

Buffalo-Hanover-Montrose Schools

School Board Meeting Minutes

Monday, July 26, 2021
Regular Meeting Board Room
214 - 1st Ave NE Buffalo, MN 55313
4:30 PM

1. CALL TO ORDER by Chair Melissa Brings at 4:30 AND ROLL CALL

Present: Amanda Reineck, Adam Bjorklund, Sue Lee, Melissa Brings, Amanda Lawrence, Bob Sansevere, Ken Ogden

Absent:

2. PRELIMINARY ACTIONS

A. Pledge of Allegiance

B. Public Comment – heard concerns for and against the implementation of the Supplement to Policy 102 – Equal Educational Opportunity regarding use of bathrooms and locker rooms by transgender students. Also comments against requiring masks at school.

Sansevere/Lee to recess till 6:10 p.m.

Motion carried 7-0

Sansevere/Ogden to come out of recess at 6:11 p.m.

Motion carried 7-0

C. Approval of Agenda

Ogden/Lee to approve

Motion carried 7-0

3. COMMUNICATIONS

A. Board Calendar Dates

1. Monday, August 9, 2021 Board Workshop 4:30 p.m. Board Room

2. Monday, August 23, 2021 Board Meeting 7:00 p.m. Board Room

3. Thursday, September 2, 2021 District Welcome Back 12:30 p.m. PAC

4. CONSENT AGENDA

A. Personnel

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Kendra Phillips, 4th Grade Teacher at Montrose Elementary School of Innovation, effective August 30, 2021. This is a replacement for Marissa Friedrich.

2. Austin Youngmark, Phy Ed/Health Teacher at Buffalo High School, effective August 23, 2021. This is a replacement for Scot Sorenson.

3. Karrie Alberts, Spanish Teacher at Buffalo High School, effective August 23, 2021. This is a replacement for Laura Ortega.

4. John Hazuka, 2nd Shift Custodian at Buffalo Community Middle School, effective July 26, 2021. This is a replacement for Jeff Edwards.
5. Barbara Vetsch, 2nd Shift Custodian at Buffalo High School, effective July 19, 2021. This is a replacement for Mark Raygor.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Megan Usset, English Teacher at Buffalo High School, resignation effective June 11, 2021.
2. Tracy Durant, English Teacher at Buffalo High School, retirement effective June 11, 2021.
3. Kristi Pfau, ECFE Teacher, resignation effective June 11, 2021.
4. Sheila Bethke, ESP at Northwinds Elementary, retirement effective June 10, 2021.
5. Jeffrey Gilmer, part-time Custodian at Buffalo Community Middle School and Discovery Elementary, resignation effective July 23, 2021.
6. Emily Burrell, Counseling Secretary at Buffalo High School, resignation effective July 14, 2021.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Melissa Bertsch, English Teacher and AVID Coordinator, elimination of position as Arts Magnet Coordinator and decrease from 10 to 5 additional days/year, effective July 1, 2021.
2. Nate Hanson, wRight Choice Teacher, teach one additional section for the 2021-22 school year, effective August 30, 2021.
3. Allison McLain, transfer from 2nd Grade to 1st Grade Teacher at Montrose Elementary School of Innovation, effective August 30, 2021.
4. Sarah Magnuson, Special Education and World Languages Teacher, transfer from Buffalo High School and Buffalo Community Middle School to 1.0 FTE at Buffalo Community Middle School, effective August 30, 2021.
5. Carla Orson, Special Education ESP at PRIDE, decrease of .25 hours/day for Transportation, effective September 7, 2021.
6. Susan Karels-Brown, transfer from Interim appointment to Nutrition Services Manager at Buffalo High School, effective August 31, 2021.
7. Sandra Meyer, Nutrition Services Assistant, transfer from Parkside Elementary School to Buffalo High School, effective August 31, 2021.
8. Karen Moline, KidKare Supervisor, increase from 32.5 to 37.5 hours/week, effective June 28, 2021.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Jessica Solberg, Special Education Teacher at Discovery Elementary, request for leave of absence effective December 29, 2021 and ending February 23, 2022.
2. Megan Losey, AVID Coordinator/Teacher at Buffalo Community Middle School, request for leave of absence effective August 30, 2021 and ending January 28, 2022.
3. Taylor Lundeen, Math Teacher at Buffalo Community Middle School, request for leave of absence effective September 13, 2021 and ending December 22, 2021.

