



10409 South Roberts Road, Palos Hills IL 60465 • 708-599-9500 • F 708-599-2791
2920 West 183rd Street, Homewood IL 60430 • 708-957-7122 • F 708-957-7495
1219 Lakeview Court, Romeoville IL 60446 • 630-633-5060 • F 630-633-5064
SERTOMACENTER.ORG

District Services JHR

DEM

2 August 2016

Ms. Kristin Elliott
Director of Prof. Dev. And Dist. Services
SPEED School District 802
1125 Division Street
Chicago Heights, IL 60411

Dear Ms. Elliott:

Enclosed are two signed copies of the contract for Audiological Services, for the period September 1, 2016 through August 31, 2018.

The contract is based on hours used during the previous contract period. For the next contract period (2 years) Sertoma will provide 400 hours of service to SPEED District 802 students identified as hearing impaired.

Please review, sign and return one copy for our files. Thank you again for continuing a partnership with Sertoma Speech and Hearing Centers in the audiologic care of hearing impaired students throughout SPEED Dist. 802.

If you have any questions or concerns, please contact me at 708/599-9500.

Sincerely,

Roy J. Werner
Business Manager

RJW/mkm

enc.

*8/9/16
JK*



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**CONTRACT FOR AUDIOLOGICAL SERVICES
AGREEMENT BETWEEN
SERTOMA SPEECH AND HEARING CENTERS
AND SPEED JOINT AGREEMENT**

The following proposal is submitted to the Directors of SPEED Joint Agreement in consideration for the Illinois-Wisconsin Sertoma Regional Center for Communicative Disorders, (known as "Sertoma Speech and Hearing Centers") to provide audiological services from September 1, 2016 to August 31, 2018.

1. Sertoma audiological staff will provide 400 audiological service hours to SPEED Joint Agreement students. The total cost of providing these services will be **\$133.00 per hour** or **\$53,200.00 per year**. SPEED JOINT AGREEMENT agrees to pay **\$4,433.33 per month** to Sertoma Speech and Hearing Centers the first day of each month commencing September 1, 2016 for 12 consecutive months ending August 31, 2017.

For the 2017-18 school year (September 1, 2017-August 31, 2018), Sertoma audiological staff will provide 400 audiological service hours to SPEED JOINT AGREEMENT students. The total cost of providing these services will be **\$145.00 per hour** or **\$58,000.00 annually**. SPEED JOINT AGREEMENT agrees to pay **\$4833.33 per month** to Sertoma the first day of each month commencing September 1, 2017 for 12 consecutive months ending August 31, 2018.

Should SPEED JOINT AGREEMENT need audiological services in excess of 400 hours, they will be charged to SPEED JOINT AGREEMENT at the rate of \$150.00 per hour. Sertoma will assume responsibility for scheduling students previously identified as being in need of audiological service and communicating with the district special education representative.

2. Approximately 9 hours per week of Audiological service shall be provided. Days and times of Audiological service shall be arranged in keeping with standard school hours. The assigned audiologist will work with the SPEED JOINT AGREEMENT coordinator and staff to establish a mutually agreed upon service schedule.

3. All services will be provided at the Centers' Palos Hills office, school sites, or SPEED JOINT AGREEMENT Administrative Building by audiological staff holding appropriate credentials and licensed by the State of Illinois to practice audiology.
4. SPEED JOINT AGREEMENT will accept responsibility for notifying/communicating to all necessary parties Sertoma's involvement in providing audiological services for identified students within the Cooperative boundaries.
5. Sertoma will assume responsibility for scheduling students identified as being in need of audiological service upon receipt of written referral with appropriate SPEED JOINT AGREEMENT administrative signatures.
6. Sertoma will update and maintain an inventory database that identifies the student or user, student or user's location, case manager, assigned equipment (including serial number), new purchase date, warranty expiration, purchase orders and notes regarding dates/details of repairs (troubleshooting by Sertoma or manufacturer repair). If manufacturer replaces warranty pieces Sertoma will update database accordingly.
7. Sertoma's audiological staff will distribute FM system equipment to designated locations (Elementary, Junior High, High School, and common Itinerant location) prior to the first day of school and collect FM systems from those designated locations upon the last day of school.
8. Students who have been tested through a facility other than Sertoma Speech and Hearing Centers and who qualify for amplification will only be fit by Sertoma staff if the evaluation occurred within 6 months of request for amplification. Any evaluation older than 6 months will be deemed unusable, per State of Illinois regulations.
9. SPEED JOINT AGREEMENT agrees that during fiscal years 2017 and 2018 a student who has two no shows/late cancellations (less than twenty-four hour notice) the scheduled appointment time will be charged against the contract. Sertoma will absorb the first 5%, approximately 20 hours, of no-shows or late cancellations. Any excess will be charged against the contract and will appear on the invoice as No Show or Late Cancellation.
10. Students who may be prospective hearing aid users must obtain medical clearance from a physician (primary or ENT) prior to being fit with amplification. The medical clearance must have occurred in the last 12 months. Amplification will not be dispensed without medical clearance.
11. Sertoma contact person Michelle K. Morrison, Ed.D., CCC-SLP
Sertoma Audiology Service Provider Sean Flowers, Au.D
SPEED contact person Kristin Elliott, Director of Prof. Dev. & Dist. Svcs.

12. SPEED JOINT AGREEMENT will be responsible for the purchase and cost of maintenance, repairs, and upkeep of their FM units and FM earmolds. Sertoma will provide the necessary professional expertise to make recommendations regarding the needs of the audiological needs of identified students including FM equipment.
13. Sertoma agrees to inventory and service all FM systems over the summer, including calibration, cleaning, troubleshooting and minor maintenance, and repairs. Sertoma will be responsible for packaging and mailing FM systems in need of repair to the proper manufacturer provided that SPEED JOINT AGREEMENT provides Sertoma with their respective manufacturer and air-carrier account numbers.
43. Students' personal amplification systems (purchase, maintenance, repairs and upkeep) including the ear molds will be the responsibility of the parents/guardians unless otherwise specified in this agreement.
15. Sertoma will manage orders for equipment, batteries, and supplies.
16. Sertoma agrees to:
 - a. Abide by and follow all SPEED JOINT AGREEMENT policies, State Board of Education regulations, and the laws of the United States and State of Illinois, including but not limited to all laws protecting student records and student confidentiality;
 - b. Deliver all services under this Agreement with all applicable professional standards of care;
 - c. Maintain professional liability insurance in an amount of \$2,000,000 per incident/per occurrence and \$5,000,000 aggregate, and provide SPEED JOINT AGREEMENT a certificate of insurance evidencing the required coverage.
17. Sertoma agrees that any information obtained concerning students served by the agency will remain confidential. Sertoma agrees not to disclose any information concerning said students except to SPEED JOINT AGREEMENT staff without appropriate written authorization, and only for purposes directly connected with the administration of the services, or as may be required by State or Federal law including: IDEA; HIPAA; FERPA; Mental Health and Developmental Disabilities Confidentiality Act; and Abused and Neglected Child Reporting Act
18. Sertoma shall not send to any school building or school property any employee or agent who would be prohibited from being employed by SPEED JOINT AGREEMENT due to a conviction of a crime listed in 105 ILCS 5/21B-80, or who is listed in the Illinois Sex Offender Registry or the Illinois Murderer and Violent Offender Against Youth Registry. Sertoma shall make every employee who will be sent to any school building or school property available to SPEED

