

**PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENT** – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Melissa Thompson, substitute Special Education Secretary, effective December 11, 2017 and ending on or about March 2, 2018. This is a replacement for Alexa Hinz.
2. Eric Ellwoods, Custodian at Buffalo High School, effective December 18, 2017. This is a replacement for Tony Nowezki.
3. Nicole Vilmo, Special Education ESP at Buffalo High School, effective January 2, 2018. This is a new position.
4. Vernetta Weese, substitute Multi-Age Teacher at Discovery Elementary, effective January 30, 2018 and ending April 9, 2018. This is a replacement for Carissa Schrick.
5. Jill Mischke, Community Education United for Youth Coordinator, effective December 11, 2017. This is a replacement for Suzanne O'Dell.
6. Kimberly Laumann, ESP at Tatanka Elementary STEM School, effective January 2, 2018. This is a replacement for Jill Thompson.
7. Erika VantHof, Special Education ESP at PRIDE, effective January 16, 2018. This is a replacement for Allie Skalerud.
8. Ashley Lostetter, part-time (.173 FTE) English Teacher at Buffalo High School, effective January 29, 2018 and ending June 8, 2018. This is a new position.

**RESIGNATION/RETIREMENT/TERMINATION** – Approve the following resignation/retirement/termination:

1. Amanda VanLith, KidKare Supervisor at Northwinds Elementary, resignation effective December 29, 2017.
2. Erin Waldorf, KidKare Assistant at Hanover Elementary, resignation effective December 29, 2017.
3. Emily Waldorf, KidKare Assistant at Hanover Elementary, resignation effective December 29, 2017.
4. Lindsay Krause, KidKare Supervisor at Hanover Elementary, resignation effective January 5, 2018.
5. Kimberly Lauman, Little KidKare Teacher at MEEC, resignation effective January 1, 2018.
6. David Braun II, part-time Custodian at Northwinds Elementary, resignation effective January 19, 2018.
7. Angela Braun, Food Service Aide at Buffalo Community Middle School, resignation effective January 5, 2018.
8. Tracy Madsen, Food Manager at Parkside Elementary, resignation effective January 31, 2018.
9. Shawn Gombos, Principal at Northwinds Elementary, retirement effective July 6, 2018.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Linda Kittock, District Special Education Transportation ESP, from 2.75 to 3.8 hours/day, effective January 3, 2018.
2. Sharon Otremba, ECSE ESP at Discovery Elementary, addition of .25 hours/day as Transportation, effective November 27, 2017.
3. Ning Ning Sun, ESP at Buffalo High School, decrease of .25 hours/day as Parking Lot, effective September 5, 2017.
4. Jennifer Weese, Special Education ESP at Parkside Elementary, increase from .25 to .5 hours/day as Transportation, effective December 5, 2017 and ending June 7, 2018.
5. Linda Kennedy, Special Education and Transportation ESP, decrease from 25 to 18.25 hours/day, effective January 3, 2018.
6. Michael Brickley, Custodian, transfer from Buffalo High School to Discovery Elementary, effective January 2, 2018. This is a replacement for Dylan Hanson.
7. Katie Opsahl, English Teacher at Buffalo High School, increase from .688 FTE to full-time FTE, effective January 29, 2018.
8. Laura Lundquist, School Psychologist, from .813 to 1.2 FTE effective January 19, 2018 and ending on or about April 9, 2018. This is a partial replacement for Heather Thomas.
9. Steve Carlson, School Psychologist, from 1.0 to 1.2 FTE effective January 19, 2018 and ending on or about April 9, 2018. This is a partial replacement for Heather Thomas.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Suzanne Thomson, Elementary Nurse, request for leave of absence effective January 26, 2018 and ending March 26, 2018.
2. Angela Braun, Food Service Aide at Buffalo Community Middle School, request for leave of absence, effective December 13, 2017 and ending December 31, 2017.
3. Tamra Jacobs, Special Education Teacher at Parkside Elementary, request for leave of absence, effective January 11, 2018 and ending February 12, 2018.
4. Bette Koepsell, Special Education ESP at Tatanka Elementary STEM School, extension of leave of absence to end January 31, 2018.
5. Kali Olson, KidKare Supervisor at Discovery Elementary, request for leave of absence, effective December 8, 2017 and ending February 9, 2018.
6. Aimee Mooney, Math Teacher at Buffalo Community Middle School, request for leave of absence, effective April 9, 2018 and ending May 21, 2018.
7. Samantha Sederstrom, KidKare Assistant at Tatanka Elementary STEM School, request for leave of absence, effective on or about March 17, 2018 and ending on or about May 14, 2018.
8. Kent Melenich, District Maintenance, request for full-time leave of absence effective November 21, 2017, to part-time leave of absence effective December 18, 2017 and ending on or about March 21, 2018.

CONTRACT – Approve the following contracts:

1. 2017-19 Master Agreement between Independent School District No. 877 and Education Minnesota – Buffalo Ed MN, AFT, NEA, AFL-CIO Local 1908.
2. 2017-19 Labor Agreement between Independent School District No. 877 and School Services Employees Local 284, AFL-CIO (Custodian, Maintenance, Grounds, A.V. Technician, Laundry and Warehouse).