

**DRAFT**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, Leadership & Professional Development Center, 701 W. Wetmore Road, November 17, 2015  
at 6:00 PM

**Board Members Present**

Deanna M. Day, President  
Jo Grant, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Scott A. Leska, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Monica Nelson, Associate Superintendent  
Todd A. Jaeger, J.D., Associate to the Superintendent and General Counsel  
Scott Little, Chief Financial Officer

**Call to Order and Signing of Visitors' Register**

Ms. Deanna M. Day

Ms. Day called the Meeting to order at 6:00 pm.

**Pledge of Allegiance**

Amphitheater Middle School Students

Ms. Tassi Call, Principal, introduced pledge leaders Mia Hernandez and Yen Tran. Mia Hernandez is Vice-President of the student council. Mia plans on studying toxicology in college. Her interest was sparked this summer when she attended a U of A Summer Camp. Yin Tran is Secretary of the student council. She is interested into the medical field after college. When she spoke to the student council members, she asked them about what values their sponsor, Ms. Carter, had worked to instill in them and they said: team work, dedication and contribution to the group. After the pledge of allegiance, Mr. Leska presented them with certificates of commendation.

**Recognition of Student Art**

Amphitheater Middle School

Dr. Barrabee introduced the student art on display. The artwork reflects themes of positive thinking, learning from failures, resilience, what students are reaching for and are thankful for in their lives. Dr. Barrabee asked Yin Tran to talk about her art work of what she was thankful for. In her piece she said she wrote that she was thankful for education, because without it, she would be overpowered by others.

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Tuesday, December 8, 2015, 6:00 PM, Wetmore Center, 701 W. Wetmore Road - Leadership & Professional Development Center, SE Parking & Entrance

## **1. RECOGNITION**

### **A. Presentation of Distinguished Service Awards**

Board Book Information: *The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition. We would like to recognize the following individuals for the month of November:*

***Jerry Maddock**, Psychologist, Coronado K-8*

***Barbara Allen**, Secretary II, Facilities Support Services*

**Barbara Allen** - Barbara has been with Amphi since 1989. She is hardworking, dependable and committed to the success of the Facilities Department. Barbara has a wonderful positive attitude and works well with others. She primarily works with the lead technicians on work orders, scheduling and documentation. Barbara is responsible for the management of many areas of the department including work orders and reporting, which is critical to the success of our facilities condition index. She also takes care of the District's compliance reporting such as waste water reporting, Fire Marshall inspections and safety compliance. As always she pays attention to the details and is looking for ways to make the Facilities Support Department better. Dr. Barrabee presented the certificate of commendation.

**Jerry Maddock** - Jerry has been a dedicated Amphi employee since 1999. He is a tireless advocate for students with disabilities. He serves on the District's Crisis Intervention Team and provides a high level of skill and compassion. Jerry was the driving force behind technological advances in Student Services. Recently he coordinated the development and implementation of the QGlobal, which is an online, web based assessment system. His calm, unflappable and steady personality is reassuring to students and parents. His clinical judgement is extraordinary for its unerring accuracy. Dr. Barrabee presented the certificate of commendation.

### **B. Recognition of District Parent-Teacher Organizations**

Board Book Information: *Each one of our Amphitheater school sites has a working Parent-Teacher Organization or PTO as they are often called. We have other sites with different distinctions (for example, the Nighthawk Parent Organization at IRHS and the Family Teacher Organization at Rio Vista Elementary), but the overall goals of the organizations remain the same. Our Parent-Teacher organizations play a vital role in supporting our students and communicating with their families. Parent-Teacher groups provide funding, countless hours of volunteer time, support and assistance in both the classroom and throughout the school community. We value and respect the work they do to enhance learning opportunities in our schools. We would like to take this opportunity to recognize our Parent-Teacher Organizations and thank them for their efforts on behalf of our students and staff. Representatives from each school will be present at the Board meeting.*

Mr. Nelson introduced the recognition. We are blessed in this District at every school to have parents who give a lot time, money and run events for us. We have incredible support from our parents in this District at all of our schools. Ms. Amy Sharpe, Director of Community Relations, asked all PTO Reps to come forward. It is appropriate that we are honoring these volunteers tonight as Thursday, November 19th is National Parent Involvement Day. We would not be able to do what we do without their support. In attendance were PTO members from Prince Elementary, Amphitheater Middle School, Harelson Elementary, Walker Elementary, Painted Sky Elementary, Mesa Verde Elementary, Rio Vista Elementary, Amphitheater High School, La Cima Middle School, Cross Elementary, Holaway Elementary, Copper Creek Elementary and Canyon del Oro High School. Ms. Day presented the school PTOs with certificates of Commendation.

