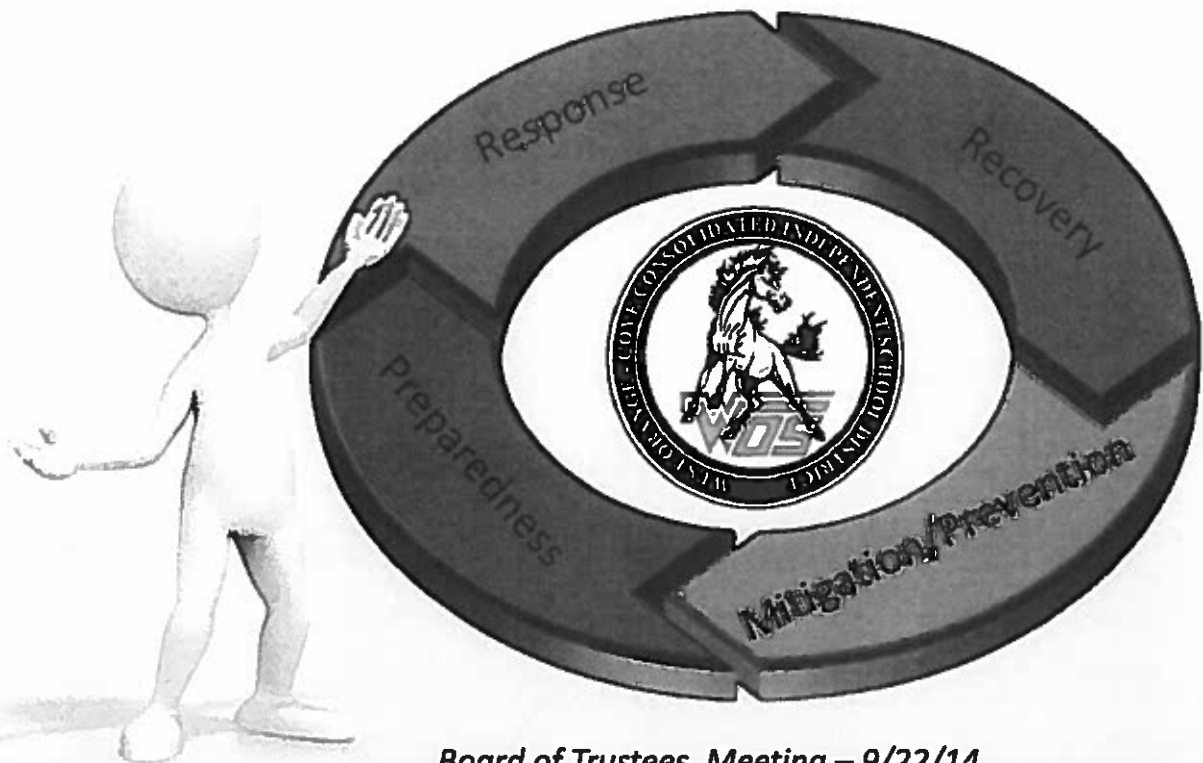


Emergency Operation Planning

Safety & Security Audit 2014



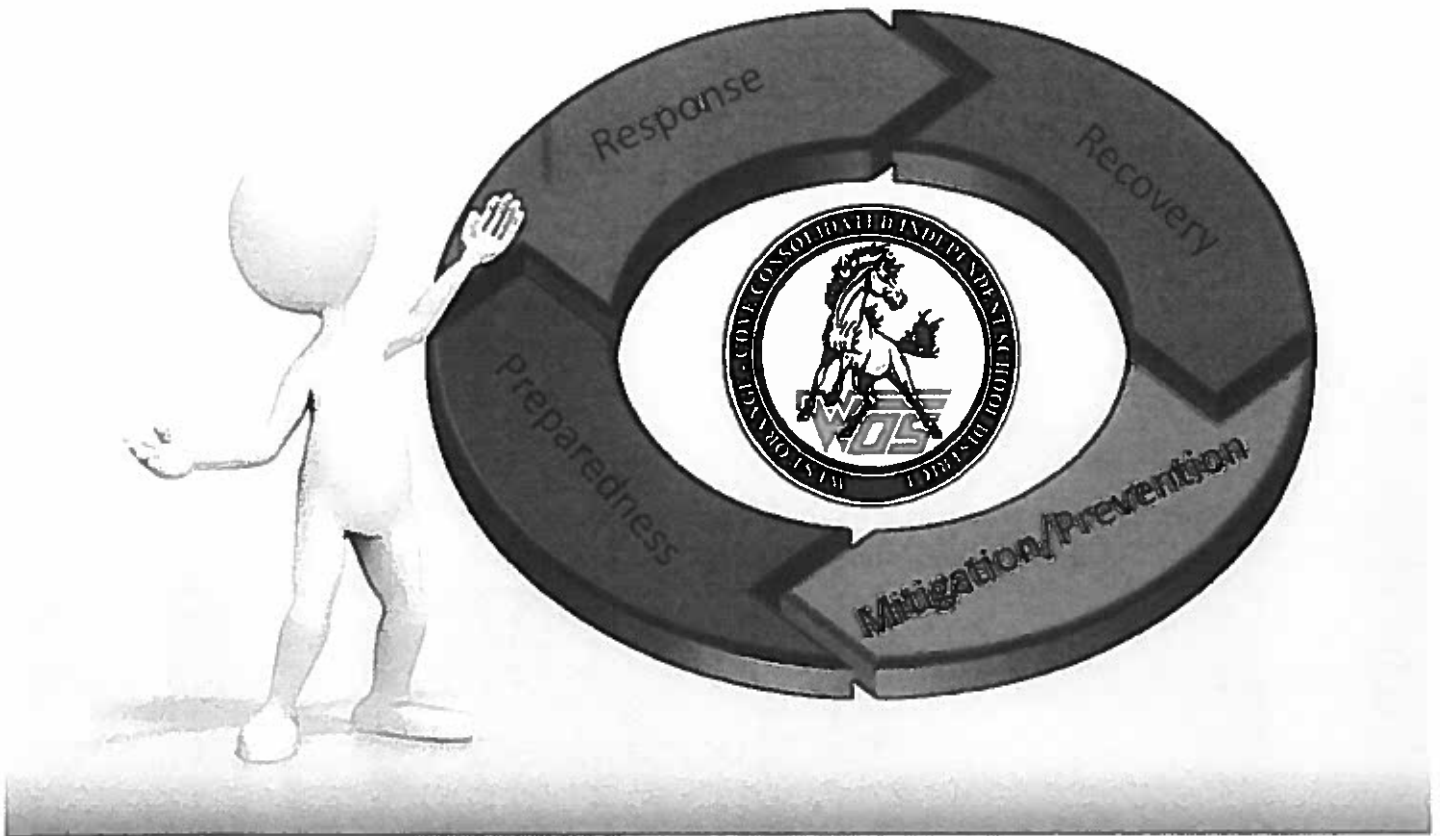
Board of Trustees Meeting – 9/22/14

Goals

- Share the School perspective of Emergency Operations Planning (EOP)
- Share the Results of the 2014 Safety & Security Audit
- Share Next Steps



