

INDEPENDENT SCHOOL DISTRICT 763
MEDFORD, MN 55049

JANUARY 11, 2016

Organizational Meeting

The organizational meeting of the Medford Board of Education was called to order by Mr. Cronin, at 7:00 p.m. in the Community Room at the Medford School. Present were Ms. Janke, Mr. Sutherland, Mr. Cronin, Mr. Wiersma, Ms. Hemann, Ms. Berg, Ms. Jones, Ms. DuChene and Superintendent Dahman.

Motion by Mr. Wiersma, second by Ms. Janke, to approve the Organizational Meeting Agenda as presented. Motion carried

Motion by Mr. Cronin, second by Mr. Sutherland, to nominate and elect Ms. Berg, Chair. Motion carried

Motion by Mr. Cronin, second by Ms. Janke, to nominate and elect Mr. Wiersma, Vice-Chair. Motion carried

Motion by Mr. Cronin, second by Ms. Berg, to nominate and elect Ms. Jones, Clerk. Motion carried

Motion by Mr. Cronin, second by Ms. Jones, to nominate and elect Ms. Janke, Treasurer. Motion carried

Motion by Ms. Berg, second by Ms. Hemann, to approve the noted board meeting schedule as presented. Motion carried

Board Meetings

- | | |
|------------------------|---------------------------------|
| a. Time | 7:00 p.m. |
| b. Day of Week | Monday |
| c. Week of Month | 3rd (schedule enclosed) |
| d. Planning /Committee | 3rd Monday, 6:00 p.m.-6:45 p.m. |
| e. Other | As needed with official notice |

Motion by Mr. Wiersma, second by Mr. Sutherland, to approve the noted board pay schedule as presented. Motion carried

Board Pay

- | | |
|-------------------------|----------|
| a. Monthly Stipend | \$ 50.00 |
| b. Mediation Meetings | 25.00 |
| c. Negotiation Meetings | 25.00 |
| d. All-Day Meetings | 125.00 |

Motion by Ms. Berg, second by Ms. Janke to approve the noted officer pay schedule as presented. Motion carried

Officer Pay

- | | |
|------------------------------|------------|
| a. Chair | \$100/year |
| b. Vice-Chair | \$60/year |
| c. Clerk | \$60/year |
| d. Treasurer | \$60/year |
| e. Negotiations Spokesperson | \$100/year |
| f. Negotiations Secretary | \$50/year |

Motion by Mr. Cronin, second by Ms. Hemann, to approve the IRS Standard Rate for mileage reimbursement in 2016. Motion carried

Motion by Mr. Wiersma, second by Mr. Sutherland, to approve the CAST and Owatonna People's Press as the official district newspaper for 2016. Motion carried

Motion by Ms. Berg, second by Ms. Jones, to name the District Medical Contact as the Mayo Health System-Owatonna for 2016. Motion carried

Motion by Ms. Berg, second by Mr. Wiersma, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2016. Motion carried

Motion by Mr. Cronin, second by Ms. Hemann, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2016. Motion carried

Motion by Ms. Berg, second by Ms. Jones, to approve the designee, Lylia Iverson, Business Associate, to wire transfers, excess funds, and bond payments. Motion carried

Motion by Mr. Cronin, second by Mr. Sutherland, to publish the official board minutes in the CAST for 2016. Motion carried

Motion by Mr. Cronin, second by Ms. Hemann, to approve the following committee assignments for 2016. Motion carried

- Employee Negotiations – Ms. Janke, Mr. Cronin, Ms. Berg
- Comparable Worth – Ms. Janke, Mr. Cronin, Ms. Berg
- Policy-Mr. Wiersma, Ms. Jones, Mr. Sutherland
- Meet and Confer-Mr. Wiersma, Ms. Berg
- District Advisory Council-Ms. Janke, Ms. Jones
- MSHSL/Athletic Advisory-Mr. Sutherland, Mr. Wiersma
- MSBA/Legislative-Mr. Sutherland, Mr. Cronin, Ms. Berg
- Continuing Education-Ms. Janke, Ms. Hemann, Mr. Wiersma
- Community Education-Ms. Jones, Ms. Hemann, Mr. Sutherland
- ECFE-Ms. Jones, Ms. Janke, Ms. Hemann
- Steele Co. Mental Health Collaborative (Governing Board)-Ms. Hemann, Mr. Wiersma
- Agricultural Advisory-Mr. Cronin, Mr. Sutherland