**C. Recognition of CFO of the Year**

Board Book Information: *Amphitheater Public Schools Chief Financial Officer Scott Little was named Inside Tucson Business' "CFO of the Year" at a ceremony held on November 5, 2015. We would like to take this opportunity to recognize Mr. Scott Little and thank him for his efforts on behalf of our students and staff.*

*During his 10 years as the Chief Financial Officer for Amphitheater Public Schools, Mr. Little has demonstrated leadership in developing, communicating and encouraging best practice implementation in budgeting and financial planning. Mr. Little supervises and directs all financial transactions within the school district. He has increased the efficiency of day-to-day financial operations, resulting in clean audit findings each year and, according to the Arizona Office of the Auditor General, Amphitheater Public Schools has one of the lowest administrative costs in Arizona.*

*His dedication to our District and forward thinking has helped position Amphitheater Public Schools to remain financially sound – even when faced with the severe budget reductions that public education has faced in recent years. Mr. Little has demonstrated consistent, transparent reporting methods and has implemented changes to increase the efficiency and effectiveness of our financial management efforts to ensure that as much funding as possible is directed specifically to help each of our students succeed.*

Ms. Sharpe introduced the recognition. Ms. Day presented Mr. Little with a certificate of commendation. Mr. Little said this award wouldn't be possible without his staff; they make him look good.

**2. PUBLIC COMMENT<sup>1</sup>**

There was no public comment.

**3. INFORMATION<sup>2</sup>**

Mr. Jim Burns, Executive Manager, Operational Support, briefed the Board on the Status of Bond Projects.

**A. Status of Bond Projects**

**I. INSTRUCTIONAL SPACE / PORTABLE REPLACEMENT**

**A. Former Governing Board Room**

The Wetmore project is nearing completion: Carpet in southeast wing, closeout documents and personnel moves

**B. Donaldson Elementary School Addition / Remodel:**

The Donaldson Project will begin Winter Break 2015. A pre-construction meeting is scheduled for November 18, 2015.

**C. Mesa Verde Elementary School Addition / Remodel:**

Construction is 78% complete. The new building interior framing is complete and MPE is ongoing. Insulation and sheetrock is ongoing. The windows are installed.

**D. Keeling Elementary Bus Pull-Out**

The City of Tucson is preparing to lower the water lines. The City of Tucson has not released a schedule to the District as of yet.

**II. NEW SCHOOL**

**A. New Elementary School:**

Plans have been completed and received by the District. Renderings and walk through presentation being prepared. Furniture layouts and pricing is being prepared. A website is available for project updates [www.amphi.com/stem-school-news](http://www.amphi.com/stem-school-news).

### **B. School Reports - Walker Elementary, Coronado K-8 School and Amphitheater High School**

Board Book Information: *Beginning this year, each school principal will present information about their school to the Governing Board. This evening, Michael McConnell, principal at Walker Elementary, Gerard Ball, principal at Coronado K-8, and Jon Lansa, principal at Amphitheater High School, will share news, data, and other information about their schools.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 3.B.] (Exhibit A)

