<u>BOARD OF EDUCATION, NEW FAIRFIELD, CT</u> Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RMMeeting type: RegularDate of Meeting: 11/17/22Minutes submitted by: K. LaTouretteMembers present: Greg Flanagan, Amy Johnson, Kim LaTouretteMembers absent: Ed SbordoneOther attendees: Ken Craw, Carrie DePuy, Dom CipollonePlace of meeting: Meeting Access: BO/RM Subcommittee (11/17/22 at 6:00 p.m.)Web: https://zoom.us/j/92811135423 Dial In: (929) 205-6099 Meeting ID: 928 1113 5423

Meeting called to order: at 6:02 p.m.

II. Approval of Minutes

A. October 20, 2022 – Regular Motion: Made by: Greg Flanagan Seconded by: Kim LaTourette To approve the minutes of the October 20, 2022, regular meeting as presented Recording of vote: Aye – Unanimous

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2022-23 at October 31, 2022 - Carrie DePuy provided a summary of the report. We are a little bit under where we were last year, but we are looking good. Greg questioned the curriculum deficit. Carrie said that the funds will be moved due to grants. Those funds are accounted for. Pupil Transportation deficit is something that may be covered by Magnet transportation; however, we are incurring expenses with Special Education transportation. This may pose an issue later.

B. Quarterly Summary of Budget vs. Projected Year-End Expenditure/ Encumbrances Report for FY 2022-23 at October 31, 2022 - The two places we are concerned about are the Pupil Transportation and our copier lease for a restocking fee. We locked in 10,000 gallons for \$4.28 so far. Last year it was \$2.70. The town is making the same decision as far as gallons locked in; however, they do not have the same demands that the schools have. It is a concern that this amount will continue to go up. It may be a good idea to lock in as much as we can right now, because the prices may just continue to increase. We could get 80,000 gallons for \$4.16, but they would not do less than that. Availability of fuel oil is a concern as well. We would definitely have a deficit and may be able to use the heating grant that we have. We will continue to keep an eye on Special Education costs.

C. New Fairfield High School/Consolidated School Building Project Update - The High School building project is on time and on budget. Carrie submitted for reimbursement for all three projects. Consolidated School was approved, and NFHS and locker rooms will be next. They went over how the busses get in (19) and will be looking into the vans as well. The East Lake Road crosswalk has come up in discussion. There is a plan for it. The district will be speaking about this topic with the police and town officials. The MHHS/CONS playground is being completed. They are putting down the gravel and the rubber base. That needs to be done on a 40-degree day. They are hoping to have that done in December. The curb modifications have begun. We had some Middleton Drive parents upset, parking on the side of the road and yelling at the bus drivers. A police officer had to be called to speak to them. The officer spoke to about twenty parents. The district understands the residents' frustrations and will be meeting with the police and town officials. Now that we have gotten the majority of the cars off of Gillotti Road,

we may be able to pilot busses on Gillotti for dismissal. Carrie will have an estimate for the completion of this on Tuesday; however, we are projecting in the spring some time.

IV. ACTION ITEMS

A. 2023-24 FY Budget Calendar

B. 2023-24 FY Budget Assumptions

C. Board of Education FY 2021-22 Surplus

A. <u>2023-24 FY Budget Calendar</u> - We would like to bring this to the full board. The calendar is in 3 sections. Dr. Craw is committed to giving the budget to the board on January 12th. There are several workshops planned with specific areas to address.

Motion: Made by: Kim LaTourette Seconded by: Greg Flanagan

To bring this calendar to the full Board of Education as presented

Recording of vote: Aye – Unanimous

B. <u>2023-24 FY Budget Assumptions</u> - Essential positions from last year were paid for by ESSER funding as a strategy to decrease the overall budget. We will need to look at every single position. We have to cover over \$865,000.

Motion: Made by: Kim LaTourette

Seconded by: Greg Flanagan

To bring the 2023-24 budget assumptions to the full Board of Education

Recording of vote: Aye – Unanimous

C. <u>Board of Education FY 2021-22 Surplus</u> - \$49,000 of the surplus is from fiscal year 2022. \$307,000 is from prior year close outs (fiscal year 2021 POs). This year we had a deficit and Carrie DePuy had to take the IDEA grant early.

Motion: Made by: Greg Flanagan Seconded by: Kim LaTourette To bring to the full Board of Education a formal request to the Board of Finance for the surplus Recording of vote: Aye – Unanimous

BOF Chair Wes Marsh spoke about the meeting last night and said that the BOF members want to know how the BOE plans on spending this surplus. He also mentioned that it may be used for educational needs. Ken said that he and the BOE can provide a memo to the BOF about where we plan on seeing that funding applied.

V. OTHER - none

VI. ADJOURNMENT

Motion to adjourn: Made by: Greg Flanagan Recording of vote: Aye – Unanimous Seconded by: Kim LaTourette Meeting adjourned at: 6:44 p.m.