

7. NEW BUSINESS

7.2. POLICY 412 – ACADEMIC STANDARDS – REVISED – SECOND READING

Policy 412, Academic Standards, is presented for a Second Reading as a result of significant proposed revisions from the Academic Standards Committee to remove punitive language, clarify the categories of Good Academic Standing, Academic Caution, and Academic Restriction and reduce the required amount of time to seek grade forgiveness. Additionally, the revisions seek to reduce the number of barriers and increase interventions for students experiencing challenges.

Board Policy 412 was last amended on February 5, 2019. The proposed policy revisions have been presented and approved by several governance groups including Faculty Senate, Lancer Success Council, and Academics Commission. Additionally, the proposed changes were reviewed with the Student Government Association. This policy has also been reviewed by the College's legal counsel.

Recommended changes are highlighted in red and reflect changes presented as the First Reading. There are no revisions for the Second Reading.

Recommendation: Approve revised Policy 412 – Academic Standards.

412 ACADEMIC STANDARDS STANDING

The College seeks to support every student throughout their academic journey and acknowledges life challenges may arise during their pathway toward credential attainment. This policy serves to support and inform students regarding the criteria to be in Good Academic Standing and outlines the steps to regain Good Academic Standing.

To be in Good Academic Standing, each student must satisfy a minimum cumulative grade point average (GPA) standing in all college level courses. If the minimum cumulative GPA is not maintained, the student will be placed on Academic Caution, which may be followed by Academic Restriction as outlined below. This process will be facilitated in a manner that supports students and aims to keep them on their academic journey. Thus, specific interventions and supports will be outlined through each stage of the process.

~~I—The College expects each student to make satisfactory academic progress toward attaining an expressed educational objective.~~

~~To be in good standing, the College expects each student to satisfy the following minimum standard:~~

~~Grade Point Average Standards:~~

~~The grade point average standard is applicable to all students who attempted 15 or more semester hours in baccalaureate/transfer courses (PCS 1.1) and career courses (PCS 1.2) as follows:~~

<u>Hours Attempted</u>	<u>GPA</u>
15-44	2.0 either cumulatively or each semester
45 or more	2.0 cumulative only

I. Good Academic Standing

A student in Good Academic Standing maintains a minimum cumulative GPA of 2.0 while completing any college level credit course.

II. Academic Caution

A student will be placed on Academic Caution if they do not meet the minimum cumulative 2.0 GPA standard at the end of the term. Students in Academic Caution status will be informed of their standing and encouraged to utilize a plan of recommended resources. Enrollment for students in Academic Caution status will not be restricted.

ACADEMIC STANDARDS STANDING (CONTINUED)

Academic Caution will be removed when a student achieves a minimum cumulative 2.0 GPA in the following semester. Once a student reestablishes a 2.0 GPA, they will return to Good Academic Standing.

~~Students previously in good standing who do not meet the grade point average standard will be placed on academic caution.~~

~~A. Students are recommended to limit their enrollment to one of the following, whichever yields the most semester hours:~~

~~01. The number of semester hours successfully completed during the previous term, or~~

~~02. One course for credit.~~

~~B. Students are encouraged to meet with a student development counselor.~~

III. ~~II.~~ Academic Restriction

A student on Academic Caution who has attempted 12 or more credit hours and who does not meet the minimum cumulative 2.0 GPA standard in their next term, will be placed on Academic Restriction. Academic Restriction is intended to support students by making sure they are aware of their academic standing and are connected to the resources and supports they need to be successful. Students on Academic Restriction will require approval before registration in their next term. Students on Academic Restriction will be informed of their change in status and the steps needed to gain approval for course registration.

If a student currently on Academic Restriction achieves a cumulative 2.0 GPA or greater in the subsequent academic term, then enrollment restrictions will be removed for the following academic term and the student will return to Good Academic Standing.

