

**Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Board Regular Meeting
January 15, 2019
Academy Workroom
5:15 PM**

PROPOSED AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comments (Limited to Agenda Items only)**
- 4. Approval of Agenda**
- 5. Consent Agenda**
 - A. Approval of Board Meeting Minutes of November 13, 2018**
- 6. Treasurer's Report**
 - A. Monthly Financial Reports for November 2018 and December 2018**
- 7. Business Items**
 - A. Monthly Financial Reports for November 2018 and December 2018—
Action Item**
 - B. Alternative Teaching Pathway/Teachers of Tomorrow Program—Action
Item**
 - C. Board Committee Project Assignments—Information Item**
 - D. 2019-2020 Budget Development Plan—Information Item**
- 8. Business Manager Reports**
 - A. Director's Report**
 - B. Management Report**
 - (1) MJ Management 401(K) Status Report**
 - (2) Mid-Year Review**
- 9. Extended Public Comment (Limited to Non-Agenda Items)**
- 10. Board Comments**
- 11. Closed Session (On Advice of Legal Counsel)**
- 12. Reconfirmation of Next Board Meeting Date: Board Regular Meeting,
February 12, 2019, 5:15 PM, Academy Workroom**
- 13. Adjournment**

Individuals wishing to address the Board of Directors under Item 3 and 9

above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director's office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]

Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Board Regular Meeting
January 15, 2019
Academy Workroom
5:15 PM

AGENDA NOTES

1. **Call to Order**
Please let Brock Lutz (216-789-9605 and brocklutz@gmail.com) or Sid Faucette (616-262-9500 and sidfaucette@choiceschools.com) know if you will not be present for the Board meeting.
2. **Roll Call**
3. **Public Comments (Limited to Agenda Items only)**
4. **Approval of Agenda**
5. **Consent Agenda**
 - A. **Approval of Board Meeting Minutes of November 13, 2018**
Proposed minutes shared with Hillsdale ISD are attached for your review and consideration.
6. **Treasurer's Report**
 - A. **Monthly Financial Reports for November 2018 and December 2018**
November 2018 and December 2018 Financial Reports are attached for your analysis. Brian will review the reports and respond to questions.
7. **Business Items**
 - A. **Monthly Financial Reports for November 2018 and December 2018—Action Item**
Brian has reviewed the financial reports in item 6.A. Please ask any follow-up questions. We want to be sure you are well informed on financial reports and budget status.
 - B. **Alternative Teaching Pathway/Teachers of Tomorrow Program—Action Item**
You received a proposal at your November 13 meeting to assist teachers without a typical teaching certificate. You are being asked to approve participation in the Teachers of Tomorrow Program for WCA teachers with special license. The comparison matrix is included in the packet.
 - C. **Board Committee Project Assignments—Information Item**
Brock has shared Committee Assignments with everyone. A copy of the document is included in the packet. Committees will be asked for reports at each meeting. Please let me know if you want me to be present for a Committee meeting. I can also have the appropriate member of the Choice

team present at your request.

D. 2019-2020 Budget Development Plan—Information Item

Choice Schools like to establish a Budget Development Plan to make sure everyone understands budget revenues and expenditures. Brian and I suggest the following schedule for your consideration:

January 2019:	Board Approves Budget Schedule
March 2019:	Board Members Share Goals
April 2019:	Choice Schools Suggests Goals
May 2019:	Board Receives Proposed 2019-20 Budget
June 2019:	Public Budget Hearing
	Board Approval of the Budget
June 30, 2019:	State Deadline for Budget Approval

8. Business Manager Reports

A. Director's Report

Colleen will make her report at the Board meeting.

B. Management Report

(1) MJ Management 401(K) Status Report

Brian and I have been actively seeking a closure to the MJ 401K transition. Brian has requested a written status report from the 401K provider. Choice Schools thru Brian is pushing the 401K provider to complete the transition process. We are hoping that Brian will have a status report to review with you.

(2) Mid-Year Review

We have been working together for six months and I am seeking your thoughts on how Choice Schools (and I) can serve you better. I plan to bring a copy of an Education Service Provider template approved by Authorizers and consistent with the Management Agreement. My goal is always to work for you and with you to make WCA better for all children entrusted by their families to us, for all employees' respect and well-being, and for cooperation and compliance with your Authorizer, Hillsdale ISD.

9. Extended Public Comment (Limited to Non-Agenda Items)

10. Board Comments

11. Closed Session (On Advice of Legal Counsel)

Brock has been informed of the possible need for a Closed Session and we are waiting for legal advice from Kevin Foley, Esq.

**12. Reconfirmation of Next Board Meeting Date: Board Regular Meeting,
February 12, 2019, 5:15 PM, Academy Workroom**

13. Adjournment

Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Regular Board Meeting
November 13, 2018
Room 16
5:15 PM

PROPOSED MINUTES

1. Call to Order
Board President Brock Lutz called the meeting to order at 5:17 PM.
2. Roll Call
Members Present: Brock Lutz, Chris Busch, Lisa Roberts, Rick Shaerer, and Luke VanCamp
Members Absent: Sarah Hartzler and Don Westblade
Others Present: Colleen Vogt, Brian Beaudrie, Sid Faucette, Carla Stewart, AJ Watkins, and Jackie Phillips
3. Public Comments (Limited to Agenda Items Only)
Carla Stewart expressed concern that the Long Range Planning committee has not met to consider the additional costs of the Choice Schools contract after the current year.
4. Approval of Agenda
It was moved by Schaerer and supported by VanCamp to approve the November 13, 2018 Regular Board Meeting Agenda. The motion passed unanimously with 5 Ayes and 0 Nays.
5. Consent Agenda
It was moved by Schaerer and supported by VanCamp to approve the Consent Agenda to approve the Regular Meeting Minutes of the October 9, 2018 meeting. The motion passed unanimously with 5 Ayes and 0 Nays.
6. Treasurer's Report
The monthly Financial Report for October 2018 was presented and reviewed by Brian Beaudrie.
7. Business Items
 - A. Monthly Financial Report for October 2018
It was moved by Roberts and supported by Busch to approve the monthly Financial Reports for October 2018. The motion passed unanimously with 5 Ayes and 0 Nays
 - B. Amended 2018-2019 School Operating Budget
Brian Beaudrie reviewed the amended 2018-19 general fund budget based on the fall 2018 student count. Most notable items of discussion were (a) projected enrollment versus actual enrollment and calculation of State Aid; (b) special education program costs related to the Cognitive Impaired program; (c) unbudgeted staffing costs in the staffing chart; and (d) ongoing fund balance.

Sid Faucette reported on the employment agreement with Charlotte Cole and the waiver of worker's compensation for the Board and Choice Schools and on the agreement in planning with Tammy Ryan, Hope for Developmental Disabilities.

C. Board Policy 8310 Public Records

Sid Faucette informed the Board of an upcoming audit by the Michigan Department of Education and the need for an updated Public Records Policy. A Freedom of Information Request was received from the Detroit Free Press for information on any water testing performed.

It was moved by Schaerer and supported by Roberts to approve Policy 8310 Public Records as revised by legal counsel. The motion passed unanimously with 5 Ayes and 0 Nays.

The Board discussed the FOIA request and directed the management company to respond that water testing has not been performed but will be done soon. The Board then directed that the school have testing done.

