

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, August 26, 2014, 5:30 PM

**Board Members Present**

Susan Zibrat, President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member

**Board Members Absent**

Deanna M. Day, Member  
Jo Grant, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Ms. Zibrat called the meeting to order at 5:30 PM and invited members of the audience to sign the visitors' register.

**Pledge of Allegiance**

Mr. Nelson led the Pledge of Allegiance.

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Ms. Zibrat announced the next regular meeting of the Governing Board: Tuesday, September 9, 2014, 5:45 PM, at the Wetmore Center, 701 W. Wetmore Road.

**PUBLIC COMMENT**

There was no public comment.

**1. CONSENT AGENDA**

Ms. Zibrat asked if there were Board member requests to have any items addressed separately. Mr. Nelson announced that Consent Agenda Item 1. L. would not be presented tonight as it needs more work, and will be rescheduled for a future meeting.

A motion was made by Dr. Barrabee to approve Consent Agenda items A-K and M-O. The motion was seconded by Ms. Cozad and passed unanimously 3-0. Appointment of personnel is effective provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meeting(s)**

Governing Board Minutes for the August 26, 2014 Special Public Meeting were approved as submitted.

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Addendum to Approval of Personnel Changes**

Certified and classified personnel were appointed as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved as listed in Exhibit 4.

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,309,747.64 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board.

The following vouchers were approved as presented and payment authorized:

FY 14-15

Voucher #914 \$175,600.70; Voucher #917 \$766,232.08; Voucher #915 \$561,488.61;  
Voucher #918 \$410,238.69; Voucher #916 \$305,777.83 and Voucher #919 \$41,186.98

FY 13-14 Encumbered

Voucher #862 \$ 15,386.23 and Voucher #863 \$ 33,836.52.

**G. Approval of Parent Support Organization(s) for 2014-2015**

The following Parent Support Organizations for 2014-2015 were approved: AMS Parent Teacher Organization, Copper Creek Elementary School PTO, Coronado K-8 PTO, Donaldson Parent Teacher Organization, Coronado Performing Arts Boosters, Ironwood Wrestling Booster Club, Mesa Verde PTO and Painted Sky PTO.

**H. Revised Annual Approval of All Authorized Signatories on District Checking Accounts for the 2014-2015 School Year**

**Board Book Information:** *The attached listing represents recommended authorized signatories on all District checking accounts for the 2014-2015 fiscal year. List has been revised due to personnel changes. (See Exhibit 6)*

**I. Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Canyon del Oro High School to take 20 students to Academic Decathlon to Dallas, Texas, October 23-26, 2014, (student activity funds and tax credit donations) and from Ironwood Ridge High School to take 16 students from the Women's Volleyball Varsity Team to San Diego, California, October 9-12, 2014, (student activity funds, gifts and donations).

Out of State travel was approved for staff from District Offices to attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference in Orlando, Florida, October 29-November 2, 2014, ( federal funds designated for staff development); from District Offices to travel to the School Improvement Innovation Summit, Salt Lake City, UT, September 28 - October 1, 2014 (Staff Development Funds).

Travel was previously approved at the April 22, 2014 Board meeting for John Howe, Brittney Gradillas, Lauren Mueller, Brianna Wolf, and Kelsey Glavin from Prince Elementary School request permission to attend the Advancement Via Individual Determination (AVID) Summer Institute in Sacramento, California, July 7-10, 2014. Samantha Krenzer also attended.

**J. Approval of Request for Waiver of Graduation Requirements**

Board Book Information: *Periodically students in our high schools request waivers from the District Physical Education requirement based on reasons such as medical documentation. In such cases, students are required to replace the credits with other course work. Student #30049972 from Amphitheater High School is requesting a waiver of 1.5 credits of physical education and Student #30049817 from Amphitheater High School is requesting a waiver of 1.5 credits of physical education.*

**K. Approval of New Cambridge Lab Course**

Board Book Information: *Amphitheater High School currently has students enrolled in the University of Cambridge curriculum to meet the requirements of the Grand Canyon Diploma. When students do not initially pass an assessment (IGSCE Board Exam), they have the chance to retake the assessment again in November. To prepare for the retest opportunity, students need to have a course available that will provide an intervention plan to improve their understanding of the primary objectives of the course.*

