

Purchase Request #6
Regular Board Meeting April 23, 2019
Consideration of Approval of Additional Funds
for TouchNet Commerce Management Suite

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of TouchNet commerce management suite from TouchNet Information Systems, Inc. for Technology Services.

BACKGROUND

TouchNet commerce management suite provides a payment dashboard for monitoring transactions district-wide, a payment gateway that processes campus payment transactions such as debit and credit card payments, ACH, and PIN debit transactions in real time, as well as additional functionality to support students. The additional funds are needed to support integration with the District's mobile application and to provide additional equipment at the Public Safety Training Center.

TouchNet Information Systems is a sole source provider of commerce management suite and is exempt from competitive bidding per Section 44.031 of the Texas Education Code. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend. Reference number 2837 was issued to track volume of spend for Touchnet commerce management suite for Technology Services.

IMPACT OF THIS ACTION

TouchNet commerce management suite enhances users' experience at each commerce touchpoint throughout the campus enterprise, while saving the District time and money, protecting valuable campus assets, improving operational efficiencies, and giving greater control over transactions, costs, and compliance.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board approved the original contract in August 2018 for a total amount of \$160,000.00. This purchasing request is for spend authorization for an additional \$30,000.00 which is budgeted in the Technology Services FY19 operating budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. These funds will be used to purchase additional equipment and services.

MONITORING AND REPORTING TIMELINE

The term of contract is September 1, 2018 through August 31, 2019

RESOURCE PERSONNEL

Michael Dickson

Chief Innovation Officer

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