

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 11, 2023

**NUMBER:** 23-084

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 3100,  
Business and Non-  
Instructional Operations,  
Budget; First Reading

**STRATEGIC PLAN/BOARD GOAL:**

Improve Stakeholder Communication.

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the first reading of the proposed revisions to BP 3100, Business and Non-Instructional Operations, Budget and open for public comments.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when changes in law occur or when specific need occurs. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 3100, Business and Non-Instructional Operations, Budget. This is on the AASB's list for revisions, and revisions require Board adoption. *Proposed changes are:* This update provides stylistic edits to the Board's budget process and clarifies the importance of public input in the budgetary process.

The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

**ALTERNATIVES:**

1. Approve the first reading to the proposed revisions to BP 3100, Business and Non-Instructional Operations, Budget as presented and open for public comments;
2. Do not approve first reading to the proposed revisions to BP 3100 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the first reading to the proposed revisions to BP 3100, Business and Non-Instructional Operations, Budget as presented and open for public comments.

## BP 3100 BUDGET

Note: Pursuant to A.S. 14.12.020, Regional Educational Attendance Areas are maintained by the state. Borough and city school districts are funded through local contributions authorized by the borough assembly or city council and state apportionments based on the amount of local contributions as defined in A.S. 14.17.410. A.S. 14.17.900 requires districts to operate under a balanced budget and provides that the state is not responsible for the debts of school districts.

The School Board shall establish and maintain a balanced budget. The School Board shall adopt an annual budget which is compatible with the district's mission, vision, strategic plan, and District goals and objectives. ~~The Board shall adopt an annual budget which is compatible with district goals and objectives.~~

(cf. 0200 - Goals for the School District)

(cf. 3460—~~Periodic Financial Reports~~Financial Reports and Accountability)

The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. ~~A public hearing shall be held~~The Board shall take public input prior to the adoption of the budget or a revised budget. A public hearing shall be held, during a worksession. The adoption of the budget will take place at a Regular meeting.

(cf. 1220—~~Citizen committees~~)

Legal Reference:

### ALASKA STATUTES

14.07.030 Powers of state department

14.07.170 Additional powers and duties of state board

14.12.020 Support, management and control

14.14.060 Relationship between borough school district and borough

14.14.065 Relationship between city school district and city

14.17.300 - 14.17.990 Financing of public schools

14.17.010—14.17.250 ~~Public school foundation program~~

### ALASKA ADMINISTRATIVE CODE

4 AAC 09.005 - 4 AAC 09.105 State Aid

[4 AAC 09.110 - 4 AAC 09.160](#) School Operating Fund

**Adopted: February 25, 1994**

Revised: (Date of Revision)

**Northwest Arctic Borough School District**