

## Regular Board of Education Meeting

Monday, April 12, 2021 5 PM Central  
Crosslake Community School  
35808 Co Rd 66  
Crosslake, MN 56442

### 1. **Call Meeting to Order**

Due to the ongoing safety concerns regarding the COVID-19 pandemic, the CCS Board of Education will continue to meet via Google Meet. Current Open Meeting law states that in the case of a pandemic, we do not need to have a person onsite at the regular meeting place. Therefore, the Board of Education Chair has decided to hold meetings electronically. The Board of Education Chair will let participants in at the beginning of the meeting. If you have an item for the public comment period, please email Cinda Jensen (cindajensen@crosslakekids.org), Board of Education Chair with your name and topic.

Meeting called to order at 5:01 p.m.

### 2. **Pledge of Allegiance**

### 3. **Roll Call and Establish a Quorum**

Maggie Heggerston, Cinda Jensen, Beverly Loeffler, Heidi O'Brien, Lance Swanson, Ronda Veit, Cheryl Cole (Recorder)

Absent: Kysa Corbett

Guests: Annette Klang, Jill Arendt, Holly Amaya, Cassie Carey

### 4. **Additional Items**

### 5. **Public Comment**

### 6. **Agenda**

Loeffler motioned to the approve Agenda; O'Brien seconded.

Roll Call: Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Heggerston Y; motion passes 6-0.

#### 6.A. **Consent Agenda**: Cinda Jensen

All items listed below are considered to be routine by the Crosslake Community School Board of Education and will be acted upon by one motion; however, any Board member may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes from March 8, 2021 Regular Board Meeting

6.A.2. Board of Education Minutes from March 12, 2021 Special Board Meeting

6.A.3. Board of Education Minutes from March 18, 2021 Special Board Meeting

6.A.4. EE Seat-Based Committee Meeting Minutes

6.A.5. EE Online Committee Meeting Minutes

6.A.6. Personnel Matters

6.A.7. Food Service Reports

6.A.8. Gifts and Donations

Jensen motioned to accept Consent Agenda; Loeffler seconded.

Roll Call: Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Heggerston Y; Jensen Y; motion passes 6-0.

#### 6.B. **Action Items**: Cinda Jensen

6.B.1. Review and Approve January 31, 2021 Financial Information

Loeffler motioned to Approve January 31, 2021 Financial Information; O'Brien seconded.

Roll Call: O'Brien Y; Swanson Y; Veit Y; Heggerston Y; Jensen Y; Loeffler Y; motion passes 6-0.

6.B.2. Review and Approve February 28, 2021 Financial Information

Loeffler motioned to Approve February 28, 2021 Financial Information; Heggerston seconded.

Roll Call: Swanson Y; Veit Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; motion passes 6-0.

6.B.3. Review and Approve Creation of Long-Term Leadership Planning Committee

Loeffler motioned to Approve Creation of Long-Term Leadership Planning Committee; O'Brien seconded.

Roll Call: Veit Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; Swanson Y; motion carries 6-0.

6.B.4. Surveys - Student, Parent/Guardian, Staff (Online and Seat-Based)

Jensen motioned we will talk about timing in a little but well let's talk about timing right now because we can include that in the motion but I got the sense from the staff that the implementation for the survey would be sometime in May because we want to capture staff and students when they are here and parents as well so my understanding is we will have to figure out the actual dates in May but this would be a May implementation so we can talk about it in a second but I just want to make a motion to accept the survey items as represented on these three surveys as well as a May implementation for all three of our surveys at CCS; Veit seconded.

Roll Call: Loeffler Y; O'Brien Y; Swanson Y; Veit Y; Heggerston Y; Jensen Y; motion passes 6-0.

6.B.5. Update and Approve CCS Signer(s) to Jodi Schott and Beverly Loeffler

Jensen motioned to approve two signers for CCS, Jodi Schott who is our Office Manager, and Beverly Loeffler.

Beverly Loeffler would have permission to sign off on the PPP loan forgiveness as well as any additional signings regarding this loan if applicable. O'Brien seconded.

Roll Call: O'Brien Y; Swanson Y; Veit Y; Heggerston Y; Jensen Y; Loeffler Y; motion passes 6-0.

**6.C. Information/Discussion Items:**

6.C.1. Career and Technical Education (CTE) Update Related to Health Occupations

Carey presented an overview of the CCS Career & Technical Education Health Occupations Launch & Overview.