#### **Walker Elementary**

Mr. Michael McConnell, Principal, presented the Board with a report on Walker. He said that he is blessed to have worked at Amphi for 21 years. He started his career teaching Kindergarten at Nash Elementary, spent 2 years as an ISA at Prince, was Assistant Principal at Coronado K-8 and for the last 5 years has been blessed to be the principal at Walker Elementary. He has two loves in his life; his wife who he met teaching and Walker Elementary School. He is very passionate about Walker. After the presentation he asked if the Board had any questions. Mr. Leska asked about Walker being the top SARSEF School and asked if that was in relation to the State of Arizona. Mr. McConnell said it is for Southern Arizona. Dr. Barrabee noted that having visited all the schools, the labeling given by the state is misleading. These are outstanding schools and if you were going to give them any grade it would be A++. Congratulations on SARSEF. It is always a pleasure visiting Walker as it has a wonderful, caring ambiance. Ms. Grant commented how excited the kids were about Tomatosphere (tomato seeds in space) when she went for a Site Visit. Ms. Grant asked where the 17% open enrolled students are from. Mr. McConnell said that 48 out of 86 are from out of district coming from Marana, Flowing Wells - Walter Douglas, Hendricks and Richardson. Ms. Day pointed out that they have a rich Odyssey of the Mind program which has gone to world finals. Mr. Nelson concluded saying that Mr. McConnell was instrumental in starting the Be Kind project in the District and now serves on the board of Ben's Bells.

#### **Coronado K-8 School**

Mr. Gerald Ball, Principal, presented the Board with a report on Coronado. Mr. Ball shared that he was a student teacher and administrator at Flowing Wells, worked in Pine Top, AZ at Blue Ridge High School and Intermediate School. When Blue Ridge closed he came to Coronado. He noted it has been a wonderful ride. Coronado is very proud of Coronado's "Be Kind" mural. After the challenge from other schools in the District they raised money to have it made and it is now a focal point at the school where parents take photos. After the presentation he asked if the Board had any questions. Dr. Barrabee asked what resources were available at their Family Night events. Mr. Ball noted that Native American Education, Impact of Southern Arizona, the local library and Boy and Girl Scouts were just a few of the resources. Ms. Day highlighted that Coronado was the first middle school in Southern Arizona to make World Finals in Odyssey of the Mind. Ms. Cozad commented that she loved how the teachers have office hours after school or at lunch for tutoring, and asked how many students participate. Mr. Ball said on average between 10 and 20 different students. Ms. Cozad asked if students are ever mandated to attend tutoring if they have Ds or Fs. Mr. Ball said that the mandate would come when the student doesn't show voluntarily. Ms. Cozad asked if the lunch time tutoring was during the teacher's lunch. Mr. Ball said that tutoring office hours are after school, but some teachers are volunteering to do so.

#### **Amphitheater High School**

Mr. Jon Lansa, Principal, presented the Board with a report on Amphitheater High School. Mr. Lansa said he has been honored to work for in the District for 17 years now. His whole career has been in the District. He started teaching at Amphi High for 5 years, then was principal at Walker, then for the last 5 years has been principal at Amphi High. He serves as a board member of the Amphi Foundation and has been

involved with Meet and Confer. He has learned, grown and developed in the District and is thankful for our leadership, and is proud to work with the amazing educators in this District. After the presentation he asked if the Board had any questions. Dr. Barrabee said that he has been watching for many years and the diversity of Amphi High is a source of strength; and it is also a challenge. Since Mr. Lansa has become principal he has seen a transformation in the spirit and accomplishments. Ms. Cozad asked what the graduation rate is. Mr. Lansa said the graduation rate is 75%. Ms. Day shared that Amphi High alumni, like her, are so amazed at what Amphi High is able to accomplish. They like to talk about the 11 students on the soccer field who were speaking about 9 different languages. And, Amphi High is the only school to come away with a world final trophy beating Singapore, China, Japan and the US. That's Amphi High.

Ms. Day called for a break at 7:17 pm. The Board returned and the meeting resumed at 7:30 pm.

### **C. Review of 2015 Summer School Programs**

Board Book Information: *This past summer, Amphi hosted several summer learning options for students:*

- *Reading classes for targeted students in grades 1-3*
- *English Language Development (ELD) classes*
- *Accelerated math programs*
- *Traditional face-to-face high school summer school courses*
- *Online learning (Mesa Distance Learning Program – MDLP)*

*Mrs. Nelson will provide information and data about the 2015 summer learning opportunities including information about funding sources and about students who were invited, the number attending, and the completion rate. Data about student success rates will also be shared.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 3.C.] (Exhibit B)