D. The Board President reported the following committee appointments of Board Members:

Standing Committees:

- Discipline Committee-Lisa Roberts and Brock Lutz(Chairman)
- Site Committee-Rick Schaerer and Luke VanCamp(Chairman)
- Long Range Planning-Rick Schaerer and Luke VanCamp(Chairman)
- School Improvement Committee-Luke VanCamp and Lisa Roberts(Chairman)
- Policy Committee-Sarah Hartzler and Chris Busch(Chairman)
- Curriculum Committee-Chris Busch and Sarah Hartzler(Chairman)

Ad Hoc Committee:

- Strategic Planning Committee-Don Westblade and Brock Lutz(Chairman)

Sid Faucette handed out alternative certification options for teachers. Brock Lutz assigned review of these options to the School Improvement Committee.

E. Building Projects: Science Laboratory, Parking Lot Paving and Gymnasium

The Science Laboratory project was assigned to the Site and Curriculum committees.

Brock Lutz assigned the Parking Lot Paving project to the Site Committee.

Brock Lutz assigned the Gymnasium project to the Site and School Improvement committees.

8. Business Manager Reports

A. Director's Report

Director Vogt presented her monthly report and responded to questions of the Board.

B. Management Report

Sid Faucette reported that the 401K from Principal is just about ready for disbursement.

He also recommended the Board give all employees a \$400 Christmas bonus. Brian Beaudrie expressed his disappointment and frustration at his inability to open the Athletic Banking account at County National bank due to their poor customer service. He encouraged the Board to switch to a more suitable option.

9. Extended Public Comment

Carla Stewart commented on the terrific experience the staff had at Choice University. AJ Watkins, Parent Forum Board Liaison informed the Board of the upcoming Light-Up Parade where every participant will receive a WCA beanie. He also quoted a past board member who said to "Be the best WCA at whatever size school we are."

10. Board Comments

Luke VanCamp expressed his pleasure at the hiring of the 7th/8th grade basketball coach.

It was moved by Busch and supported by VanCamp to accept the management's recommendation of a \$400 Christmas Bonus for all employees. The motion passed unanimously with 5 Ayes and 0 Nays.

11. Reconfirmation of Next Board Meeting Date:

Members agreed that the next regular meeting will be on December 11, 2018, 5:15 PM, Academy Workroom.

12. Adjournment

It was moved by Roberts and supported by VanCamp that the meeting be adjourned. The motion passed with 5 Ayes and 0 Nays. The meeting adjourned at 6:50 PM.

Proposed minutes respectfully submitted,



Recording Secretary

Date: November 14, 2018

Approved by the Board of Directors at its _____ meeting.

Board Secretary

Date: _____

Will Carleton Academy
Balance Sheet
November 2018 (Unaudited)

Fund: General Fund

Assets	
Cash-Petty	300.00
Cash-County National	513,011.34
Cash-US Bank #142625000	349.96
Prepaid Expenses-Payroll and Benefits	103,000.00
Total Assets	616,661.30
Liabilities	
Accounts Payable	166,086.55
Due To French Club	12,930.00
Total Liabilities	179,016.55
Fund Equity	
Beginning Fund Equity	789,560.14
Change in Fund Equity	(351,915.39)
Total Fund Equity	437,644.75
Total Liabilities & Fund Equity	616,661.30

Will Carleton Academy
Statement of Activities (Summary)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	3,640.24	14,160.79	28,155	(13,994.21)	50%
Total State Sources	195,869.65	386,442.30	2,057,751	(1,671,308.70)	19%
Total Federal Sources	189.53	189.53	85,799	(85,609.47)	0%
Total Revenues	199,699.42	400,792.62	2,171,705.00	(1,770,912.38)	18%
Expenditures					
Total Basic Programs	113,860.14	306,330.83	1,038,987	732,656.17	29%
Total Added Needs	17,147.01	53,901.51	253,147	199,245.49	21%
Total Support Services - Pupil	-	1,252.57	2,616	1,363.43	48%
Total Support Services - Instructional Staff	1,096.77	8,734.78	30,050	21,315.22	29%
Total Support Services - General Administration	13,817.92	60,457.63	163,750	103,292.37	37%
Total Support Services - School Administration	25,310.06	99,862.76	240,100	140,237.24	42%
Total Support Services - Business	1,275.91	5,947.07	8,000	2,052.93	74%
Total Operation and Maintenance of Plant	17,976.91	82,587.04	244,503	161,915.96	34%
Total Pupil Transportation Services	-	474.75	3,000	2,525.25	16%
Total Support Services - Central	1,508.02	32,859.19	77,000	44,140.81	43%
Total Athletic Activities	11,158.35	22,488.76	52,000	29,511.24	43%
Total Fund Modifications	19,473.60	77,811.12	214,500	136,688.88	36%
Total Expenditures	222,624.69	752,708.01	2,327,653.00	1,574,944.99	32%
Change in Fund Equity	(22,925.27)	(351,915.39)	(155,948)	(195,967.39)	

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	4.11	22.56	40	(17.44)	56%
Competitive School Safety Grant Program	-	-	8,115	(8,115.00)	0%
Miscellaneous Other	3,636.13	14,138.23	20,000	(5,861.77)	71%
Total Local Sources	3,640.24	14,160.79	28,155	(13,994.21)	50%
State Sources					
Foundation Allowance	185,193.26	370,386.53	1,984,043	(1,613,656.47)	19%
31A At-Risk	4,375.18	8,751.87	48,148	(39,396.13)	18%
Headlee Obligation for Data Collect	598.98	1,197.53	6,275	(5,077.47)	19%
Early Literacy Targeted Instruction	5,198.10	5,198.10	15,000	(9,801.90)	35%
CTE Per Pupil Incentive	99.99	99.99	-	99.99	100%
Special Ed	404.14	808.28	4,285	(3,476.72)	19%
Total State Sources	195,869.65	386,442.30	2,057,751	(1,671,308.70)	19%
Federal Sources					
Title I Grant	-	-	29,677	(29,677.00)	0%
Title IIA Grant	-	-	8,304	(8,304.00)	0%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	-	34,818	(34,818.00)	0%
Special Milk Program	189.53	189.53	3,000	(2,810.47)	6%
Total Federal Sources	189.53	189.53	85,799	(85,609.47)	0%
Total Revenues	199,699.42	400,792.62	2,171,705	(1,770,912.38)	18%

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	49,549.72	112,265.72	432,500	320,234.28	26%
Assistant Salaries	9,527.56	21,087.42	56,500	35,412.58	37%
Substitute Salaries	2,498.10	5,368.20	20,000	14,631.80	27%
Benefits (related to teachers, assistants and substitutes)	22,896.66	43,639.17	175,000	131,360.83	25%
Teaching Supplies-General	803.08	26,556.79	40,000	13,443.21	66%
Miscellaneous Other	542.07	2,994.23	10,000	7,005.77	30%
Total Elementary	85,817.19	211,911.53	734,000	522,088.47	29%
High School					
Teacher Salaries	21,887.40	50,670.60	190,000	139,329.40	27%
Teacher Benefits	6,018.28	16,756.66	70,000	53,243.34	24%
Tuition (Dual Enrollment Fees)	-	8,933.00	17,500	8,567.00	51%
HS Teaching Supplies	53.93	4,991.19	7,500	2,508.81	67%
HS Textbooks	-	2,832.64	3,000	167.36	94%
Miscellaneous Other	83.34	4,748.50	11,500	6,751.50	41%
Total High School	28,042.95	88,932.59	299,500	210,567.41	30%
Summer School					
Teacher Salaries	-	4,800.00	4,800	-	100%
Teacher Benefits	-	686.71	687	0.29	100%
Total Summer School	-	5,486.71	5,487	0.29	100%
Total Basic Programs	113,860.14	306,330.83	1,038,987	732,656.17	29%

