.

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Approved: Board Chairman

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Attested: Board Secretary