Ms. Nelson reviewed the 2015 Summer School program and offered to answer any questions. Ms. Grant asked how the CDO and Ironwood Ridge Math classes worked since they are on different books. Ms. Nelson asked Mr. Bejarano to explain. Mr. Bejarano explained that a Math book is just a resource. They teach to the standards. Dr. Barrabee was pleased to see the diversity of options available. He asked if it is known why so many students dropped the online courses. Ms. Nelson said that what she has heard from students enrolled in any on line class is that it is very different from being in the classroom. One of the things we try to emphasize to people requesting online classes is that this is not what they are used to, they have to be persistent. Many times a student's experience on computers is more along the line of entertainment and this is difficult and rigorous. For many students it is a really good option as you can pace your day and work around your schedule, but is a very different experience and you have to commit time to the computer. Sometimes it feels repetitive, or you don't get the input. Dr. Barrabee asked if there was any personal support for those taking online courses. Ms. Nelson said that they selected Edgenuity as a vendor for Amphi Academy because it offers a teacher video and access to a teacher.

### **4. CONSENT AGENDA<sup>3</sup>**

Ms. Day asked if there were Board Member requests to have any items addressed separately. Ms. Day requested that Item 4.O. **Approval of REACH Program Scope and Sequence** be set aside, Mr. Leska asked that Item 4.F. **Approval of New Position - Routing Coordinator - Transportation, Replacing Former Position of Chief Clerk** be set aside and Ms. Grant asked that Item 4.L. **Approval of Out of State Travel** be set aside. A motion was made by Ms. Cozad moved to approve Consent Agenda items A-E, G-K, M-N and P-S. The motion was seconded by Mr. Leska and passed unanimously 5-0. Appointment of personnel is effective provided all district, state, and federal requirements are met.

#### **A. Approval of Minutes of Previous Meeting(s)**

Minutes of previous meeting(s) were approved as presented.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.A.] (Exhibit C)

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.B.]

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.C.]

**D. Approval of Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.D.]

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.E.]

**F. Approval of New Position - Routing Coordinator - Transportation, Replacing Former Position of Chief Clerk**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.F.] (Exhibit 5)

**G. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,835,416.04 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

**2015-2016 Fiscal Year**

Voucher #255	\$234,935.89	Voucher #256	\$155,698.12	Voucher #257	\$77,705.23
Voucher #258	\$32,556.66	Voucher #259	\$28,708.71	Voucher #260	\$108,706.62
Voucher #261	\$129,124.40	Voucher #262	\$190,085.37	Voucher #263	\$740,341.68
Voucher #264	\$81,228.89	Voucher #265	\$4,291.00		

**H. Acceptance of Gifts**

The Board accepted the gifts and donations as listed.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.H.] (Exhibit 6)

**I. Approval of Parent Support Organization(s) - 2015-2016**

The following Parent Support Organizations were approved pursuant to District Policy KBE-R:

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.I.] (Exhibit 7)

**J. Receipt of September 2015 Report on School Auxiliary and Club Balances**

September 2015 School and Auxiliary Club Balances were accepted as presented.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.J.] (Exhibit 8)

**K. Receipt of Monthly Status Report For The Fiscal Year 2015-2016**

The Monthly Status Report was approved as presented.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.K.] (Exhibit 9)

**L. Approval of Out of State Travel**

Out of state travel was approved for students and/or staff (source of funding indicated).

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.L.] (Exhibit 10)

**M. Approval of New High School Courses or Name Changes for 2016-2017 School Year**

New High School Courses or Name Changes were approved as presented for the 2016-2017 School Year.  
[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.M.] (Exhibit 11)

**N. Supplemental Materials**

The list of supplemental materials was approved as presented.

Board Book Information: *Attached is a list of supplemental materials. This list is provided to the Board in November and April.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.N.] (Exhibit 12)

**O. Approval of REACH Program Scope and Sequence**

The scope and sequence information required to be submitted on the state form was approved as presented.  
Board Book Information: *With the passage of House Bill 2552 in 2006, each school district has been required to design and annually refine its Scope and Sequence for gifted education. The format and the criteria for the Scope and Sequence were established by the Gifted Department of the Arizona Department of Education with input from gifted specialists throughout the state. The data presented at tonight's Board meeting was compiled by the REACH Department co-chairs, Anne Held and Melanie Derksen, and reviewed by the REACH teachers. Every 5 years, the document is brought to the Governing Board for approval.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.O.] (Exhibit 13)

**P. Approval of School Facilities Board (SFB) Grant Terms and Conditions for Amphitheater High School Engineering Assistance**

The Board approved and executed the Terms and Conditions of the SFB Grant.