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Added Needs					
Teacher Salary - Special Ed	1,730.77	6,346.15	15,000	8,653.85	42%
Teacher Benefits - Special Ed	496.17	2,511.64	6,000	3,488.36	42%
Assistant Salaries - Special Ed	2,947.65	6,628.44	18,500	11,871.56	36%
Assistant Benefits - Special Ed	1,258.26	2,561.26	12,500	9,938.74	20%
CI Classroom	-	-	70,000	70,000.00	0%
Assistant Salaries - 31a	2,793.62	6,308.61	38,648	32,339.39	16%
Assistant Benefits - 31a	956.23	2,518.40	9,500	6,981.60	27%
Teacher Salary - REAP	2,076.92	7,615.37	18,000	10,384.63	42%
Assistant Salaries - REAP	250.00	400.00	7,000	6,600.00	6%
Benefits - REAP	628.93	3,067.61	9,818	6,750.39	31%
Teacher Salary - Title I	3,115.38	11,423.07	27,000	15,576.93	42%
Teacher Benefits - Title I	893.08	4,520.96	10,881	6,360.04	42%
Title I Supplies	-	-	300	300.00	0%
Title IV Supplies	-	-	10,000	10,000.00	0%
Total Added Needs	17,147.01	53,901.51	253,147	199,245.49	21%
Total Instruction	131,007.15	360,232.34	1,292,134	931,901.66	28%

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Pupil					
Attendance Officer - Hillsdale ISD	-	1,252.57	2,616	1,363.43	48%
Total Support Services - Pupil	-	1,252.57	2,616	1,363.43	48%
Support Services - Instructional Staff					
Professional Development	298.82	5,126.25	15,000	9,873.75	34%
Library Salaries	592.50	2,531.99	9,250	6,718.01	27%
Library Benefits	79.44	339.49	1,300	960.51	26%
Library Supplies	126.01	662.05	2,000	1,337.95	33%
Special Ed Supervision	-	75.00	2,500	2,425.00	3%
Total Support Services - Instructional Staff	1,096.77	8,734.78	30,050	21,315.22	29%
Support Services - General Administration					
Legal Services	-	1,029.79	2,000	970.21	51%
Audit Services	750.00	7,856.00	8,850	994.00	89%
Policy Manual Updates	-	-	1,900	1,900.00	0%
Management Services Fee	7,500.00	37,500.00	87,850	50,350.00	43%
Oversight Services Fee	5,567.92	11,135.84	59,650	48,514.16	19%
Dues & Fees	-	2,936.00	3,500	564.00	84%
Total Support Services - General Administration	13,817.92	60,457.63	163,750	103,292.37	37%

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - School Administration					
Principal Salaries	10,384.62	38,076.94	90,000	51,923.06	42%
Secretary Salaries	7,745.49	18,370.61	60,000	41,629.39	31%
Principal/Secretary Benefits	4,449.52	29,157.46	53,000	23,842.54	55%
Postage	-	639.90	2,000	1,360.10	32%
Equipment Lease	1,829.79	8,487.16	20,000	11,512.84	42%
Office Supplies	603.15	3,741.72	10,000	6,258.28	37%
Dues and Fees	-	69.00	100	31.00	69%
Miscellaneous Other	297.49	1,319.97	5,000	3,680.03	26%
Total Support Services - School Administration	25,310.06	99,862.76	240,100	140,237.24	42%
Support Services - Business					
Bank Fees	46.91	213.07	500	286.93	43%
Dues & Fees	1,229.00	5,734.00	7,500	1,766.00	76%
Total Support Services - Business	1,275.91	5,947.07	8,000	2,052.93	74%
Operation and Maintenance of Plant					
Janitor Salaries	9,709.26	34,678.37	84,000	49,321.63	41%
Janitor Benefits	1,092.13	5,010.21	16,500	11,489.79	30%
Telephone and Internet	135.17	2,083.71	6,500	4,416.29	32%
Water and Sewer	267.92	1,065.58	3,000	1,934.42	36%
Waste and Trash Disposal	330.00	2,473.94	7,000	4,526.06	35%
Property and Liability Insurance	-	8,852.90	18,000	9,147.10	49%
Building Maintenance	1,230.58	9,003.20	27,000	17,996.80	33%
Lawn Care/Snow Removal	1,100.00	1,100.00	6,000	4,900.00	18%
Gas	1,003.18	1,310.44	16,500	15,189.56	8%
Electricity	2,211.63	12,431.25	35,000	22,568.75	36%
Janitor Supplies	897.04	4,577.44	20,000	15,422.56	23%
Capital Outlay	-	-	5,003	5,003.00	0%
Total Operation and Maintenance of Plant	17,976.91	82,587.04	244,503	161,915.96	34%

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	-	474.75	3,000	2,525.25	16%
Total Pupil Transportation Services	-	474.75	3,000	2,525.25	16%
Support Services - Central					
Marketing	1,375.58	17,581.39	25,000	7,418.61	70%
Prof Development	132.44	1,137.78	5,000	3,862.22	23%
Personnel Recruitment	-	1,880.97	2,500	619.03	75%
Fingerprinting	-	357.00	500	143.00	71%
Technology Services	-	11,902.05	44,000	32,097.95	27%
Total Support Services - Central	1,508.02	32,859.19	77,000	44,140.81	43%
Athletic Activities					
Athletic Director Salary	1,135.89	2,806.19	12,000	9,193.81	23%
Coaches Salaries	7,950.00	7,950.00	20,000	12,050.00	40%
Benefits - Coaches / AD	1,213.68	1,437.65	3,500	2,062.35	41%
Athletic Referees	320.00	2,770.00	5,000	2,230.00	55%
Athletic Supplies	270.78	6,281.92	10,000	3,718.08	63%
Athletic Dues and Fees	268.00	1,243.00	1,500	257.00	83%
Total Athletic Activities	11,158.35	22,488.76	52,000	29,511.24	43%
Total Supporting Services	72,143.94	314,664.55	821,019	506,354.45	38%
Fund Modifications					
Transfer to Debt Service Fund	19,473.60	77,811.12	214,500	136,688.88	36%
Total Fund Modifications	19,473.60	77,811.12	214,500	136,688.88	36%
Total Expenditures	222,624.69	752,708.01	2,327,653	1,574,944.99	32%
Change in Fund Equity	(22,925.27)	(351,915.39)	(155,948)	(195,967.39)	

