

LASO Cycle 4

School Improvement Curriculum & Instruction Support Grant (SI CISG)
Memorandum of Understanding (MOU)



Overview:

This Memorandum of Understanding (MOU) is entered into this 23 day of March, 2026 between Region 8 Education Service Center (hereinafter, "Region 8 ESC") and Jefferson ISD (hereinafter, the "District"). This MOU is entered into by and between Region 8 ESC and the District (collectively, the "Parties"), by duly authorized signatories, in order to provide consulting services pursuant to the following terms.

Dates of Service:

Jefferson ISD _____ ISD agrees to contract with Region 8 Education Service Center for the School Improvement Curriculum & Instruction Support Grant. The duration of this agreement is from March 23 _____, 2026 to August 31, 2027.

Region 8 ESC Responsibilities:

- Provide a dedicated Leadership and Campus Coach(es) to support strengthening curriculum and instruction by implementing non-Bluebonnet, HQIM in math or RLA.
- Facilitate all required professional learning, deliverable-based training, and flexible supports.
- Support the LEA in developing and submitting all required grant deliverables, including HQIM Goals, Needs Assessment artifacts, Action Plans, instructional framework artifacts, and implementation plans.
- Guide the LEA in completing TEA-required grant deliverables, including the submission of a Targeted Improvement Plan.
- Provide ongoing guidance on product implementation, communication systems, instructional leadership routines, and monitoring expectations.
- Assist the LEA in conducting learning walks, classroom observations, and progress-monitoring activities to assess implementation fidelity.
- Collect, analyze, and share data to inform continuous improvement and support district performance-management routines.
- Provide observation, coaching, and strategic support to teachers, instructional coaches, principals, and district leaders to strengthen implementation effectiveness.
- Ensure the LEA receives all required training, coaching, and implementation support as outlined in the SI CISG program assurances.
- Support the district in meeting all TEA grant reporting and documentation requirements.

District Responsibilities:

- Plan and allocate sufficient time for teachers, instructional coaches, principals, and district leaders to participate in all required professional learning, including RBIS; deliverable-based training; and flexible supports.
- Develop and submit all required deliverables, including deliverables submissions using TEA-provided templates, Surveys of teachers, coaches, school leaders, and Submission of classroom observation and assessment data.
- Collect and provide data necessary for progress monitoring, implementation refinement, and continuous improvement.
- Adhere to all program-specific assurances outlined in the SI CISG Grant Guidelines, including implementation commitments, leadership participation, instructional routines, and required reporting.
- Ensure each campus develops a master schedule that allocates the required instructional minutes for HQIM.
- Ensure teachers have adequate planning time and utilize required protocols, including observation/feedback routines.
- Select and purchase HQIM for use in eligible campuses during the 2026-2027 school year, either in the specified ELAR and Math grade bands or from the SBOE-approved list where applicable.
- Implement the selected instructional materials with fidelity, ensuring alignment to TEKS and instructional best practices.

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District Responsibilities (continued):

- Maintain documentation of materials selection and procurement for TEA review upon request.
- Permit Region 8 ESC staff access to campuses for in-person support, coaching, and implementation monitoring.
- Ensure district leaders and instructional leadership teams regularly engage in data reflection and performance-management routines.
- Allow Region 8 ESC access to student-level data for the purpose of planning and support of PLCs.
- Prepare for a gradual release of support over the three-year time period to sustain systems.
- Remit payment to Region 8 ESC in an amount equal to 70% of the district's annual LIFT grant funds, based on the minimum funding allocation established in the LIFT Grant Guidelines.
- Provide Region 8 ESC with the contact information for district and campus leaders.

Contact Information:

District Leader Name	District Leader Email
Mitzi Neely	mrneely@jeffersonisd.org

Campus Name	Campus Leader Name	Campus Leader Email
Jefferson ISD	Courtney Braddock	cnbraddock@jeffersonisd.org

Calculation of Cost:

SI CISG Total Award Amount	200,000
Payment to Region 8 ESC (70% of Award Amount)	140,000

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Additional Agreements:

- Amendments to MOU. This MOU may be amended only in writing and any amendment shall require the written consent of both parties.
- Jurisdiction and Venue. This MOU will be construed in accordance with and governed by the laws of the State of Texas and venue for any action involving Region 8 ESC as a party shall be in Camp County, Texas.
- Severability. In the event that any one or more of the provisions contained in this MOU shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect or invalidate any other provision thereof, and this MOU shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All existing agreements both verbal and written, between the Region 8 ESC and the District have been superseded by this MOU.
- Parties. There are no third-party beneficiaries to this MOU.
- Assignment. No assignment or transfer of any rights or obligations under this MOU shall be made without prior notification of and written permission of the Parties.
- Complete Agreement. The parties intend this statement of this MOU to constitute the complete, exclusive, and fully integrated statement of the agreement. As such, it is the sole expression of their agreement, and they are not bound by any other agreements of whatsoever kind or nature.
- Cancellation. Cancellation of this agreement shall require cause and fifteen (15) calendar days written notice addressed to the primary contact for the non-canceling party. In the event of cancellation by Region 8 ESC within fifteen (15) calendar days of the first date services are to be provided, Region 8 ESC will fully refund any amounts paid by the District to date. In no event shall Region 8 ESC be liable for any indirect, punitive, incidental, or consequential damages in connection with cancellation. If the District cancels within fifteen (15) calendar days of the first date services are to be provided, any amounts incurred by Region 8 ESC in preparing for the agreed-upon services shall be paid to Region 8 ESC by the District within fifteen (15) calendar days of Region 8 providing notice of those incurred fees, if any. The Total Cost, identified in this MOU, will be due to Region 8 ESC from the District if the District cancels within 15 business days of the first date services are to be provided, as identified herein.
- Authorization. The parties have each caused the foregoing to be executed by their respective authorized representatives as of the date specified by the final signatory. This Agreement is not effective until all parties listed have signed and dated.
- Limitation of Liability. IN NO CASE SHALL REGION 8 ESC BE LIABLE FOR ANY INDIRECT, PUNITIVE, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT, HOWEVER IT ARISES, WHETHER IN CONTRACT, TORT, OR OTHERWISE. In no event shall Region 8 ESC's liability under this MOU exceed the Total Cost of contemplated services, as identified in this MOU.

Stephanie Foster

03/24/2026

Stephanie Foster [03/24/2026 1:13pm CDT]

Region 8 School Improvement Lead

DATE BOX

Denise Davis

03/24/2026

Denise Davis [03/24/2026 1:19pm CDT]

Chief of Leadership & School Performance

DATE BOX

Heather McGregor

03/24/2026

Heather McGregor [03/24/2026 1:32pm CDT]

Deputy Executive Director

DATE BOX

MICHAEL WALKER

03/24/2026

MICHAEL WALKER [03/24/2026 1:59pm CDT]

Superintendent

DATE BOX