Board Book Information:

***Amphitheater High School***

***Project Number: 100210281-1022-009-BRG***

*Project Scope: Engineering Assistance for 500 wing structural wall issue*

*SFB Funding: \$22,840*

*SFB Engineering: \$22,840*

*SFB Contingency: \$2,284*

*District Funding: \$0*

*Total SFB Funding: \$25,124*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.P.] (Exhibit 14)

**Q. Approval of School Facilities Board (SFB) Grant Terms and Conditions for Canyon Del Oro High School HVAC Replacement (Gym)**

The Board approved and executed the Terms and Conditions of the SFB Grant.

Board Book Information:

***Canyon Del Oro High School***

***Project Number: ~~100210282-9999-007BRG~~ 100210282-9999-002EP***

*Project Scope: Replace 5-ton HVAC unit*

*SFB Funding: \$8,298*

*SFB Engineering: \$1,500*

*SFB Contingency: \$902*

*District Funding: \$0*

*Total SFB Funding: \$10,700*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.Q.] (Exhibit 15)

**R. Approval of School Facilities Board (SFB) Grant Terms and Conditions for Donaldson Elementary School HVAC Replacement Library**



The Board approved and executed the Terms and Conditions of the SFB Grant.

Board Book Information:

**Donaldson Elementary School**

**Project Number: 100210106-1001-010-BRG**

*Project Scope: Replace 5-ton HVAC unit*

*SFB Funding: \$10,168*

*SFB Engineering: \$2,000*

*SFB Contingency: \$2,000*

*District Funding: \$0*

*Total SFB Funding: \$14,168*

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.R.] (Exhibit 16)

**S. Approval of School Facilities Board (SFB) Grant Terms and Conditions for Mesa Verde Elementary Power Cable and 400 amp Circuit Breaker**

The Board approved and executed the Terms and Conditions of the SFB Grant.

Board Book Information:

**Mesa Verde Elementary School**

**Project Number: 100210116-9999-008BRG**

*Project Scope: Replace power cable and 400 amp circuit breaker*

*SFB Funding: \$18,423*

*SFB Engineering: \$0*

*SFB Contingency: \$2,177*

*District Funding: \$0*

*Total SFB Funding: \$20,600*

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 4.S.] (Exhibit 17)

Item 4.F. **Approval of New Position - Routing Coordinator - Transportation, Replacing Former Position of Chief Clerk** had been set aside for discussion. Mr. Leska asked why a Routing Coordinator is needed. Mr. Nelson said one of the things that has happened over the past couple of years is the impact of technology on some of our support staff positions. Mr. Burns explained it's an upgrade due to technology. Routing school buses used to be done with paper identifying where a student lived on a map and about 15 years ago the dots were connected often with yarn. Today our routing software is integrated with the addresses in Tyler Student Information System to work out the most efficient routes to pick up students, just like the GPS on phones. The skills required are different from the title of Clerk due to the use of mapping software, etc. Some studies indicate that 25% percent of transportation costs can be affected by poor routing. Dr. Barrabee commented that the requirements for the position are extensive and wondered about the challenge of finding someone. Mr. Burns noted that a comparison of similar jobs was used to determine the position and wage. Ms. Cozad inquired about what will happen to the person in the Chief Clerk position. Mr. Burns stated that the person in the Chief Clerk position resigned after taking a leave of absence and the position is vacant. Mr. Leska commented on the pay rate of \$12.34 as Chief Clerk and \$12.87 as Routing Coordinator. Mr. Nelson explained that this is just the beginning as many positions are being reviewed due to technology.

Mr. Leska made the motion to approve the Transportation Routing Coordinator position, Ms. Cozad seconded, and the motion passed 5-0.