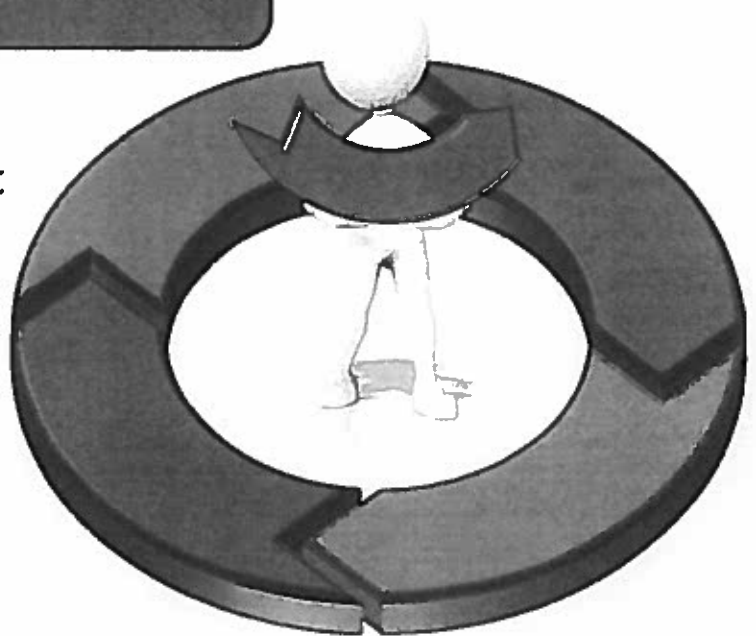
Emergency Operation Planning Process



Mitigation/Prevention

“The steps we take to minimize the likelihood that people or property will be harmed when disaster strikes.”

Assessment and Training
Includes...

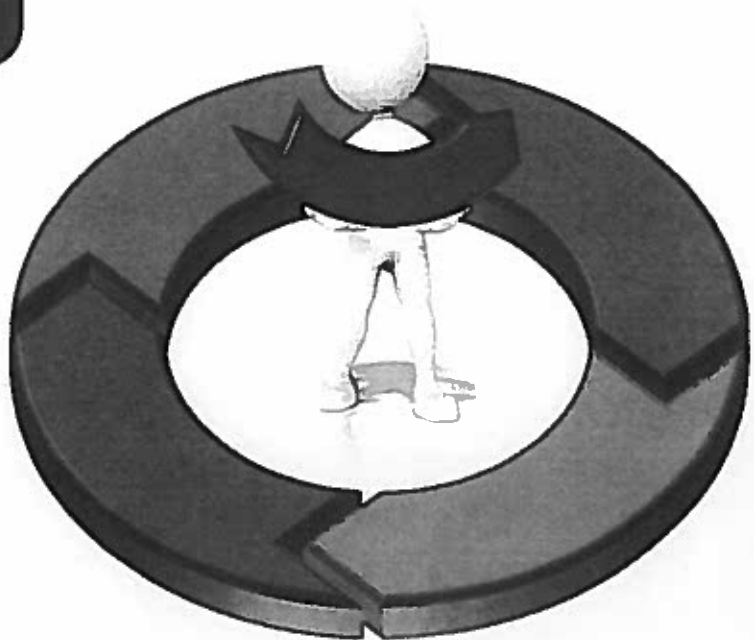


Preparedness

“The involvement of School District, Campus, local emergency management, law enforcement, health, and mental health personnel in developing emergency protocols”

Awareness of All Stakeholders

Includes...

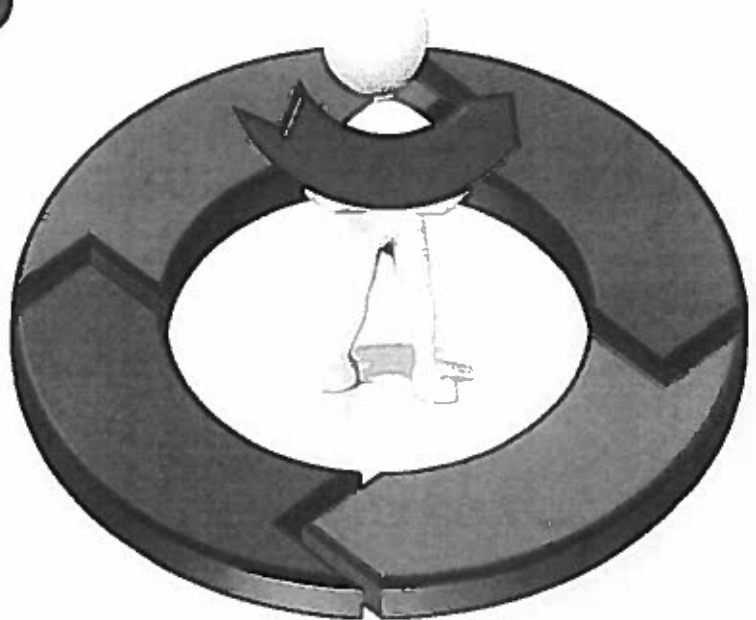


Response

“In a crisis, emergency responders must be aware of the overall makeup and population of the school &, the campus must be aware of the responders practices”,

