



## MEMORANDUM

### PROVOST, VICE PRESIDENT OF ACADEMIC AFFAIRS AND STUDENT SERVICES

**To:** Dr. Christina Ponce

**From:** Dr. Susan Guzmán-Treviño *JS-g*

**Date:** March 17, 2025

**RE:** Approval of Level 1 Certificate, Clinical Medical Assistant, Multi-Technician

We are requesting the Board of Trustees approve offering the Level 1 Certificate, Clinical Medical Assistant, Multi-Technician.

This certificate will assist in creating a clear pathway for students to enter employment or pursue an associate degree in health care. The certificate will add a new dual credit option which will allow students to capture credit for high school Career and Technical Information (CTE) programs. Through this certificate, students will have an opportunity to accelerate progress toward healthcare careers by completing prerequisites for associate degree pathways and receiving early exposure to career exploration. In addition, the certificate is sequenced to align with the Texas Education Agency (TEA) CTE Secondary Program of Study "Nursing Science" to ensure the pathway is a fit for dual credit students. While this certificate is not exclusive to dual credit students, it does allow a significant cost saving opportunity for dual credit students utilizing Financial Aid for Swift Transfer (FAST) program funding. This certificate will allow students to obtain an Occupational Skills Award and multiple industry-recognized certifications, which will make them more marketable to employers and give them a competitive advantage over other candidates.

On March 5, 2025, the college Curriculum Committee voted to approve adding this new certificate. If approved by the board, students may enroll in the program for the fall 2025 semester.

Please see Page 2 of this memo for the recommended certificate plan.

We appreciate your consideration of this request.

## Clinical Medical Assistant Multi-Technician Level 1 Certificate

<b>Year 1</b>		<b>Credits</b>
EDUC 1300 - Learning Frameworks		3
HPRS 1205 - Essentials of Medical Law/Ethics		2
HPRS 1102 - Wellness and Health Promotions		1
HPRS 1304 - Basic Health Professions Skills		3
MDCA 1310 - Medical Communications		3
Semester Credit Hours		<b>12</b>
<b>Year 2</b>		<b>Credits</b>
HPRS 2302 -Medical Terminology		3
MDCA 1309 - Anatomy & Physiology for Allied Health		3
MDCA 1417 - Procedures in a Clinical Setting		4
Semester Credit Hours		<b>10</b>
<b>Year 3</b>		<b>Credits</b>
MDCA 1421 - Administrative Procedures		4
MDCA 1305 - Medical Ethics and Law		3
Semester Credit Hours		<b>7</b>
<b>Year 4</b>		<b>Credits</b>
ECRD 1211 - Electrocardiology		2
ECRD 1471 - Local Needs EKG		4
Semester Credit Hours		<b>6</b>
<b>Total Credit Hours</b>		<b>35</b>