Item 4.O. **Approval of REACH Program Scope and Sequence** had been set aside for discussion. Ms. Day stated she knows that the District is required to send the REACH Scope and Sequence in to the state in early December; however, she has questions concerning the implementation of REACH at the high school level, and would like to propose that they convene a committee to compare that implementation amongst the three high schools. She understands they are supposed to be fairly similar. She is not looking at going into a model as such, just looking into what is happening at each of our high schools where gifted students are concerned.



Ms. Day stated she would like that by the end of the year. Ms. Cozad stated that she would like to have parents and stakeholders involved on the committee. Mr. Leska inquired about p. 152 of the Board Book which says curriculum and p. 163 asking if Parent and Community Involvement should be together, the titles. Ms. Nelson explained that we did not design the format; the format is from the State Department of Education and we cannot eliminate or combine parent and community involvement and curriculum instruction, we have to report them as separate components. Mr. Leska asked if we can use the 60-day vetting process, per law. Ms. Nelson clarified that there is not a curriculum for REACH. She was also surprised to see the word curriculum but they are talking about instructional strategies. The REACH teachers work with the classroom teachers and whatever curriculum they are working on the REACH teachers develop higher level thinking activities off of for the REACH students. They are not writing a separate curriculum. There would be nothing to put out on display for vetting. Mr. Leska said he understands that, and that there is probably not much that could be put out. But it does say curriculum, and he knows we are adopting a state program; however, our stuff is on the form as well. If we are adopting it as a Board, the A.R.S. statute says the Board shall do these things. And even if it doesn't specify what the curriculum is, the title says curriculum and again it may be semantics, but shouldn't we be putting it on the website for 60 days for parents to see.

Dr. Barrabee said in thinking about the issue since it came up associated with the Science kits. It occurred to him why we might be having a problem with the terminology. The people who wrote the statute about vetting are not teachers and do not understand what goes on in the classroom. If one were to take that requirement literally, it would be a huge impediment for teachers throughout the year to teachers who want to bring in say, a newspaper, that hasn't been shown for 2 months to the public before they show the students a newspaper article, or a book that they found. If carried out literally it is not consistent with the creative realities of the classroom. His sense is to take that requirement with a grain of salt, and realize that those who wrote it had the best intentions and did care about parents knowing. But to some extent we have to trust the teachers and the District to know the reality and know when it is really necessary and appropriate to put things out, and when it would it would be inconsistent with actually happens in classrooms. Mr. Leska responded that the sticking point for him is the literal aspect of the law; is if the board approves something in front of us, and/or we purchase something, that's where the curriculum aspect comes in. If a teacher comes in with a resource something other than what is approved or paid for by the District, then they can - to reach a student or group of students. But if the Board is looking at something and is going to spend monies then it needs to be vetted. Mr. Leska stated that in regards to the Science Kits he believes that there were textbooks involved that were not spoken about or presented to the Board, that possibly could have been curriculum as well, not just widgets and cotton balls. Maybe not textbooks, but workbooks that were training materials that were going to presented in class for students. He thinks it should be vetted properly. And if we are going to have this revised why not have that. Ms. Day said that we are not bound by anything in the document, it is a working document and changes can be made. Mr. Nelson clarified that was correct. While he understands Mr. Leska's concern, in reviewing p. 152 it is unfortunate that the word curriculum is in it because it is all instruction and pedagogy. It is a State Department of Education form. Ms. Cozad asked for clarification that it was from the state and we were just answering the questions. That is correct. Mr. Leska asked if pedagogy was the same as curriculum. The Board interjected that it is not, commenting it is the art of teaching. Mr. Leska said if we could remove the word curriculum and insert the word instruction, he would be fine without vetting it. The Board commented to Mr. Leska that he is on the committee so he should ask them to change it. It needs to be corrected at the state level. Mr. Leska said we could make a statement now by removing the word on p. 152 and submitting it. Ms. Day asked if it provides funding if we get it in by that date. Mr. Nelson said it has to be in by December 1st. Mr. Leska said that it is his opinion that if he could move to accept with removing the word curriculum on p. 152 he would vote yes. Mr. Nelson said that the form is not ours; it's a form from the state. To which Mr. Leska replied, "Let's test them." [The State Department of Education], "Rules were made to be broken, right?" Dr. Barrabee asked if changing the state's form could cause problems. Mr. Day said if we don't conform it could result in the loss of funds to her understanding. Mr. Nelson explained we're under cycle five and if it is not submitted by December 1, 2016 we put some things at risk including funding. Mr. Jaeger provided more information. The form is an evaluative matrix that the state has promulgated, that districts are required to use to demonstrate their compliance with the REACH gifted education requirements and programing. The heading on p. 152 of the

