

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Evans Jr. High
Student Activity Fund Name D & D Club

To be completed by Accounting Department:

Account Number - Revenue _____
Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is hold funds
raised by Dungeons & Dragons Club

2. Income in support of this Student Activity Fund will be obtained from the following sources:
t-shirts, fundraisers

3. Expenditures from this Student Activity Fund will be for these purposes: _____
apparel, mini figures, dice, books,

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

N/A _____
Student Representative Faculty Advisor

5. Other Comments: _____

Kimberly N. Martin-Boyd
Principal

This request was approved by the Board of Education on _____

Business Manager Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name NCHS

Student Activity Fund Name Class of 2029 Freshman Class

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is house funds for the
class to purchase items + collect funds
2. Income in support of this Student Activity Fund will be obtained from the following sources:
Coffee shop, Donations, Fundraisers
3. Expenditures from this Student Activity Fund will be for these purposes: _____
T-shirts, Homecoming Decor, Coffee supplies, Class events

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Ashley Dunden-Jerry
Faculty Advisor

5. Other Comments: _____

[Signature]
Principal

This request was approved by the Board of Education on _____

Business Manager

Date