

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 26, 2020



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 5/19/20

To **Corrina Guardipee-Hall**
 Superintendent

From: Tonia Tatsey
Title: KW Vina Principal

Subject: Contract Service Agreements for Spaces & Places Professional Development

Description: Request to approve a contract service agreement for Kelsey Hall for Professional Development Activity, Spaces & Places: Clean, Clutter Free Classrooms to Increase Attention & Engagement, Decrease Behavior, and Promote Safety for Students and Staff.

The KW/Vina SLT would like to provide two additional contract days to our certified staff on June 4 & 5, 2020. These two additional days would include professional development in how to sort through, prioritize, and filter outdated materials accumulated over years in the classroom. The PD will extend to designing effective spaces for classroom instruction, such as literacy and mathematics whole group, small group, and stations to decrease distraction, maximize engagement, support smooth transitions, and promote student/staff safety.

Financial Impact: \$200.00

Funding Source (Budget/grant, etc.): KW/Vina MCLP K-1 (115.10.423.2213.150.650)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable(Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: May 21, 2020

Board Approval: _____

Contractor: Kelsey Hall

Phone: _____

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Professional Development Activity: Spaces & Places: Clean, Clutter Free Classrooms to Increase Attention & Engagement, Decrease Behavior, and Promote Safety for Students and Staff.

The KW/Vina SLT would like to provide two additional contract days to our certified staff on June 4 & 5, 2020. These two additional days would include professional development in how to sort through, prioritize, and filter outdated materials accumulated over years in the classroom. The PD will extend to designing effective spaces for classroom instruction, such as literacy and mathematics whole group, small group, and stations to decrease distraction, maximize engagement, support smooth transitions, and promote student/staff safety.

Contracted Dates: 2019-2020 Academic Year

Rate per hour/per day: \$100/day x 2 = \$200.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Fringe 18% = _____

Total Project Cost = \$200.00

Contract to be paid from:

[KW/VINA MCLP-K/1](#)

115.10.423.2213.150.650

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca Rappold
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment

White-Contractor

Yellow – BusinessOffice