Plans in Action

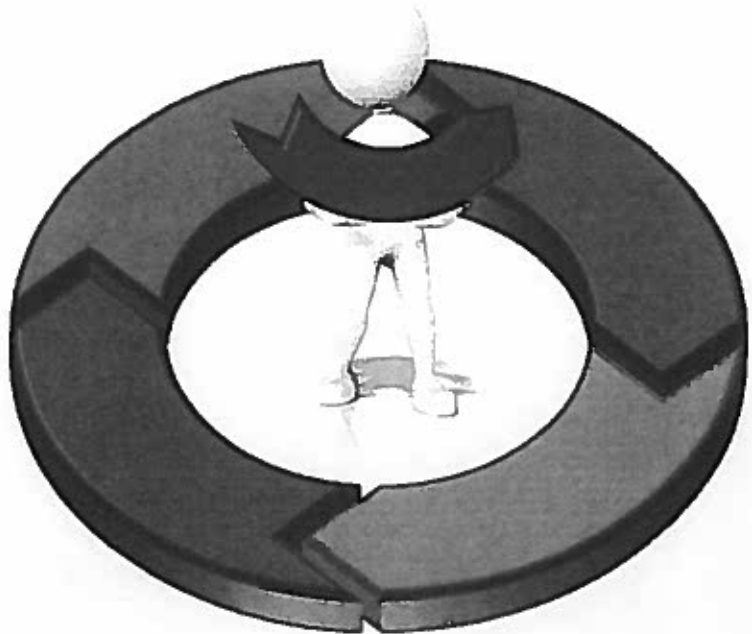
Includes...



Recovery

“Efforts to return to the school after a disaster must be carefully timed and coordinated to meet the needs of both students and staff.”

Returning to Learning
Includes...



Safety & Security Audit - 2014

Overview of Process

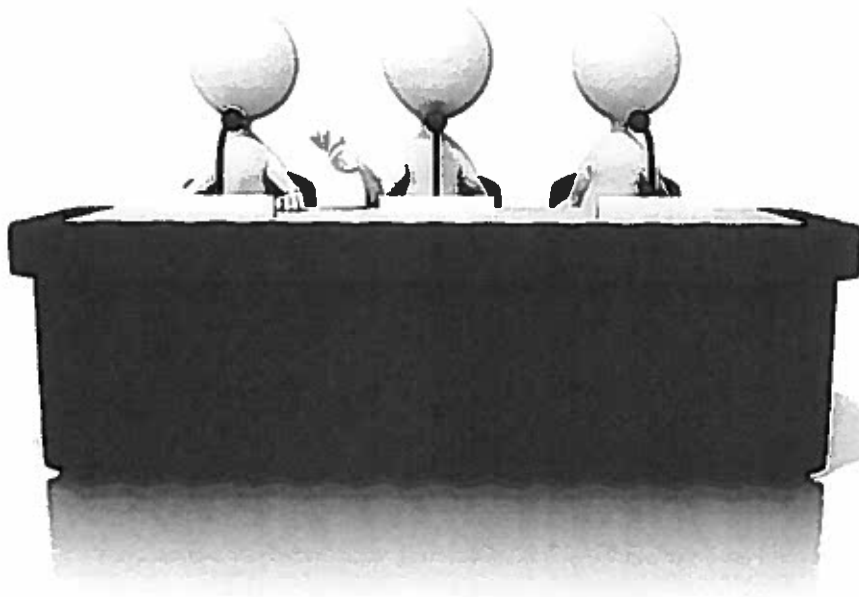
- Reporting Requirements
- Report Outline
- Site Visits
- Lessons Learned



What's Next



Discussion



Your report has been successfully submitted
WEST ORANGE-COVE CISD Superintendent: JAMES COLBERT



Report Submitted

You have successfully completed the DAR reporting questions. Thank you for your assistance in keeping our schools safe.

