

Paragraph for Board Memo:

Andrew Davidson requested the following records:

“the following in an electronic format regarding your district's Director of Communications/Director of Community Relations/Communications Coordinator or comparable position:

- 1) Title of the position
- 2) Job description for the position
- 3) Salary of current employee in the position and number of years this person has been in this position in your district
- 4) Number of vacation days the person in this position currently receives from your district per year
- 5) Other district-provided benefits associated with this position (insurance, allowances, etc.)
- 6) Is this a 10-month position or a 12-month position?
- 7) Does your district's Board of Education pay/reimburse for all or a portion of continuing education classwork for employees in this position (Master's degree, APR, etc.)? If so, please provide details.
- 8) Is this position considered an administrative position in your district?
- 9) The titles of other positions in your district that provide direct support for this position (assistants, secretaries, etc.)
- 10) Is the person in this position part of the superintendent's leadership team/cabinet/etc.?”

This FOIA request was received Oct. 26, 2017 and responded to on Oct. 30, 2017. It took 2 District employee a total of 1 hour 45 minutes (\$55.18) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).