

April 9, 2020

Agenda Item: Financial

Item VIA4

Purpose of this Agenda Item: Informational

COVID 19

The Business Office like most other functions of the district has been involved in responding to changes in how services are delivered, people are paid and assuming nontraditional responsibilities.

Food Service - This has shifted from meals being served at each school within the school day to “Grab and Go” service at two sites currently. The United States Department of Agriculture has granted many waivers to various rules. The elements that qualify for a meal to be reimbursed have not changed. The possibility of using buses to deliver meals has been explored and due to the complexities of the varying eligibility status of different areas within the district has not been pursued.

Transportation – This obviously is a service that is not currently required. The rules have been changed to allow the delivery of meals and instructional materials to qualify as reimbursable services. These services would only use a small amount of the capacity. The districts that utilize contracted transportation collaborated and determined that paying for the future availability of bus drivers warranted continuing the contracts at a discounted rate. This makes sense as long as the possibility of returning to school this year is still probable. A primary issue is that if a district operates its own buses then those bus drives are still being paid per the Executive Order of the Governor. This dichotomy applies to contracted Food Service.

Child Care – The Executive Order of the Governor requires school districts to allow the use of their facilities for child care for the children of essential health workers. Clackamas County Children’s Commission operates a Head Start Program at MHS. Arrangements have been made for them to operate a day care in this space that satisfies the Executive Order. The actual activation of this service has not occurred.

Payments The usual complexities of issuing a payroll that pays people correctly is amplified in March where there are different segments of time with differing rules. Both HR and Payroll are communicating frequently with employees to assure them that they will receive a paycheck that is accurate.

This is usually the time of year when purchasing activity surges as budget owners make planned expenditures for which they have been setting aside funds. Due to the economic uncertainty

expenditures using General Fund dollars have been restricted to purchases associated with the demands of COVID 19.

Payments to employees and vendors associated with COVID 19 are being tracked to prepare for any possible reimbursement.

State School Fund

School Districts will continue to receive funding as long as they perform the services required by the Governor. The ADMw will be tied to the December 2019 ADM report submitted by the district.

The March 25th, 2020 was basically the same as the one received in January.

2020-2021 Budget

The requirement for a budget to be adopted prior to June 30th 2020 has not changed. The current uncertainty and involvement of budget owners in COVID 19 related tasks means that the district will probably delay the process.

Respectfully Submitted by: Rick Gill

A handwritten signature in black ink, appearing to read "Tony Manner". The signature is written in a cursive style with a long horizontal stroke extending to the right.