**L. Approval of Intergovernmental Agreement with Pima County JTED for Joint Use of Amphitheater Public Schools Land Lab**

Board Book Information: *The Pima County Joint Technological Education District (the JTED) has approached the District administration to request the formation of a new partnership with Amphitheater. The JTED currently operates a Veterinary Assistant Program (VAP) which requires hands-on experience with large and small animals for its students and has proposed conducting VAP classes twice each week at the Amphitheater Public Schools Land Lab. The Amphitheater School District Land Lab provides a unique opportunity for Amphitheater students to work with large animals in an instructional setting, under the guidance and supervision of a trained animal sciences teacher and support personnel. In exchange for the opportunity for JTED VAP students to also obtain hands-on learning at the Land Lab, JTED proposes to supplement the Land Lab educational program and staffing through JTED's hiring of a full-time Veterinary Technician who will provide Veterinary services to the animals housed there. Amphitheater students will benefit from the learning opportunities afforded by the onsite presence of the Veterinary Tech and, like the JTED students visiting the Land Lab or attending classes there, will be able to observe and work beside this veterinary care provider. Students of both Amphitheater and the JTED will also have the opportunity to be trained in performing certain veterinary procedures for the care and treatment of District-owned livestock located at the Land Lab – developing skills necessary for qualification for career opportunities in the veterinary sciences. A form of intergovernmental agreement which will put this new partnership with the JTED into effect will be provided by supplement to this item. The term of agreement will be for one year and will subsequently be renewable at the discretion of the parties.*

The agreement was not received for today's meeting. This item will be on the Consent Agenda at a future meeting.

**M. Approval of School Facility Board (SFB) FY 2015 Capital Plan**

Board Book Information: *Per A.R.S. § 15-2041 C., districts are required to submit a capital plan to the School Facilities Board by September 1, and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (through FY 2019), or a need for land within the next ten years (through FY 2025). The School Facilities Board FY 2015 Capital Plan which is to be submitted yearly to the Governing Board for approval. (See Exhibit 7)*

**N. Approval of Food Service Program Agreement Pertaining to School Year 2014-2015 (8.18.14)**

Board Book Information: *The Child Nutrition Programs of the Arizona Department of Education has requested that the District approve a Service Agreement to be effective in the 2014-2015 school year. The District has complied with all provisions of the Food Programs as designated through ADE Contract No. ED09-0001. (See Exhibit 8)*

**O. Approval of Disposal of Surplus School Bus to Tanque Verde School District**

Board Book Information: *The Governing Board authorized a surplus auction for school bus B-87 on August 12th. Tanque Verde School District has approached Amphitheater with an offer to purchase the bus without going through the on-line surplus auction. Arizona Revised Statutes 15-342(7) allows the direct sale of property to a school district as long as the transaction does not affect the normal operations of our district. In addition, the direct sale to Tanque Verde avoids the transactions fees associated with an auction. (See Exhibit 9)*

**2. EXECUTIVE SESSION**

**A. Motion to Recess Open Meeting and Hold an Executive Session for:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30036473 and b. Student # 30041524.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30040705; b. Student # 30008304; c. Student # 30006474 and d. Student # 30032717.

Dr. Barrabee moved that the Board recess into Executive Session. The motion was seconded by Ms. Cozad and passed unanimously 3-0. The time was 5:34 PM. Ms. Zibrat declared the Board recessed into Executive Session.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, Dr. Barrabee moved to reconvene the meeting into Open Session. The motion was seconded by Ms. Cozad and it passed unanimously, 3-0. The time was 6:01 PM. Ms. Zibrat declared the meeting in open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

Ms. Cozad moved that the meeting be adjourned. Dr. Barrabee seconded the motion which passed unanimously 3-0. Ms. Zibrat declared the meeting adjourned at 6:02 PM.

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Respectfully submitted,  
Karen S. Gardiner

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Susan Zibrat, President

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Date

Approved: TBD