Will Carleton Academy
Check Register Report
November 1, 2018 - November 30, 2018

Check Date	Check	Vendor Name	Description	Amount
11/1/2018	20071	White's Welding Service	Marketing - balloon filler	56.00
11/13/2018	20072	Aker, Inc.	Building Maintenance - Furnace Inspection	1,094.10
11/13/2018	20073	American Office Solutions	Equipment Lease - Copier Usage	642.02
11/13/2018	20074	Arrow Swift Printing & Copy Center	Office Supplies - Envelopes	180.00
11/13/2018	20075	Choice Schools Associates LLC	Payroll for December 14, 2018 (estimate)	70,000.00
11/13/2018	20075	Choice Schools Associates LLC	Payroll for December 28, 2018 (estimate)	30,000.00
11/13/2018	20075	Choice Schools Associates LLC	Employee Benefits for December 2018 (estimate)	3,000.00
11/13/2018	20075	Choice Schools Associates LLC	Employee Benefits for October 2018 (actual)	21,816.12
11/13/2018	20076	City of Hillsdale	Dial A Ride - October	203.25
11/13/2018	20077	Creature Control	Building Maintenance	75.00
11/13/2018	20078	Current Office Solutions	Office Supplies	31.98
11/13/2018	20078	Current Office Solutions	Office Supplies	30.98
11/13/2018	20078	Current Office Solutions	Office Supplies	60.84
11/13/2018	20078	Current Office Solutions	Office Supplies	30.86
11/13/2018	20079	D & D Maintenance Supply	Janitor Supplies	179.02
11/13/2018	20080	EMC Insurance Companies	Property and Liability Ins.	1,820.09
11/13/2018	20081	Foley & Robinette, P.C.	Legal Services - Special Ed Services Agreement	127.62
11/13/2018	20082	H.J. Gelzer & Son, Inc.	Building Maintenance	59.38
11/13/2018	20083	Hillsdale BPU	Electricity	1,161.30
11/13/2018	20083	Hillsdale BPU	Electricity	100.42
11/13/2018	20083	Hillsdale BPU	Electricity	26.77
11/13/2018	20083	Hillsdale BPU	Electricity	76.85
11/13/2018	20083	Hillsdale BPU	Electricity	25.76
11/13/2018	20083	Hillsdale BPU	Electricity	60.76
11/13/2018	20083	Hillsdale BPU	Electricity	36.48
11/13/2018	20083	Hillsdale BPU	Electricity	64.71
11/13/2018	20083	Hillsdale BPU	Electricity	791.98
11/13/2018	20083	Hillsdale BPU	Water and Sewage	249.50
11/13/2018	20084	Hillsdale Market House	Milk	50.00
11/13/2018	20084	Hillsdale Market House	Milk	850.00
11/13/2018	20084	Hillsdale Market House	Office Supplies - Antibiotic Lotion	5.61
11/13/2018	20085	Home Depot Credit Services	Building Maintenance	241.66
11/13/2018	20085	Home Depot Credit Services	Building Maintenance	107.91
11/13/2018	20085	Home Depot Credit Services	Refrigerator and Freezer	1,306.80
11/13/2018	20086	Home Town Linen Service	Janitor Supplies	29.62
11/13/2018	20086	Home Town Linen Service	Janitor Supplies	29.62
11/13/2018	20087	Michigan Gas Utilities	Gas	114.26
11/13/2018	20088	Modern Waste Systems	Waste and Trash Disposal - November	330.00
11/13/2018	20089	Purchase Power	Postage	300.00

11/13/2018 20090	Robert Billman	Lawn Care/Snow Removal - November	1,100.00
11/13/2018 20091	Smith's Flowers Town & Country	Miscellaneous Other	156.00
11/13/2018 20092	U.S. Bank Equipment Finance	Copier Lease	461.15
11/13/2018 20093	Verizon Wireless	Telephone and Internet	74.69
11/14/2018 20094	Elite Fund Inc.	Annual E-rate	100.00
11/14/2018 20095	Hillsdale County Chamber of Commerce	Dues & Fees	1,000.00
11/14/2018 20096	Hillsdale County Intermediate School District	Attendance Services- Hillsdale ISD - 2nd Qtr	598.54
11/14/2018 20097	Jackson College	0405337- Aaron Delaney	900.00
11/14/2018 20097	Jackson College	0404570 - Calvin Henes	1,641.00
11/14/2018 20097	Jackson College	0405701 - Olivia Huggett	720.00
11/14/2018 20097	Jackson College	0404571 - Charity Keleman	741.00
11/14/2018 20097	Jackson College	0404573 - Karsynn Mann	900.00
11/14/2018 20097	Jackson College	0405601 - Annabelle Springborn	900.00
11/14/2018 20097	Jackson College	0404995 - Tori Ware	900.00
11/14/2018 20097	Jackson College	0391458 - Hannah Whitcomb	821.00
11/14/2018 20098	Jackson County ISD	1st Qtr Technology	5,503.75
11/14/2018 20099	John Deere Financial	Account 510001355291	364.50
11/14/2018 20100	Lawson's Graffix Shop	Exploration Program Uniforms	57.39
11/14/2018 20101	MASSP	Prof Development - PSAT 8/9 - Digging In Adult	150.00
11/14/2018 20102	Michigan Association of Public School Academies	Dues & Fees - 2018-19 MAPSA Dues	1,036.00
11/14/2018 20103	Munetrix LLC	Dues and Fees - 2018-19	1,129.00
11/14/2018 20104	NVB Playgrounds	Teaching Supplies - Sunglow Yellow Triple Toss Up	652.00
11/14/2018 20105	Republic Services	Waste and Trash Disposal - Container Removal	85.95
11/14/2018 20106	School Days-School Closet	HS Uniforms	92.77
11/14/2018 20107	Solution Tree	Prof Development - RTI	669.00
11/14/2018 20108	Walmart Community	Teaching Supplies - Ipad for Kindergarten	283.98
11/14/2018 20108	Walmart Community	Conferences	95.69
11/14/2018 20108	Walmart Community	Marketing - Literacy Night	15.00
11/14/2018 20108	Walmart Community	Janitor Supplies	42.76
11/14/2018 20108	Walmart Community	Janitor Supplies	80.76
11/14/2018 20108	Walmart Community	Janitor Supplies	82.83
11/14/2018 20108	Walmart Community	Janitor Supplies	43.64
11/14/2018 20108	Walmart Community	Miscellaneous Other	42.84
11/14/2018 20109	WCSR Radio	Marketing	303.75
11/20/2018 20110	A Grand Occasion, Ltd.	Marketing - Thanksgiving Dinner	253.00
11/20/2018 20111	Cardmember Service	Teaching Supplies - Amazon	401.00
11/20/2018 20111	Cardmember Service	Prof Development - Cottage Inn	66.19
11/20/2018 20112	Comcast	Telephone and Internet	40.48
11/20/2018 20113	Current Office Solutions	Office Supplies - Paper	257.02
11/20/2018 20114	D & D Maintenance Supply	Janitor Supplies	423.67
11/20/2018 20115	Enchanted Learning, LLC	Quote - E-20181027-014521D	125.00
11/20/2018 20116	Follett School Solutions, Inc.	Library Supplies	131.98
11/20/2018 20117	Garvin Kruse	Prof Development - HISD	135.00
11/20/2018 20118	Hillsdale Market House	Milk	50.00
11/20/2018 20118	Hillsdale Market House	Prof Development	33.86

11/20/2018	2018	Hillsdale Market House	Milk	75.00
11/20/2018	2019	Homer Athletic Department	Athletic Dues and Fees - 2018 CC Invitational	40.00
11/20/2018	20120	Lawson's Graffix Shop	BB Jerseys -5/6, 7/8 Boys/Girls	1,355.80
11/20/2018	20121	Learning A-Z	Teaching Supplies	119.11
11/20/2018	20122	Loyola Press	Voyages in English - Grade 3	97.35
11/20/2018	20123	Marshall Music Co	Teaching Supplies	125.21
11/20/2018	20123	Marshall Music Co	Teaching Supplies	11.12
11/20/2018	20123	Marshall Music Co	Teaching Supplies	77.84
11/20/2018	20124	Pittsford Athletics	Athletic Dues and Fees - 2018 CC Invitational	180.00
11/20/2018	20125	Smithsonian	Teaching Supplies	34.00
11/20/2018	20126	Sportsarama	Athletic Supplies - Field Paint	72.98
11/20/2018	20127	TIAA Commercial Finance, Inc.	Copier Lease	521.79
				\$ 161,739.66

