

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: March 25, 2024



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   3/21/24

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Bev Sinclair  
**Title:**   Director of Human Resources

**Subject: Hiring; BMS Softball Coach 2023-2024**

**Description:** Tony Wagner is recommending the following hire:

✚ Myranda Sinclair, BMS Softball Coach (Exp.0)

**Financial Impact: \$860.00**

**Funding Sources:** BMS Softball 126 50 720 3589 150

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Softball Coach</b>		Applicant Recommended <b>Myranda Sinclair</b>	
Department/Location <b>BMS</b>		Supervisor <b>Tony Wagner</b>	
Type of Position <b>Coaching</b>	Starting Date <b>3/26/24</b>	Term <b>3/13/24 - 5/25/24</b>	

**Recruiting.** Date Posted: 1/9/24 Re-advertised: Closing Date:

Comments: Per BPS Policy #5120, the competitive process may be unnecessary in the following circumstance: B. Only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two qualified candidates who have applied for three available positions.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed

Interview Committee	Title	Name	Title

**Recommendation:** Myranda has previous experience coaching other sports, and she has experience playing the game of softball. She has very strong communication and leadership skills

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	2/5/21	Yes	Ok
Criminal background check	2/16/21	Yes	Ok
Tribal Background Check	2/17/21	Yes	Ok

**Salary:** \$860.00      Placement Lane: Exp. 0      Contract Days: Sport Season

Prepared by: Bev Sinclair      Date: 3/21/24      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_