~~Students on academic caution who do not meet the grade point average standard will be placed on academic restriction. Students placed on restriction will be notified that they must meet the following conditions effective the next term they enroll.~~

~~A. Their enrollment is restricted to one of the following, whichever provides the most semester hours:~~

412 **ACADEMIC STANDARDS STANDING (CONTINUED)**

~~01.—The number of semester hours successfully completed during the previous term, or~~

~~02.—One course for credit.~~

~~B.—They are required to meet with a student development counselor. Subsequent registration may not occur until this requirement is met.~~

~~C.—Appeals to increase the number of permitted semester hours above the number approved by the student development counselor may be made to the Dean of Counseling, Advising, and Transfer Center or designee(s).~~

~~IV.—Students in Good Standing~~

~~Students placed on academic caution or academic restriction who subsequently satisfy the academic standard during their term at CLC will be considered to be in good standing.~~

~~V.—Academic Suspension~~

~~A.—Students who fail to meet the Grade Point Average Standard for three successive semesters are prohibited from taking courses, except Adult Education, Continuing Education, and Workforce and Professional Development Institute courses, for the following fall or spring semester. Students on academic suspension are prohibited from taking summer courses during the period of suspension.~~

~~B.—Students have the right to appeal their academic suspension to the Dean of Counseling, Advising, and Transfer Center or designee(s).~~

~~VI.—Students Who Return from Academic Suspension~~

~~Students who have completed the one semester suspension (summer excluded) may be limited in the number of semester hours they may take in the initial semester following their suspension, based on the recommendation of a student development counselor. Appeals to increase the number of permitted semester hours may be made to the Dean of Counseling, Advising, and Transfer Center or designee(s).~~

~~VII.—Students Who Were Previously Academically Suspended, Who Have Returned to CLC, and Who Again Fail to Meet the Grade Point Average Standard~~

~~A.—These students are suspended for the following fall or spring semester. Students on academic suspension are prohibited from taking summer courses during the period of suspension.~~

~~B.—To enroll following a second academic suspension, students must petition and receive approval from the Dean of Counseling, Advising, and Transfer Center or designee(s).~~

412 **ACADEMIC ~~STANDARDS~~ ~~STANDING~~ (CONTINUED)**

IV. ~~VIII.~~Inactive Status

A student who has not enrolled in any credit-level course for at least two years will be designated as Inactive. Student Records will remove the student's program code and change their status to "Inactive." Inactive students returning to the College are required to follow the program requirements and curriculum as stated in the College Catalog for the term in which they reenroll.

~~A. — Students who have not enrolled in any course listed in the CLC class schedule for at least two years will be designated as inactive.~~

~~B. — Inactive students who register for courses will be governed by the College Catalog covering the semester in which they re-enroll.~~

V. ~~IX.~~Grade Forgiveness Option

Grade Forgiveness is a one-time option available to a student for the purpose of removing grade(s) from their cumulative GPA. A student may choose to utilize this option in circumstances such as the following: they failed many courses or changed programs and are now excelling within a new program.

A student may petition only once for grade forgiveness. This one-time option includes prior D, F, and/or FW grades earned at the College of Lake County with an unlimited number of grades eligible for forgiveness. To petition, a student must have achieved a C grade or higher in 12 college credit hours earned from CLC or another regionally accredited institution during the term following the grade(s) to be forgiven. Grade Forgiveness is separate from Policy 413 Repeating and Re-enrolling in Courses.

- Forgiven grades cannot be used to meet prerequisite or graduation requirements
- Forgiven grades remain on the student's transcript but are not computed in the student's grade point average.
- CLC is not responsible for how a transfer college, university, or employer might interpret credits and grades represented on a student's transcript processed through the grade forgiveness option.

7. NEW BUSINESS

412 ACADEMIC **STANDARDS** **STANDING** (CONTINUED)

~~In extenuating circumstances, students may petition for a one-time forgiveness of up to 15 hours of prior D or F (F or FW) grades in accordance with the following conditions:~~

- ~~• At least two years have passed since the end of the term of the grades to be forgiven.~~
- ~~• Fifteen consecutive semester hours in baccalaureate/transfer courses (PCS 1.1), career courses (PCS 1.2), and developmental courses (PCS 1.4) have been completed at the College of Lake County with no grades lower than C.~~
- ~~• In consultation with a student development counselor, the student has signed a declaration of understanding.~~
- ~~• Forgiven grades remain on the student's record but are not computed in the student's grade point average.~~
- ~~• Forgiven grades cannot be used to meet graduation requirements.~~
- ~~• Students lose any existing educational guarantees for the forgiven courses.~~

~~X. The College accepts no responsibility for the ways in which a transfer college or university or an employer might interpret a student's use of the forgiveness option.~~

Adopted 07/22/1975
Amended 02/28/1978
Amended 07/25/1978
Amended 02/28/1996
Amended 11/27/2007
Amended 04/23/2015
Amended 02/05/2019 —Effective Fall 2019
Amended 09/24/2013
Amended