Will Carleton Academy
Balance Sheet
November 2018 (Unaudited)

Fund: Debt Service Fund

Assets	
US Bank #142625001 - Interest Fund	49,446.13
US Bank #142625002 - Principal Fund	15,144.46
US Bank #142625003 - Reserve Fund	205,849.99
US Bank #142625004 - Expense Fund	184.91
	<u>270,625.49</u>
Total Assets	
Liabilities	
Accounts Payable	-
Due to General Fund	-
	<u>-</u>
Total Liabilities	
Fund Equity	
Beginning Fund Equity	323,921.37
Change in Fund Equity	(53,295.88)
	<u>270,625.49</u>
Total Fund Equity	
Total Liabilities & Fund Equity	
	<u>270,625.49</u>

Will Carleton Academy
Statement of Activities (Detail)
November 2018 (Unaudited)

Fund: Debt Service Fund	This Month	Y-T-D
Incoming Transfers and Other Transactions		
Interest	60.63	322.30
Transfer From General Fund	19,473.60	77,811.12
Total Incoming Transfers and Other Transactions	19,534.23	78,133.42
Total Revenues	19,534.23	78,133.42
Debt Service		
Principal on Bonds	-	50,000.00
Principal on Loans	364.50	1,829.30
Interest on Bonds	-	77,600.00
Trustee and Other Fees	-	2,000.00
Total Debt Service	364.50	131,429.30
Total Expenditures	364.50	131,429.30
Change in Fund Equity	19,169.73	(53,295.88)

Will Carleton Academy
Balance Sheet
December 2018 (Unaudited)

Fund: General Fund

Assets	
Cash-Petty	300.00
Cash-County National	416,089.75
Cash-US Bank #142625000	349.96
Prepaid Expenses-Payroll and Benefits	63,000.00
Total Assets	<u><u>479,739.71</u></u>
Liabilities	
Accounts Payable	47,632.55
Due To French Club	13,930.00
Total Liabilities	<u>61,562.55</u>
Fund Equity	
Beginning Fund Equity	789,560.14
Change in Fund Equity	<u>(371,382.98)</u>
Total Fund Equity	<u>418,177.16</u>
Total Liabilities & Fund Equity	<u><u>479,739.71</u></u>

Will Carleton Academy
Statement of Activities (Summary)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	7,827.97	18,802.99	28,155	(9,352.01)	67%
Total State Sources	175,510.23	561,952.53	2,057,751	(1,495,798.47)	27%
Total Federal Sources	-	189.53	85,799	(85,609.47)	0%
Total Revenues	183,338.20	580,945.05	2,171,705.00	(1,590,759.95)	27%
Expenditures					
Total Basic Programs	86,651.02	393,199.11	1,038,987	645,787.89	38%
Total Added Needs	15,877.91	78,029.42	253,147	175,117.58	31%
Total Support Services - Pupil	-	1,252.57	2,616	1,363.43	48%
Total Support Services - Instructional Staff	2,470.65	11,155.82	30,050	18,894.18	37%
Total Support Services - General Administration	12,597.54	73,529.18	163,750	90,220.82	45%
Total Support Services - School Administration	20,958.43	120,956.76	240,100	119,143.24	50%
Total Support Services - Business	2,250.00	8,197.07	8,000	(197.07)	102%
Total Operation and Maintenance of Plant	19,126.81	101,922.55	244,503	142,580.45	42%
Total Pupil Transportation Services	186.75	661.50	3,000	2,338.50	22%
Total Support Services - Central	7,535.66	40,507.05	77,000	36,492.95	53%
Total Athletic Activities	3,190.22	25,629.68	52,000	26,370.32	49%
Total Fund Modifications	19,476.20	97,287.32	214,500	117,212.68	45%
Total Expenditures	190,321.19	952,328.03	2,327,653.00	1,375,324.97	41%
Change in Fund Equity	(6,982.99)	(371,382.98)	(155,948)	(215,434.98)	

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	3.56	26.12	40	(13.88)	65%
Competitive School Safety Grant Program	-	-	8,115	(8,115.00)	0%
Miscellaneous Other	7,824.41	18,776.87	20,000	(1,223.13)	94%
Total Local Sources	<u>7,827.97</u>	<u>18,802.99</u>	<u>28,155</u>	<u>(9,352.01)</u>	<u>67%</u>
State Sources					
Foundation Allowance	169,513.95	539,900.48	1,984,043	(1,444,142.52)	27%
31A At-Risk	4,375.93	13,127.80	48,148	(35,020.20)	27%
Headlee Obligation for Data Collect	564.26	1,761.79	6,275	(4,513.21)	28%
Early Literacy Targeted Instruction	210.57	5,408.67	15,000	(9,591.33)	36%
High School Pupil Supports	391.37	391.37	-	391.37	100%
CTE Per Pupil Incentive	50.00	149.99	-	149.99	100%
Special Ed	404.15	1,212.43	4,285	(3,072.57)	28%
Total State Sources	<u>175,510.23</u>	<u>561,952.53</u>	<u>2,057,751</u>	<u>(1,495,798.47)</u>	<u>27%</u>
Federal Sources					
Title I Grant	-	-	29,677	(29,677.00)	0%
Title IIA Grant	-	-	8,304	(8,304.00)	0%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	-	34,818	(34,818.00)	0%
Special Milk Program	-	189.53	3,000	(2,810.47)	6%
Total Federal Sources	<u>-</u>	<u>189.53</u>	<u>85,799</u>	<u>(85,609.47)</u>	<u>0%</u>
Total Revenues	<u>183,338.20</u>	<u>580,945.05</u>	<u>2,171,705</u>	<u>(1,590,759.95)</u>	<u>27%</u>

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	38,739.17	151,004.89	432,500	281,495.11	35%
Assistant Salaries	7,964.72	29,052.14	56,500	27,447.86	51%
Substitute Salaries	2,249.60	7,617.80	20,000	12,382.20	38%
Benefits (related to teachers, assistants and substitutes)	13,523.53	57,162.70	175,000	117,837.30	33%
Teaching Supplies-General	966.44	27,586.99	40,000	12,413.01	69%
Miscellaneous Other	494.49	3,488.72	10,000	6,511.28	35%
Total Elementary	63,937.95	275,913.24	734,000	458,086.76	38%
High School					
Teacher Salaries	17,191.58	67,862.18	190,000	122,137.82	36%
Teacher Benefits	5,109.53	21,866.19	70,000	48,133.81	31%
Tuition (Dual Enrollment Fees)	360.00	9,293.00	17,500	8,207.00	53%
HS Teaching Supplies	-	5,062.70	7,500	2,437.30	68%
HS Textbooks	51.96	2,884.60	3,000	115.40	96%
Miscellaneous Other	-	4,830.49	11,500	6,669.51	42%
Total High School	22,713.07	111,799.16	299,500	187,700.84	37%
Summer School					
Teacher Salaries	-	4,800.00	4,800	-	100%
Teacher Benefits	-	686.71	687	0.29	100%
Total Summer School	-	5,486.71	5,487	0.29	100%
Total Basic Programs	86,651.02	393,199.11	1,038,987	645,787.89	38%