[View Completed Survey](#)

If you would like to re-submit your report, the currently submitted one will be automatically deleted. [Resubmit Report](#)

If you need to print out the DAR Survey, please use the [PDF version](#).

2014 District Audit Report

District: 181906

#	Question	Response
1a	First name of person reporting	Brant
1b	Last name of person reporting	Graham
2	Title of person reporting	Director of Special Services
3	Contact email for person reporting	brgr@woccisd.net
4	Contact phone for person reporting (xxx-xxx-xxxx)	409-882-5407
5	District Cumulative Enrollment (enter as whole number, no commas)	2435
6	What best describes the geographical area where the majority of the students in your district live	Urban
7	How many instructional facilities are present in your district? Numbers only please.	4
8	How many non-instructional facilities are present in your district? Numbers only please.	2
9	Have all instructional facilities in your district completed safety and security audits? Please enter the number completed if not all.	Yes
10	Have all non-instructional facilities in your district completed safety and security audits? Please enter the number completed if not all.	Yes
11	Who conducted your district's safety and security audits? (Check all that apply)	District employees or District audit team
12	Your district's facility safety and security audits were conducted using audit procedures developed by which of the following? (Check all that apply)	Texas School Safety Center
13	Which of the following elements were reviewed during your district's safety and security audits? (Check all that apply)	Interior of Facility, Exterior of Facility, Surrounding community,

#	Question	Response
		School Climate, Data, Emergency Management Plans and Programs
14a	Have the audit results of your district's facilities been reported to the district's Board of Trustees? (Select your answer and enter a date)	No, anticipated date to be reported (mm/yyyy): 09/2014
15a	Does your district have a functioning School Safety and Security Committee that meets regularly?	Yes
15b	Does the School Safety and Security Committee have a process in place to address safety and security practices and issues for the district?	Yes
16a	Has the district adopted a Multi-Hazard Emergency Operations Plan?	Yes
16b	Does your district's Multi-Hazard Emergency Operations Plan address the following four phases of emergency management?	
16b.1	Mitigation/Prevention	Yes
16b.2	Preparedness	Yes
16b.3	Response	Yes
16b.4	Recovery	Yes
16c	Which of the following were involved in the development and coordination of the Multi-Hazard Emergency Operations Plan for your district? (Check all that apply)	Local and/or Regional Law Enforcement
16d	Is your district's Multi-Hazard Emergency Operations Plan reviewed annually and updated as needed?	Yes
16e	Do all of your district's instructional facilities have a specific Emergency Plan that is consistent with the district's plan?	Yes
16f	Do all of your district's non-instructional facilities have a specific Emergency Plan that is consistent with the district's plan?	Yes
17	Has a hazard assessment/analysis been conducted for each district facility?	Yes

#	Question	Response
18a	Does your district have instructional facilities located within 1,000 yards of a railroad track?	Yes
18b	Does your district's Multi-Hazard Emergency Operations Plan include procedures for responding to a train derailment?	Yes
19	Has each instructional facility conducted the following drills at least once each year of the audit cycle?	
19.1	Evacuation Drills	Yes
19.2	Lockdown Drills	Yes
19.3	Weather Drills	Yes
19.4	Shelter-in-Place Drills	Yes
19.5	Reverse Evacuation Drills	Yes
20	Has each non-instructional facility conducted the following drills at least once each year of the audit cycle?	
20.1	Evacuation Drills	Yes
20.2	Lockdown Drills	Yes
20.3	Weather Drills	Yes
20.4	Shelter-in-Place Drills	Yes
20.5	Reverse Evacuation Drills	Yes
21	Has your district conducted or participated in exercises (other than drills) to prepare staff and students for responding to an emergency?	Yes
22	To which of the following groups has your district provided training for responding to an emergency?	
22.1	Substitute teachers	Yes
22.2	Visitors	Yes
22.3	Contractors	No

