CONTRACT
FOR ELECTION SERVICES
2010

WYLIE ISD

&

TAYLOR COUNTY ELECTIONS OFFICE

KRISTI ALLYN
ELECTIONS ADMINISTRATOR

THE STATE OF TEXAS   }
                                }   **CONTRACT FOR ELECTION SERVICES**
COUNTY OF TAYLOR   }

THIS CONTRACT is entered into between Taylor County Elections Administrator, Kristi Allyn, hereinafter as referred to as "CONTRACTING OFFICER" and the Wylie Independent School District, hereinafter referred to as "SCHOOL" acting by and through its Superintendent, Pursuant to the Texas Election Code, Section. 31.092 for the conduct and supervision of the Wylie Independent School District Election to be held on May 8, 2010.

1.   **DUTIES AND SERVICES OF CONTRACTING OFFICER**: The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

   (a)   Procure and distribute all necessary election supplies.

   (b)   Provide for the Spanish translation of ballots and other election documents where necessary under law.

   (c)   Procure all necessary voting machines and equipment, and prepare the voting machines and equipment for use during Early Voting and Election Day.

   (d)   Arrange for the use of a central counting station and for the tabulating personnel and equipment needed at the counting station and assist in preparation of programs and test materials for tabulation of the ballots to be used with electronic voting equipment.

   (e)   Supervise the handling and disposition of election returns, voted ballots, and tabulate unofficial returns.

   (f)   Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and actions to be taken by officers of the School who are responsible for holding the election.

   (g)   Contact & procure polling places, election judges and clerks for Election day.

   (h)   Conduct training and provide training materials for all election judges and clerks.

(i)   Notify the election judges of the date, time and place of the election school and provide the facility for holding the training.

(j)   Publish the legal notice of the date, time, and place of the test of the electronic tabulating equipment and conduct such test.

2.   **DUTIES OF THE SCHOOL:**

(a)   School prepares any submission of voting changes to the U.S. Department of Justice under the federal Voting Rights Act of 1965, as amended.

(b)   School conducts Early Voting at the main early voting location.

(c)   School prepares and posts legal notices.

(d)   School will reimburse Taylor County for schools portions of Election Day judges and clerks.

(e)   School conducts drawing for place on the ballot.

3.   **COST OF SERVICE:** School shall pay contracting officer the actual cost incurred by contracting officer in conducting this election, together with an additional ten percent (10%) administrative fee (minimum $75.00), pursuant to Texas Election Code, Sec. 31.100. (Exhibit A)

A $75.00 Contract Fee will apply if entity has a cancelled election.

School shall pay any additional costs if a recount for said election is required or election is contested in any manner.

4.   **GENERAL CONDITIONS:**

(a)   Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed or the place at which any function is to be carried out, or the officers to make the official canvass of the election returns, or the officer to serve as custodian of voted ballots or other election records, or any other nontransferable functions specified under Section 31.096 of the Texas Election Code.

(b)   The Contracting Officer shall file copies of this contract with the County Treasurer and the County Auditor of Taylor County, Texas.

IN WITNESS WHEREOF,

SCHOOL AND CONTRACTING OFFICER

CAUSED THIS AGREEMENT TO BE DULY EXECUTED THIS

_____ Day of _____, 2010

WITNESS the following signatures and seal:

Taylor County – Wylie ISD

BY:_____

Taylor County Elections Administrator

BY: _____   BY: _____

Secretary – Wylie ISD   Superintendent – Wylie ISD