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Added Needs					
Teacher Salary - Special Ed	1,153.85	7,500.00	15,000	7,500.00	50%
Teacher Benefits - Special Ed	471.91	2,983.55	6,000	3,016.45	50%
Assistant Salaries - Special Ed	2,381.83	9,010.27	18,500	9,489.73	49%
Assistant Benefits - Special Ed	888.64	3,449.90	12,500	9,050.10	28%
CI Classroom	2,750.00	11,000.00	70,000	59,000.00	16%
Assistant Salaries - 31a	2,303.39	8,612.00	38,648	30,036.00	22%
Assistant Benefits - 31a	880.90	3,399.30	9,500	6,100.70	36%
Teacher Salary - REAP	1,384.61	8,999.98	18,000	9,000.02	50%
Assistant Salaries - REAP	150.00	550.00	7,000	6,450.00	8%
Benefits - REAP	586.42	3,654.03	9,818	6,163.97	37%
Teacher Salary - Title I	2,076.92	13,499.99	27,000	13,500.01	50%
Teacher Benefits - Title I	849.44	5,370.40	10,881	5,510.60	49%
Title I Supplies	-	-	300	300.00	0%
Title IV Supplies	-	-	10,000	10,000.00	0%
Total Added Needs	15,877.91	78,029.42	253,147	175,117.58	31%
Total Instruction	102,528.93	471,228.53	1,292,134	820,905.47	36%

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Pupil					
Attendance Officer - Hillsdale ISD	-	1,252.57	2,616	1,363.43	48%
Total Support Services - Pupil	-	1,252.57	2,616	1,363.43	48%
Support Services - Instructional Staff					
Professional Development	1,250.00	6,241.25	15,000	8,758.75	42%
Library Salaries	1,063.60	3,595.59	9,250	5,654.41	39%
Library Benefits	142.62	482.11	1,300	817.89	37%
Library Supplies	14.43	761.87	2,000	1,238.13	38%
Special Ed Supervision	-	75.00	2,500	2,425.00	3%
Total Support Services - Instructional Staff	2,470.65	11,155.82	30,050	18,894.18	37%
Support Services - General Administration					
Legal Services	-	1,503.80	2,000	496.20	75%
Audit Services	-	7,856.00	8,850	994.00	89%
Policy Manual Updates	-	-	1,900	1,900.00	0%
Management Services Fee	7,500.00	45,000.00	87,850	42,850.00	51%
Oversight Services Fee	5,097.54	16,233.38	59,650	43,416.62	27%
Dues & Fees	-	2,936.00	3,500	564.00	84%
Total Support Services - General Administration	12,597.54	73,529.18	163,750	90,220.82	45%

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - School Administration					
Principal Salaries	7,723.08	45,800.02	90,000	44,199.98	51%
Secretary Salaries	6,528.25	32,558.95	60,000	27,441.05	54%
Principal/Secretary Benefits	4,445.30	25,942.67	53,000	27,057.33	49%
Postage	-	639.90	2,000	1,360.10	32%
Equipment Lease	1,152.59	9,639.75	20,000	10,360.25	48%
Office Supplies	459.17	4,291.27	10,000	5,708.73	43%
Dues and Fees	-	69.00	100	31.00	69%
Miscellaneous Other	650.04	2,015.20	5,000	2,984.80	40%
Total Support Services - School Administration	20,958.43	120,956.76	240,100	119,143.24	50%
Support Services - Business					
Bank Fees	-	213.07	500	286.93	43%
Dues & Fees	2,250.00	7,984.00	7,500	(484.00)	106%
Total Support Services - Business	2,250.00	8,197.07	8,000	(197.07)	102%
Operation and Maintenance of Plant					
Janitor Salaries	7,239.88	41,918.25	84,000	42,081.75	50%
Janitor Benefits	903.01	5,913.22	16,500	10,586.78	36%
Telephone and Internet	426.30	2,510.01	6,500	3,989.99	39%
Water and Sewer	-	1,065.58	3,000	1,934.42	36%
Waste and Trash Disposal	330.00	2,803.94	7,000	4,196.06	40%
Property and Liability Insurance	1,820.10	10,673.00	18,000	7,327.00	59%
Building Maintenance	1,364.73	10,367.93	27,000	16,632.07	38%
Lawn Care/Snow Removal	2,200.00	3,508.70	6,000	2,491.30	58%
Gas	3,489.35	4,799.79	16,500	11,700.21	29%
Electricity	-	12,431.25	35,000	22,568.75	36%
Janitor Supplies	1,353.44	5,930.88	20,000	14,069.12	30%
Capital Outlay	-	-	5,003	5,003.00	0%
Total Operation and Maintenance of Plant	19,126.81	101,922.55	244,503	142,580.45	42%

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	186.75	661.50	3,000	2,338.50	22%
Total Pupil Transportation Services	<u>186.75</u>	<u>661.50</u>	<u>3,000</u>	<u>2,338.50</u>	<u>22%</u>
Support Services - Central					
Marketing	690.50	18,356.54	25,000	6,643.46	73%
Prof Development	-	1,137.78	5,000	3,862.22	23%
Personnel Recruitment	-	1,908.52	2,500	591.48	76%
Fingerprinting	61.75	418.75	500	81.25	84%
Technology Services	6,783.41	18,685.46	44,000	25,314.54	42%
Total Support Services - Central	<u>7,535.66</u>	<u>40,507.05</u>	<u>77,000</u>	<u>36,492.95</u>	<u>53%</u>
Athletic Activities					
Athletic Director Salary	757.26	3,563.45	12,000	8,436.55	30%
Coaches Salaries	900.00	8,850.00	20,000	11,150.00	44%
Benefits - Coaches / AD	222.21	1,659.86	3,500	1,840.14	47%
Athletic Referees	940.00	3,710.00	5,000	1,290.00	74%
Athletic Supplies	242.75	6,603.37	10,000	3,396.63	66%
Athletic Dues and Fees	128.00	1,243.00	1,500	257.00	83%
Total Athletic Activities	<u>3,190.22</u>	<u>25,629.68</u>	<u>52,000</u>	<u>26,370.32</u>	<u>49%</u>
Total Supporting Services	<u>68,316.06</u>	<u>383,812.18</u>	<u>821,019</u>	<u>437,206.82</u>	<u>47%</u>
Fund Modifications					
Transfer to Debt Service Fund	19,476.20	97,287.32	214,500	117,212.68	45%
Total Fund Modifications	<u>19,476.20</u>	<u>97,287.32</u>	<u>214,500</u>	<u>117,212.68</u>	<u>45%</u>
Total Expenditures	<u>190,321.19</u>	<u>952,328.03</u>	<u>2,327,653</u>	<u>1,375,324.97</u>	<u>41%</u>
Change in Fund Equity	<u>(6,982.99)</u>	<u>(371,382.98)</u>	<u>(155,948)</u>	<u>(215,434.98)</u>	