#	Question	Response
22.4	Instructional Staff	Yes
22.5	Support Staff	Yes
22.6	Volunteers	Yes
22.7	Parents	Yes
22.8	Students	Yes
23	Does your district conduct after-action reviews following each:	
23.1	Drills/Exercises	Yes
23.2	Actual emergency	Yes
24	Does your district maintain documentation for emergency management planning activities that are subject to disclosure?	
25a	Which of the following agreements does your district have in place pertaining to school safety and security? (Check all that apply)	Mutual aid agreements
25b	With whom has your district entered into memoranda of understanding, mutual aid agreements, and/or similar agreements? (Check all that apply)	Local Emergency Management, Law Enforcement, Fire Department/EMS
26a	Has the district identified key personnel that are responsible for specific emergency functions?	Yes
26b	Have key personnel been trained in the National Incident Management System (NIMS) and Incident Command System (ICS)?	Yes
26c	Which of the following trainings have key personnel in your district completed? (Check all that apply)	ICS-100.SCa Introduction to the Incident Command System for Schools
27	Does each instructional facility in your district have visitor policies/procedures that govern access?	Yes
28	Does each non-instructional facility in your district have visitor policies/procedures that govern access?	Yes

#	Question	Response
29	Does your district have a Board of Trustees-approved policy to authorize school personnel to carry a firearm in district facilities?	No
30a	Which of the following type of school safety/security personnel does your district utilize? (Check all that apply)	Local Jurisdiction School Resource Officer
30b	Indicate the grade levels to which school safety/security personnel are regularly assigned. (Check all that apply)	High
31	Does your district have a Mental Health Crisis Response Team?	No
32	Does each campus have a procedure in place for parent-student reunification?	Yes
33	Does your district have a Continuity of Operations plan or process in place?	No
34	Does your district have emergency procedures in place for Board of Trustee meetings?	No
35	Does your district have emergency procedures in place for athletic events, graduation, and other special events?	Yes
36a	Does your district involve students in emergency preparedness activities?	No
36b	Would your district support the involvement of students in emergency preparedness programs such as the Community Emergency Response Team (CERT) program?	Yes
37	On a scale of 1 to 5, identify the relevance of each training topic for the TxSSC to support your district's needs, with 1 being the most relevant and 5 being the least relevant.	
37.1	Bullying/Cyberbullying Prevention	2
37.2	Dating Violence Prevention	3
37.3	School Violence Prevention	2
37.4	Suicide Awareness - Recognizing Warning Signs	1
37.5	Mental Health Awareness - Recognizing Warning Signs	2

#	Question	Response
37.6	Current Drug Trends	2
37.7	Emergency Management Planning	4
37.8	Emergency Management Training and Exercise	4
37.9	Digital Safety	4
37.10	School District Safety and Security Audits	4
38	On a scale of 1 to 5, identify your district's preference in regards to each training delivery method, with 1 being the most preferred and 5 being the least preferred.	
38.1	Full-Day Training at school	5
38.2	Half-Day Training at school	2
38.3	Full-Day Training away from school	3
38.4	Half-Day Training away from school	5
38.5	Multi-Day Topic Training (e.g., summit, conference)	2
38.6	Educational videos accessible through TxSSC website	1
38.7	Webinar Discussion Forums	2
39	Have personnel in your district received training in any of the following response guidelines? (Check all that apply)	None of the above
40	In your district, how are teachers and staff trained to secure classrooms during a lockdown? (Check all that apply)	Teachers and staff are trained to lock the door, Teachers and staff are trained to turn off classroom lights, Teachers and staff are trained to barricade the doorway
41	Does your district have a procedure in place to end a lockdown?	Yes
42	To the best of your knowledge, what percentage (0-100) of your district's instructional facilities have classroom doors that can be locked during a lockdown?	100
43a		

#	Question	Response
	In your district, how are the locks on your classroom doors generally secured?	Teachers utilize a key to lock the door
43b	Do teachers keep the classroom keys with them at all times?	Yes
44	For the majority of the classrooms in your district, how are doors closed?	Some doors open into the classroom and some doors open out of the classroom
45	In your opinion, to what extent has school safety and security improved in your district since the last audit cycle (2008-2011)?	To a great extent