Board Book, or p. 4 of the state form, is simply an overall label for the content being inquired about by the state on that page. As you will note there is absolutely no curriculum described. (Mr. Leska interjected that he knows; he understands that.) This is the state saying that in the area of curriculum and instruction we have two questions for you, and those questions are posed. There are indicators provided and then we provide a description of the information. There is absolutely no assertion of curriculum here, there's no description of curriculum. Mr. Jaeger stated he is hesitant to tell the Board that we should change the state's form and send it back to them. Mr. Leska laughed, and said he understood where Mr. Jaeger was coming from.

Dr. Barrabee moved to accept and submit the REACH Program Scope and Sequence form without changes. Ms. Grant seconded the motion and the motion passed 5-0.

Mr. Leska finished by saying he was having dinner with Diane Douglas this week and would bring the wording to her attention.

Item 4.L. **Approval of Out of State Travel** had been set aside for discussion. Ms. Grant's concern was regarding the National Association of Secondary School Principals Annual Conference in February. She noted that there was an Instructional Support Assistant (ISA) attending and she wanted to assure that Assistant Principals had the opportunity to attend before ISAs. Mr. Nelson asked Mr. Mike Bejarano, Chief Academic Officer of Secondary Education, to explain. Mr. Bejarano explained that Principals, Assistant Principals and ISAs attend on a rotational basis depending on individual interest in attending. The people attending in February volunteered to attend. Since the conference falls during Rodeo Days some chose not to attend. Ms. Day asked if the rotation information was available. Mr. Nelson said that a list is kept with information back to 2005. Ms. Grant asked if the Board could get a copy of the list of attendees for the last 5 years. Mr. Bejarano confirmed they could. Ms. Day asked how the attendees share what they learned with others. Mr. Nelson explained that the high school principals discuss the content of the conference sessions and they provide presentations.

Ms. Grant moved to approve Item 4.L., Ms. Cozad seconded, and the motion passed 5-0.

Board Book Note: *Certificated ISAs may, and often do, perform duties similar to that of an assistant principal, as needed.*

## **5. STUDY/ACTION**

### **A. Study and Approval of the Governing Board's Legislative Priorities for the 2016 Fiscal Year**

Board Book Information: *For several years the Governing Board has established legislative priorities for the District to guide and direct the Governing Board Members and other District representatives in their conversations and efforts with Arizona Legislators to effect legislative actions of benefit to the District and its students and staff. These priorities help ensure that communication with state lawmakers is consistent with the Board's philosophies and the District's mission.*

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 5.A.] (Exhibit 18)

Mr. Nelson introduced the item. The Board formulates their own legislative priorities and agenda. The priorities have changed little over the past few years. The Board does not have to approve the list tonight if more time is needed. Dr. Barrabee expressed concern over the use of the term "increased" funding instead of adequate funding. The legislators are proud of the word "increase" but the increase is not adequate. We need to define it more specifically as by State Constitution funding public education includes the use of taxation. The other concern is leaving out Special Education. They are in a waiting category. Districts receive only \$10 per year, per Special Education Student in additional funding. We should bring that up.

No action was taken. Revisions will be made and presented at the December 8, 2016 meeting for approval.