Will Carleton Academy
Check Register Report
December 1, 2018 - December 31, 2018

Check Date	Check	Vendor Name	Description	Amount
12/7/2018	20128	All Aboard Travel	French Club - 1st Deposit	4,000.00
12/7/2018	20129	American Office Solutions	Copier Usage	846.85
12/7/2018	20130	Arrow Swift Printing & Copy Center	Athletic Supplies	67.50
12/7/2018	20131	Blick Art Materials	Teaching Supplies - High School	896.20
12/7/2018	20131	Blick Art Materials	Teaching Supplies - High School	53.93
12/7/2018	20131	Blick Art Materials	Teaching Supplies - Elementary	1,510.29
12/7/2018	20131	Blick Art Materials	Teaching Supplies - Elementary	29.55
12/7/2018	20131	Blick Art Materials	Teaching Supplies - Elementary	31.18
12/7/2018	20132	Carla Stewart	Prof Development - SAT Implementation - JCISD	30.52
12/7/2018	20133	Choice Schools Associates LLC	Employee Benefits for November 2018 (actual)	19,926.28
12/7/2018	20133	Choice Schools Associates LLC	Management Fee for December 2018	7,500.00
12/7/2018	20133	Choice Schools Associates LLC	Management Fee for November 2018	7,500.00
12/7/2018	20133	Choice Schools Associates LLC	Payroll for November 2, 2018 (actual)	38,360.79
12/7/2018	20133	Choice Schools Associates LLC	Payroll for November 16, 2018 (actual)	46,410.14
12/7/2018	20133	Choice Schools Associates LLC	Payroll for November 30, 2018 (actual)	36,512.71
12/7/2018	20133	Choice Schools Associates LLC	Payroll for January 11, 2019 (estimate)	30,000.00
12/7/2018	20133	Choice Schools Associates LLC	Payroll for January 25, 2019 (estimate)	30,000.00
12/7/2018	20133	Choice Schools Associates LLC	Employee Benefits for January 2019 (estimate)	3,000.00
12/7/2018	20134	Comcast	Telephone and Internet	40.92
12/7/2018	20135	Crisis Go	Text Alert System	2,250.00
12/7/2018	20136	Current Office Solutions	Office Supplies	139.96
12/7/2018	20137	D & D Maintenance Supply	Janitor Supplies	89.40
12/7/2018	20137	D & D Maintenance Supply	Janitor Supplies	218.20
12/7/2018	20138	Darnell & Meyering, P.C.	Audit Services - FID Submission	750.00
12/7/2018	20139	Educational Reporting Solutions	Technology Support Services - December	1,279.66
12/7/2018	20140	Follett School Solutions, Inc.	Library Supplies	126.01
12/7/2018	20141	H.J. Gelzer & Son, Inc.	Building Maintenance	10.58
12/7/2018	20142	Hillsdale Beauty College	Hannah McDonald Co-Op November/December	360.00
12/7/2018	20143	Hillsdale BPU	Electricity	568.65
12/7/2018	20143	Hillsdale BPU	Electricity	189.86
12/7/2018	20143	Hillsdale BPU	Electricity	75.74
12/7/2018	20143	Hillsdale BPU	Electricity	156.27
12/7/2018	20143	Hillsdale BPU	Electricity	192.79
12/7/2018	20143	Hillsdale BPU	Electricity	68.96
12/7/2018	20143	Hillsdale BPU	Electricity	43.16
12/7/2018	20143	Hillsdale BPU	Electricity	60.46
12/7/2018	20143	Hillsdale BPU	Electricity	855.74
12/7/2018	20143	Hillsdale BPU	Water and Sewage	267.92
12/7/2018	20144	Hillsdale County Intermediate School District	1st Semester Pre-Teacher Academy	1,250.00

12/7/2018 20145	Hillsdale Market House	Milk	75.00
12/7/2018 20145	Hillsdale Market House	Field Trips and Events - K-2 Fest Supplies	124.57
12/7/2018 20145	Hillsdale Market House	Milk	150.00
12/7/2018 20145	Hillsdale Market House	Milk	67.50
12/7/2018 20145	Hillsdale Market House	Marketing - Thanksgiving Dinner	441.42
12/7/2018 20146	Home Town Linen Service	Janitor Supplies	29.62
12/7/2018 20146	Home Town Linen Service	Janitor Supplies	29.62
12/7/2018 20147	Jessica Beaudrie	Prof Development - SDS Training	101.92
12/7/2018 20148	John Deere Financial	JD 2025 Payment	367.10
12/7/2018 20149	Michelle Carpenter	Prof Development - Literacy Coach Meeting	63.77
12/7/2018 20150	Michigan Gas Utilities	Gas	1,003.18
12/7/2018 20151	Pitney Bowes Global Financial Services LLC	Postage Machine Lease 12/20/18 - 03/19/19	214.98
12/7/2018 20152	Purchase Power	Bank Fees	36.60
12/7/2018 20153	Robert Billman	Lawn Care/Snow Removal - December	1,100.00
12/7/2018 20154	Ryan & Bradshaw	Building Maintenance - Plumbing	365.00
12/7/2018 20155	Smith's Flowers Town & Country	Fall Sport Senior Night	31.50
12/7/2018 20156	Teresa Bonifield	Teaching Supplies	24.48
12/7/2018 20157	U.S. Bank Equipment Finance	Equipment Lease	461.15
12/7/2018 20158	Verizon Wireless	Telephone and Internet	94.69
12/7/2018 20159	Walmart Community	Athletic Supplies - Concessions	171.78
12/7/2018 20159	Walmart Community	Miscellaneous Other	51.68
12/7/2018 20159	Walmart Community	Student Council	83.34
12/7/2018 20159	Walmart Community	Office Supplies	206.17
12/7/2018 20159	Walmart Community	Miscellaneous Other	188.42
12/7/2018 20159	Walmart Community	Janitor Supplies	57.30
12/7/2018 20159	Walmart Community	Janitor Supplies	49.23
12/7/2018 20159	Walmart Community	Bank Fees	10.31
12/7/2018 20160	WLNS-TV	Marketing - Hillsdale Holiday 2018 Package	398.00
12/7/2018 20161	Woodwind & Brasswind	Teaching Supplies - Recorders	210.00
12/19/2018 20162	A Grand Occasion, Ltd.	Christmas Concert Chairs	287.50
12/19/2018 20163	American Copper & Brass, LLC	Toilet Seat	29.60
12/19/2018 20164	American Office Solutions	Copier Usage	821.41
12/19/2018 20165	Cardmember Service	Senior Class Christmas Tree - Will be Reimbursed	81.99
12/19/2018 20165	Cardmember Service	Teaching Supplies	23.87
12/19/2018 20165	Cardmember Service	Elementary Textbooks	39.89
12/19/2018 20165	Cardmember Service	Administrative Misc - Embosser	45.19
12/19/2018 20165	Cardmember Service	HS PE Teaching Supply	61.99
12/19/2018 20166	Choice Schools Associates LLC	Personnel Recruitment - Indeed	27.55
12/19/2018 20166	Choice Schools Associates LLC	Marketing - Graphic Design & Website Services	84.65
12/19/2018 20166	Choice Schools Associates LLC	Office Supplies - Red Folders	11.00
12/19/2018 20167	Christina Watkins	Teaching Supplies/Ornament Day	14.25
12/19/2018 20168	Colleen Vogt	Reading Awards/Bday Book Club	85.39
12/19/2018 20168	Colleen Vogt	Sidewalk Salt	188.70
12/19/2018 20169	Comcast	Telephone and Internet	295.69
12/19/2018 20170	Current Office Solutions	General Office Supplies	91.54