6.C.2. SY 2021-2022 Calendar Update

Interim Leadership Team will take over changes. Jensen strongly suggests one version of the calendar; Jensen stated stay with early outs or two all-day professional developments, move off of late starts.

SY 2021-2022 Calendar Updates will be an Information/Discussion item at the May 10, 2021 Board of Education meeting.

6.C.3. Creation of a Collaboration Committee

Jensen shared might be for a year; opportunity for that committee to come forth with recommendations where we can better celebrate our success; we can collaborate ways to tighten relationships better and a better understanding of the programs. Jensen will write a charge.

6.C.4. Academic Performance / Achievement Results - STAR Results

Loeffler shared goal is for students to see an increase on their STAR growth goal at the 50% or more. It is a high growth. This is also an Osprey Wilds goal. Did see a little bit of a slide in the 3rd-8th graders. Hopefully see growth now that we have been in class in person.

6.C.5. Policy Review

405 Veteran Preference - Hiring

408 Subpeona of a School Employee

421 Gifts to Employees and School Board Members

424 License Status

503 Student Attendance

510 School Activities

515 Protection and Privacy of Student Records

532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

Blanski has been asked to review this policy

550 E-Learning Days

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and IEP students  
902 Use of School Facilities

Review for rate increases. Jensen suggested 5% to 10% if necessary.

6.C.6. Strategic Plan Realignment

Jensen stated we were in the midst of work regarding our strategic plan and a relook at our mission statement. Jensen highly recommends that the working documents that we had on the mission statement as well as the strategic plan are shared with the long-term leadership committee.

6.C.7. Evaluate Need for a Lottery

No need for a lottery.

6.C.8. Return of Board of Education to In-Person Board Meetings

Always maintain a digital experience for calling in. Consensus of Board Directors would be to return to in person for the June 2021 Board of Education meeting.

6.C.9. Board Composition

Jensen stated we know we want to have better representation on our Board from both of our programs. Working with school attorney and provided some draft language to amending our By-Laws early last week and talked with Osprey Wilds about three months ago. Look at amending by-laws where we don't back ourselves into a corner but we can strive for composition of our board where we have online and seat based representation. It is a priority.

6.C.10. Compensation Packages

No update. Still working on it. Board finance retreat on April 26, 2021. Will review them to see if we have a new compensation package.

6.C.11. Job Descriptions

Job descriptions are currently being updated for the long-term leadership planning committee.

6.D. **Reports:** (55 minutes)

6.D.1. Interim Leaders Report: (5 minutes)

Amaya, Arendt, and Klang shared information that directly affects their interim positions.

6.D.2. EE Committee Report: Lance Swanson (5 minutes)

6.D.3. EE Online Committee Reports: Kysa Corbett (5 minutes)

6.D.4. Finance Committee Report: Beverly Loeffler (5 minutes)

English Language Learner Teacher - may need to post for this position

6.D.5. Academic Performance/Assessment Results: Beverly Loeffler (5 minutes)

MCAs are underway with two online sessions - reading and math. Science and Math will be next week and maybe some additional reading and math as well.

6.D.6. Health and Wellness Committee: Kysa Corbett (5 minutes)

No report.

6.D.7. Community Engagement Committee: Heidi O'Brien (5 minutes)

Meeting scheduled for Thursday of this week.

6.D.8. Marketing Committee: Maggie Heggerston (5 minutes)

Looking for more committee members. Current members are Heggerston and Powers.

6.D.9. Facilities Committee: Lance Swanson (5 minutes)

Looking for more representation on this committee. Perhaps a LAKE Foundation representative.

6.D.10. Director Evaluation Committee: Cinda Jensen (5 minutes)

Not going to be much of anything right now.

7. **May 10, 2021 Meeting Preparation:** Cinda Jensen (5 minutes)

7.A. Suggestion for Discussion Topics for Next Meeting

Charge for collaboration committee.

Update from newly formed committee.

Mara will share an update on HRS at the June Board of Education Meeting.

7.B. Policy Review

8. **Board Meeting Evaluation**

O'Brien shared she has heard from both online and seat based staff that Amaya and Klang are doing a great job and thank you Arendt for being the bridge.

9. **Adjourn the Regular Board of Education Meeting**

Heggerston motioned to Adjourn the Regular Board of Education Meeting at 7:24 p.m. Loeffler seconded.

Roll Call: Swanson Y; Veit Y; Heggerston Y; Jensen Y; Loeffler Y; O'Brien Y; motion passes 6-0.

Next regular Board of Education meeting: May 10, 2021 at 5:00 p.m.