

**WEST CENTRAL DISTRICT 7**

August 19, 2020

Texas A&M AgriLife Extension Service – Brown County  
605 Fisk Avenue  
Brownwood, Texas

Brownwood ISD

Dear Dr. Joe Young,

On behalf of the 4-H members of Brown County, we hereby respectfully request approval of the following for the **2020-2021** school year.

- That the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity
- That we, as county Extension agents, are granted adjunct faculty staff member status

The enclosed Resolution regarding Extracurricular Status of the 4-H Organization and Adjunct Faculty Agreement should be presented for consideration at the next scheduled meeting of the Board of Trustees. We further request that questions regarding this request be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request. Please return a signed copy of the resolution and adjunct faculty agreement for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely



Scott Anderson  
County Extension Agent – ANR



Courtney Parrott  
County Extension Agent – FCH



Nick Gonzales  
County Extension Agent – 4-H

Enclosures: Resolution for Extracurricular Status of 4-H Organization  
Adjunct Faculty Agreement

**RESOLUTION**  
**Regarding**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the *Brownwood ISD* meeting in public with a quorum present and certified, did adopt this resolution that recognizes the *Brown County Texas 4-H Organization* as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rules shall be final.

Texas A&M AgriLife Extension Service will request academic eligibility for competitive and non-competitive purposes when an absence is required.

Accepted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Board of Trustee (sign and print name)

\_\_\_\_\_  
Superintendent (sign and print name)

**ADJUNCT FACULTY AGREEMENT  
THE STATE OF TEXAS: COUNTY OF Brown**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Brownwood Independent School District, hereinafter referred to as "School District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:
- (A) has a minimum of a bachelor's degree; and
  - (B) is eligible for participation in the Teacher Retirement System of Texas.

Upon consideration and vote of \_\_\_\_\_ in favor, the individual(s) listed below is/are hereby named as adjunct faculty member(s) of the School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and remain in effect until the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, being the end of the current academic year.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below.

Name: Scott Anderson Title: CEA – ANR Degree: Masters – Agriculture Date: 1995 Institution: Sul Ross University

Name: Nick Gonzales Title: CEA- 4-H & Youth Development Degree: Masters – Agriculture Science Date: 2009 Institution: Sam Houston State University

Name: Courtney Parrott Title: CEA- FCH Degree: Masters – Science Date: 2016 Institution: Texas A&M Kingsville

3. Adjunct faculty member(s) will receive no compensation, salary or remuneration from School District.
4. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member shall be under the direct supervision of the District Extension Administrator of District 7.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. The School District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the School District in sponsored and approved activities as designated from time to time by adjunct faculty member(s) for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named County Extension Agent(s) (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by the School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Accepted and signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Board of Trustee (sign and print name)

\_\_\_\_\_  
Superintendent (sign and print name)