12/19/2018 20170	Current Office Solutions	Office Supplies	30.86
12/19/2018 20170	Current Office Solutions	Office Supplies	79.38
12/19/2018 20170	Current Office Solutions	Paper, Post its and Glue Sticks	172.60
12/19/2018 20170	Current Office Solutions	Copy Paper & Glue Sticks - Office Supply	139.96
12/19/2018 20170	Current Office Solutions	Copy Paper & Glue Sticks - Office Supply	6.69
12/19/2018 20171	D & D Maintenance Supply	Vacuum Repair	154.42
12/19/2018 20171	D & D Maintenance Supply	Misc Janitorial Supplies	925.96
12/19/2018 20172	Decker Equipment	Additional Chairs for Music	584.36
12/19/2018 20173	EMC Insurance Companies	Property and Liability Ins.	1,820.10
12/19/2018 20174	Guterman	Walk Way Cover Gutters/Install	597.00
12/19/2018 20175	H.J. Gelzer & Son, Inc.	Door Sweeps	65.94
12/19/2018 20176	Hillsdale Market House	Milk - 12/6/18 - 12/12/18	25.00
12/19/2018 20176	Hillsdale Market House	Milk - 12/6/18 - 12/12/18	50.00
12/19/2018 20176	Hillsdale Market House	Milk - 12/13/18 - 12/20/18	25.00
12/19/2018 20176	Hillsdale Market House	Milk - 12/13/18 - 12/20/18	106.99
12/19/2018 20177	Home Town Linen Service	Janitor Supplies	29.62
12/19/2018 20178	James Vincent	Gas For Snow Sweeper	20.00
12/19/2018 20179	JC's Locks & Keys	Main Door Lock Repair	165.00
12/19/2018 20180	LaPew Sanitation	Septic Tanks Pumped on 08/07/18	1,220.00
12/19/2018 20181	Lawson's Grafix Shop	Basketball Coaches Shirts	59.80
12/19/2018 20182	Marshall Music Co	Music Department	3.96
12/19/2018 20182	Marshall Music Co	Music Department	5.56
12/19/2018 20183	MASSP	Christina Watkins - PSAT Training	150.00
12/19/2018 20184	Modern Waste Systems	Waste and Trash Disposal - December	330.00
12/19/2018 20185	Robert Billman	Lawn Care/Snow Removal - January	1,100.00
12/19/2018 20186	School Specialty	Exam Book	51.96
12/19/2018 20187	TIAA Commercial Finance, Inc.	Copier Lease	476.46
12/19/2018 20188	WCSR Radio	Marketing	292.50
12/19/2018 20189	Will Carleton Academy Parent Forum	C.A.V - Fingerprint	61.75
			\$ 252,819.63

Will Carleton Academy
Balance Sheet
December 2018 (Unaudited)

Fund: Debt Service Fund

Assets	
US Bank #142625001 - Interest Fund	63,373.41
US Bank #142625002 - Principal Fund	20,144.46
US Bank #142625003 - Reserve Fund	205,849.99
US Bank #142625004 - Expense Fund	<u>366.73</u>
Total Assets	<u><u>289,734.59</u></u>
Liabilities	
Accounts Payable	-
Due to General Fund	<u>-</u>
Total Liabilities	<u>-</u>
Fund Equity	
Beginning Fund Equity	323,921.37
Change in Fund Equity	<u>(34,186.78)</u>
Total Fund Equity	<u>289,734.59</u>
Total Liabilities & Fund Equity	<u><u>289,734.59</u></u>

Will Carleton Academy
Statement of Activities (Detail)
December 2018 (Unaudited)

Fund: Debt Service Fund	This Month	Y-T-D
Incoming Transfers and Other Transactions		
Interest	60.63	322.30
Transfer From General Fund	19,476.20	97,287.32
Total Incoming Transfers and Other Transactions	19,536.83	97,609.62
Total Revenues	19,536.83	97,609.62
Debt Service		
Principal on Bonds	-	50,000.00
Principal on Loans	367.10	2,196.40
Interest on Bonds	-	77,600.00
Trustee and Other Fees	-	2,000.00
Total Debt Service	367.10	131,796.40
Total Expenditures	367.10	131,796.40
Change in Fund Equity	19,169.73	(34,186.78)

Alternative Teaching Pathway Programs Comparison

	Teachers of Tomorrow	Professional Innovators in Teaching	Schoolcraft College
How to apply	Online Self interest	Online Self Interest Recommendation by host school highly recommended.	Online
Application Fee	Free	Free	Free
Enrollment Fee	\$295	Free	Included in tuition
Program Fee	\$5,205	\$7,500	Between \$9,600-\$11,000 depending on residential status and program being pursued.
Timeline for payment	Spread out over your first year as a salaried teacher, for 15 months.	Due by July 31, 2018	Payment is due at time of course registration.
Admission Requirements	● Bachelor's Degree from an accredited university with a minimum of 2.95 GPA ● Interview with Program Advisor ● Passing score on Electronic Screening Instrument ● Passing score on MTTC subject area(s)	● Bachelor's Degree from an accredited university with a minimum of 2.95 GPA ● Passing score on Basic Skills (SAT) ● Passing score on MTTC subject area(s) ● Pass criminal background check	● Bachelor's Degree from an accredited university with a minimum 3.0 GPA ● Passing score on Basic Skills (SAT) ● Passing score on MTTC subject area(s) ● Pass criminal background check ● Demonstrate the social, emotional, and professional

Alternative Teaching Pathway Programs Comparison

			behaviors consistent with those of professional educators.
Application schedule	Apply anytime	March 12-March 31: Application Period April 6: Candidates are notified of application status May 5: Deadline for SAT testing (if required) May 20: Deadline for MTTC testing May 31: Deadline for background check	New cohorts are beginning each semester: Spring, Fall, and Winter.
What is included?	100% self-paced, online training Ongoing support from Program Advisors A personalized education plan to track your progress to certification	Access to a cohort coach and school-provided mentor Access to professional development opportunities, academic resources, instructional strategies Real classroom time - placement in a classroom as a lead teacher in the area of endorsement Regular and timely feedback	Each new ARC teacher is provided ongoing support of a college supervisor, a building-based peer mentor, and professional development coursework during the initial three years of teaching.
Length of program	Self-paced coursework	3 years total 1 year of intense coursework	Upon completion of the pre-certification courses (offered in the evening at the

Alternative Teaching Pathway Programs Comparison

		Followed by 2 years of professional cohort learning participation	Livonia campus), Schoolcraft College will recommend the candidate for the Interim Teaching Certificate. Following three years of successful teaching with the certificate and completion of the program, the ARC teacher will be recommended for the Michigan Standard Teaching Certificate. All program requirements must be completed within 5 years of admission to the program.
Program completion	After 3 years of effective evaluations and meeting all program requirements, you are recommended for Standard Teaching Certification	After 3 years of effective evaluations, you are recommended for Standard Teaching Certification	After 3 years of effective evaluations, you are recommended for Standard Teaching Certification
Contact information for questions	https://michigan.teachersoftomorrow.org/ 866-441-7076	http://info.charterschools.org/professional-innovators-in-teaching-contact-us	734-462-4426 answers@schoolcraft.edu

**Will Carleton Academy
Board Committee Assignments**

Committees	Members		Projects
Site Committee	Rick	Luke	Science Lab, Parking Lot, Gymnasium
Long Range Planning	Rick	Don	
School Improvement	Luke	Lisa	Gymnasium; Teaching Pathways Programs
Policy	Chris	Sarah	
Curriculum	Sarah	Chris	Science Lab
Discipline	Brock	Lisa	
Vision Committee	Brock	Don	