

August 21, 2019

Jim Burns  
Human Resources Coordinator  
Derby Public Schools

Dear Mr. Burns,

This letter is to officially notify you of my intention to retire from the Derby Public School System. My requested retirement date is September 1, 2019.

Please provide me with an estimated pension benefit calculation as well as information regarding medical benefits as applicable.

Thank you,

A handwritten signature in cursive script that reads "Sebastian Guagenti".

Sebastian Guagenti  
32 Roosevelt Drive  
Ansonia, CT 06401  
(203) 231-6214