CONTRACT – Approve the following contract renewal:

1. Superintendent contract, effective July 1, 2022 through June 30, 2025.

B. Check Disbursements

Payroll checks # 900096720 through 900097586, and 206050 through 206076

amounting to \$797,961.54. P-card disbursement checks 8000001659 to 8000001687, totaling \$144,377.62. Bill-pay wires 800001090 through 8000001100. Employee reimbursement checks 9100003370 through 9100003408, and Accounts Payable checks 396827 through 397052 for the period of June 21, 2021 – July 29, 2021 as follows:

01	GENERAL FUND	1,364,488.90
02	FOOD SERVICE	102,941.37
04	COMMUNITY SERVICE	44,142.49
05	CAPITAL OUTLAY	351,096.67
06	NEW BUILDING	.00
07	DEBT SERVICE	950.00
09	ACTIVITY FUND	10,112.94
16	ALTERNATIVE FACILITIE	.00
45	POST EMP BENEFITS IRREV TRU	35,131.99
47	DEBT REDEMPTION	.00
51	ACTIVITIES	200.00
	TOTAL	\$1,909,064.36

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of June22 - July 11) is as follows:

Date	Vendor & Purpose	Amount
06/22/21	Delta Dental – Dental Insurance	\$ 2,424.36
06/22/21	Delta Dental – Dental Insurance	9,203.54
06/23/21	Further – Flex/Health Insurance	5,288.92
06/24/21	Xcel Energy – Utility	56.85
06/28/21	Delta Dental – Dental Insurance	9,398.97
06/29/21	MN Dept. of Revenue – Sales Taxes	891.00
06/30/21	District #877 Employees – Employee Payroll	450,108.21
06/30/21	Chicago USA Tax Pmt – Federal Taxes	135,022.26
06/30/21	MN Public Employees Retirement Association	64,628.57
06/30/21	MN Teachers Retirement Association	23,536.13
06/30/21	District #877 Employees – Employee Reimbursement	1,182.17
06/30/21	Further – Flex/Health Insurance	10,088.98
07/01/21	MN Dept. of Revenue - Garnishments/Child Support	114.00
07/01/21	MN Dept. of Revenue – State Taxes	19,658.38
07/01/21	Educators Benefit Consultants – Deferred Annuities	31.18
07/01/21	BCBS - Health Insurance	897,472.00
07/01/21	Educators Benefit Consultants – Deferred Annuities	250.00
07/01/21	Educators Benefit Consultants – Deferred Annuities	16,715.84
07/02/21	Further – Flex/Health Insurance	2,459.59
07/06/21	Delta Dental – Dental Insurance	10,371.41
07/07/21	BMO Corporate MasterCard – P-Card	144,377.62
07/08/21	Further – Flex/Health Insurance	2,367.88
07/08/21	FeePay - Communtiy Service Fund Fee	1,450.00

07/08/21	FeePay - Community Ed Fee	5,125.18
07/09/21	Vanco - Food Service/Activities Fee	175.99
	Total	<hr/> \$ 1,812,399.03

D. Minutes - June 28, 2021 Regular Meeting

E. Donations/Grants totaling \$2993.47

F. 2021-22 Memberships

1. SEE

2. MSBA

Ogden/Sansevere to approve

Motion carried 7-0

5. ACTION ITEMS

A. Authorized Signers for Electronic Fund Transfers, Ryan Tangen, Director of Finance and Operations

Resolved the following persons are authorized to make electronic fund transfers: Scott Thielman, Ryan Tangen, Miranda Kramer, Kari Jorgenson and Brenda Neaton.

Lee/Ogden to approve

Motion carried 7-0

B. Authorized Signers for Official Depositories, Ryan Tangen, Director of Finance and Operations

Resolved the following authorization signatures be accepted by the official depositories: Melissa Brings – Chairperson, Bob Sansevere- Clerk, Ken Ogden – Treasurer, Scott Thielman, Ryan Tangen, Miranda Kramer, Kari Jorgenson, Brenda Neaton.

Sansevere/Bjorklund to approve

Motion carried 7-0

C. Policy 102 - Supplement to Equal Educational Opportunity Policy

Scott Thielman, Superintendent

This guidance addresses the rights of transgender and gender non-conforming students across the District. All students may use bathrooms and locker rooms consistent with their gender identity as well as play on sports teams consistent with their gender identity. The district will abide by the rules for transgender participation adopted by the Minnesota State High School League.

Ogden/Sansevere to approve

Motion carried 7-0

6. REPORTS

A. 2021-22 Elementary Handbook, Mat Nelson, Discovery Elementary Principal
Revisions include dates, inclusion of Title IX information, nutrition services and health and a change for the threshold for outside recess temperature to -5 degrees.

B. 2021-22 ECSE Handbook, Amy Ernst, Director of Special Education

Revisions include dates and Title IX information.

7. COMMITTEE REPORTS

KO – Insurance Committee

8. SUPERINTENDENT'S REPORT

Will be sending out a parent and staff message regarding masks and online learning options for the 2021-22 school year.

9. OTHER

Adjourned at 6:30 p.m.

Respectfully submitted,

Bob Sansevere, Clerk
ISD 877 Board of Education