

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 12, 2025



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   08/05/25

**To:**   Rebecca Rappold  
            Superintendent of Schools

**From:**   Bev Sinclair  
**Title:**   Director of Human Resources

**Subject: Hiring: Child Care Aide 1**

**Description:** Brittney Burns is recommending the following hire pending successful completion of pre-hire process:

🚩 Monica Kipling; Child Care Aide I

**Financial Impact:** \$17.85, L1/S0 (\$18.70, L1/S2 – after successful completion of 90-working-day probationary period)

**Funding Sources:** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled: \_\_\_\_\_



**Browning Public Schools  
Hiring Selection Report**

Position <b>Child Care Aide I</b>		Applicant Recommended <b>Monica Kipling</b>	
Department/Location <b>Child Care</b>		Supervisor <b>Brittney Burns</b>	
Type of Position <b>Classified</b>	Starting Date <b>08/18/25</b>	Term <b>2025-2026 SY</b>	

**Recruiting.** Date Posted: 07/2025 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	CalfLooking, Miran	08/04/25	Yes	08/06/25
	Kipling, Monica	08/04/25	Yes	08/06/25
	OldChief, Doreen	08/04/25	Yes	08/06/25
	SpottedEagle, Jamie	07/31/25	Yes	08/06/25
	Wells, Eleanor	08/04/25	Yes	08/06/25

Interview Committee	Title	Name	Title
Brittany Burns	Child Care Director		
Jennifer Wagner	Assistant Superintendent		
Monique Rivas	Child Care		

**Recommendation:** Monica has one-year certificate in Early Childhood Development from BCC and previous experience working as a Child Care Aide at BPS. She will make a great addition to child-care team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	Scheduled	No	
State & Federal Criminal background check	Scheduled	No	
Tribal Background check	Scheduled	No	

Salary: \$17.85/\$18.70 Placement: L1/S0; L1/S2 Contract Days: 187 Days

Prepared by: Bev Sinclair Date 08/06/25 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_