## **6. ACTION**

### **A. Approval of Revisions to Governing Board Policy JFAB (Tuition/Admission of Nonresident Students); Policy JFABC (Admission of Transfer Students); Policy JK and its accompanying Regulation JK-RB (Student Discipline), and JLIA (Supervision of Students)**

Board Book Information: *On October 6, 2015, the Governing Board reviewed proposed revisions to Approval of Revisions to Governing Board Policy JFAB (Tuition/Admission of Nonresident Students); Policy JFABC (Admission of Transfer Students); Policy JK and its accompanying Regulation JK-RB (Student Discipline), and JLIA (Supervision of Students). These documents are now presented for the Governing Board's approval.*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 6.A.] (Exhibit 19)

Mr. Nelson recapped for the Board that the policy revisions on the agenda are updates to the policies studied in October. The majority of changes are mainly due to changes in the law. Mr. Jaeger reviewed the changes again. Mr. Jaeger concluded by saying approval would be appreciated so the policies can be implemented as soon as possible. Regarding Policy JFABC (Admission of Transfer Students) Dr. Barrabee asked how we deal with credits associated with home schooled students transferring into the District. Mr. Jaeger said that there are a couple of steps taken depending upon grade level. At the elementary and middle school level we are looking for documentation of work and we use assessments to see where they are in comparison with the state standards. If parents had their students participate in state-wide assessments that provide a good indicator or where they are. Sometimes verification is required such as written materials and work product to demonstrate what the child has studied. Dr. Barrabee asked about high school level students. Mr. Jaeger said an end of course assessment is given. Dr. Barrabee moved that we approve the policies. Ms. Day said she has one more question. She pointed out that if a student is home schooled, usually the parent is not a qualified teacher and that could be a problem. Dr. Barrabee said he noticed that the requirement to have a certificated teacher has been removed. Mr. Jaeger said that was a different policy. The issue was high school credit for high school classes taken in middle school. Could be certificated or not and we look at that. Mr. Leska asked if the Board would be discussing it further. Ms. Day said it would come up in the future.

Dr. Barrabee moved to approve the revisions to Governing Board Policy JFAB (Tuition/Admission of Nonresident Students); Policy JFABC (Admission of Transfer Students); Policy JK and its accompanying Regulation JK-RB (Student Discipline), and JLIA (Supervision of Students). Ms. Grant seconded the motion and the motion passed 5-0

### **B. Approval of Proposed Arizona School Boards Association Bylaw Change**

Board Book Information: *The Bylaws of the Arizona School Boards Association may be amended or repealed, or new ones adopted, by a vote of two-thirds of the member boards. The Arizona School Boards Association (ASBA) has requested the Governing Board consider and approve changes to its Bylaws as requested by the ASBA's Hispanic Native American Indian Caucus and by the ASBA Governance Committee. The Hispanic Native American Indian Caucus has requested a revision of Bylaw Article V (Officers and Board of Directors and Executive Committee), Section 2 (Board of Directors).*

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50175404>, Item 6.B.] (Exhibit 20)

ASBA has proposing a two simple bylaw changes as noted in the agenda item. The Board had no questions.

Dr. Barrabee moved that the Board submit their approval of the Proposed ASBA bylaws. Ms. Day seconded the motion and the motion passed 5-0.

## **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Ms. Day asked the Board if there were any requests for future agenda items.

Ms. Grant gave kudos to Mr. Burns for securing the SFB grants for the schools. She reminded the Board and staff that at the October 6th meeting, they pulled a trip to Washington, DC for Ironwood Ridge High School History Club from the Approval of Out of State Travel Consent Agenda item for more information. She asked if

the information was forthcoming. Mr. Nelson said the information had been received today and will inform the Board. Ms. Grant commented that when we have Public Comment, the Board has no idea if the speaker is a parent and if so, what school they have students at. She asked that the speaker forms be revised to include blanks requesting that information.

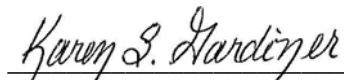
Mr. Leska informed everyone that Arizona Superintendent of Public Instruction, Diane Douglas, will be at CDO High School Wednesday, November 18th at 6:00 pm for the "We've Heard You" tour. Mr. Nelson said that it was put on their webpage, in the CDO newsletter, was sent out to Principals, etc.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

Ms. Grant moved that the meeting be adjourned and Ms. Cozad seconded the motion. The motion passed 5-0. Ms. Day declared the meeting adjourned at 8:42 PM.



Respectfully submitted,  
Karen S. Gardiner

\_\_\_\_\_  
Deanna M. Day, Board President

TBD  
Date

Approved: TBD