



Psychological Services Agreement

This Purchase of Service Agreement ("Agreement") is made and entered into by Jenie C-Raether (herein referred to as 'contractor'), School Psychologist and St. Croix Preparatory Academy (hereinafter referred to 'SCPA') 4260 Stagecoach Trail North, Stillwater, MN 55082

This Agreement is entered into pursuant to Minnesota Statute 125A.

Purpose:

The purpose of this Agreement is to create an agreement between SCPA and Jenie C-Raether for the purchase of psychological services.

Definition

The words used in this Agreement are intended to have their ordinary meaning except for terms that are defined by state or federal education law which shall have the meaning ascribed to the term in the law.

Whereas SCPA has requested that the Contractor provide psychological services.

Whereas Contractor has agreed to provide psychological services and SCPA agrees to pay for such services as invoiced.

Now, therefore, in consideration of the mutual agreements contained here, the Parties agree as follows:

- **Location:** The Contractor shall provide the Services at the following location: 4260 Stagecoach Trail N., Stillwater, MN 55082.
- **Invoicing for Services Provided:** Contractor agrees to bill SCPA. SCPA shall remit payment to Contractor upon receipt of an Invoice for psychological services provided.
- **Effective Date and Termination Date:** This agreement shall be in force and effect upon the later of complete execution of the Agreement by both parties or August 1, 2026, and shall remain in effect through June 30, 2027.
- **Indemnification:** Each party shall be responsible for its own acts and omissions and shall not be responsible for the acts or omissions of the other party.
- **Assignment:** Neither party may assign this Agreement to any other party without the express written consent of the Board of Education of each party.
- **Contractor will provide:**
 - Individual malpractice/professional liability insurance
 - Test materials to be used by the psychologist will be selected at the discretion of the psychologist according to the needs of the child, existing information, and professional judgment.
 - A complete written report at the end of the evaluation process
- **SCPA will provide:**
 - At least one week's notice of any scheduled meeting to allow for adequate preparation
 - A copy of the entire evaluation plan and signed parental permission for each student to be evaluated
 - Access to required special education forms and records
 - An appropriate, quiet and private space for testing, interviewing, consultation, and/or counseling which includes 3 chairs and a table.
 - Access to and use of school copy machine to copy reports, school phone, printer and fax machine as needed to share information with parents and other approved agencies.

- **Reimbursement Rate:** Testing, test scoring, test interpretation, report writing, consultation, meeting and attendance/participation, will be billed at \$110 per hour. If non-payment after 30 days of invoice, a late fee of 10% will be charged.
- **Reimbursement:** The contractor will submit an invoice for services and fees to the School. Payment will be made within 30 days of billing.
- **Liability Insurance:** SCPA will maintain in effect during the term of this contract, policies or liability insurance against claims of negligence and malpractice. The contractor will maintain and provide documentation of professional liability insurance (copy attached).
- **Cancellation:** Services may be terminated by either party with 30 (thirty) days written notice.

<u>Jenie Raether 5-2-26</u> Contractor Signature Date	_____
<u>Jenie Raether</u> Name (Please Print)	_____
<u>3152 Leyland Trail Woodbury, MN 55125</u> Address	_____
<u>85-2075892</u> Social Security or Federal ID Number	_____
(Must be listed before payment can be made.)	_____
	Administrator Signature Date

	Name (Please Print)

	St. Croix Preparatory Academy
	4260 Stagecoach Trail N
	Stillwater MN 55082