

**FOREST LAKE AREA SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, MN 55025-9796
CLASSIFIED PERSONNEL**

**BOARD MEETING: June 27, 2013
REVISED**

Retirement:

- Briggs, Jean – Special Education Paraprofessional II at Lino Lakes Elementary, effective June 6, 2013 after 18 years of service.

Resignation:

- Lucas, Amanda – School Age Care Program Aide at Scandia Elementary, effective June 6, 2013.

Lay-off Status Due to Reduction of Cued Speech Transliterator Positions:

- Rachel, Mary Lou – Cued Speech Transliterator at Wyoming Elementary, effective June 6, 2013.
- Schaffer, Nicolle - Cued Speech Transliterator at Wyoming Elementary, effective June 6, 2013.

Recommendation of Employment:

- Buys, Kathryn – Administrative Assistant V at Columbus Elementary, 8 hours per day and 52 weeks per year, effective June 3, 2013. (Open position)
- ♦ **Christianson, Brian – Ice Arena Manager, 8 hours per day and 52 weeks per year, effective July 15, 2013. (Open Position)**
- Ihfe, Michelle – Substitute Calling System Office Assistant III at the District Office, 6 hours per day and 43 weeks per year, effective June 3, 2013. (Open position)
- Weizengger, Melinda – School Age Care Registered Nurse, 3-10 hours per week and 52 weeks per year, effective May 28, 2013. (Open position)

Authorization of Transfer:

- ♦ Olson, Jeanne – from Cook Helper/Short Hour at Lakes International Language Academy, 2.5 hours per day to Cook Helper/Short Hour at Forest Lake Sr. High, 3 hours per day and 175 days per year, effective August 22, 2013. (Open position)
- Swan, Joelle – from Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year to Payroll Office Assistant IV at the District Office, 8 hours per day and 52 weeks per year, effective May 28, 2013. (Open position)

Leave of Absence:

- ◆ McGraw, Heather – School Bus Aide, leave of absence from May 28, 2013 through August 1, 2013.
- ◆ Mead, Joan – Cook Manager at Central Learning Center, extend leave of absence from June 1, 2013 through June 10, 2013.

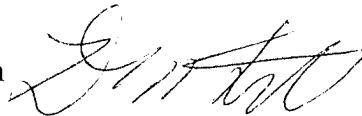
Additional Position:

- ◆ Ice Arena Manager at the Hockey Arena/Fieldhouse, 8 hours per day and 52 weeks per year.

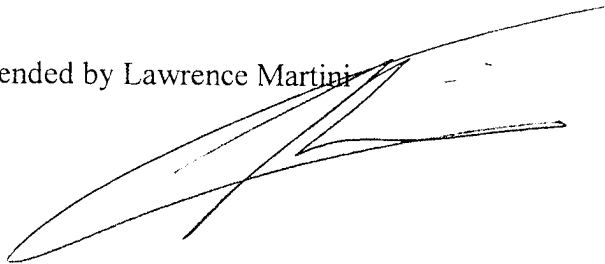
Additional Hours:

- Health Office Assistant IV position at Southwest Jr. High, from 6 hours per day to 8 hours per day and 39 weeks per year, effective the beginning of the 2013-2014 school year.
- Van Keulen, Kimberly – from Special Education Office Assistant III at the District Office, 20 hours per week and 52 weeks per year to Special Education/Maintenance Office Assistant III at the District Office, 8 hours per day and 52 weeks per year, effective June 10, 2013. The increase in hours will support the Health and Safety Program and other buildings/grounds responsibilities.

- Recommended by Donna Friedmann



- ◆ Recommended by Lawrence Martini



D.M.F./L.A.M.

06/27/13