Motion by Ms. Berg, second by Mr. Wiersma, to approve the 2016 Meeting Dates as presented.
Motion carried

January 11, 2016
February 8, 2016
March 21, 2016
April 18, 2016
May 16, 2016
June 20, 2016
July 18, 2016
August 15, 2016
September 19, 2016
October 17, 2016
November 21, 2016
December 5, 2016 – Truth in Taxation & Audit Review
December 19, 2016
January 9, 2017-Organizational & Regular Meeting

Motion by Ms. Janke, second by Ms. Jones, to adjourn the Organizational Meeting at 7:15 p.m.
Motion carried

Regular Board Meeting

Chair, Ms. Berg, called the January 11, 2016, regular School Board meeting to order at 7:15 p.m. in the Community Room of the Medford School. Members present were Ms. Janke, Mr. Sutherland, Mr. Cronin, Ms. Berg, Mr. Wiersma, Ms. Hemann, Ms. Jones, Ms. DuChene and Superintendent Dahman.

Motion by Ms. Jones, second by Ms. Janke, to approve the agenda as presented. Motion carried

There was no public input.

Paraprofessional Recognition Week is January 11-15, 2016.

Motion by Ms. Hemann, second by Mr. Wiersma, to approve the consent agenda as presented.
Motion carried

5. Consent Agenda

- a. Correction and approval of minutes
 - i. December 21, 2015 Regular Meeting
- b. Claims
- c. Personnel
 - i. Resignations /Retirements
 - ii. Employment
 - iii. Leave of Absence
 - a. Lisa Hoefs-Child Care Leave-April 11, 2016-June 3, 2016
 - b. Sara Markham-Child Care Leave-March 1, 2016-April 29, 2016

- c. Nicole Padgett-Child Care Leave-February 29, 2016-May 6, 2016
- d. Gifts and Donations
- e. Written Reports
 - i. Dashir Management

C. J. DuChene, Student Council President, reported on upcoming Snow Week activities.

Mr. Ristau, Elementary Principal, reported on upcoming school visit with the kindergarten teachers to learn about I-Pad use and school calendar.

Mr. Ovrebo, Secondary Principal, reported on the upcoming College Readiness Night.

Superintendent Dahman reported on the following:

- i. Enrollment – 884

Two draft calendars for 2016-2017 were discussed during New Business. Additional drafts will be presented at the February meeting.

Motion by Ms. Berg, second by Mr. Wiersma, to approved the Policy #613 – Graduation Requirements as presented. Motion carried

Member Ms. Hemann, introduced the following resolution, and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTION
IN PROGRAMS AND POSITIONS AND REASONS
THEREFORE**

BE IT RESOLVED, by the School Board of Independent School District No. 763, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district, reduce expenditures, and make recommendations to discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by member, Mr. Sutherland, and upon vote being taken thereon, the following voted in favor thereof: Mr. Sutherland, Mr. Wiersma, Mr. Cronin, Ms. Berg, Ms. Hemann, Ms. Jones and Ms. Janke.

And the following voted against the same: None

WHEREUPON, said resolution was declared duly passed and adopted the 11th day of January 2016.

MSBA Winter Conference is January 14-15, 2016.

Motion by Ms. Berg, second by Ms. Jones, to adjourn the regular meeting at 7:55 p.m. Motion carried

Work Session

The Work Session was called to order by Ms. Berg, at 8:08 p.m. in the Community Room at the Medford School. Present were Ms. Janke, Mr. Sutherland, Mr. Cronin, Mr. Wiersma, Ms. Hemann, Ms. Berg, Ms. Jones, Ms. DuChene and Superintendent Dahman.

Discussion Topics included:

- a. Enrollment Projections
- b. Legislative Outreach
- c. Facilities
- d. Focus Areas
- e. Staffing
- f. Superintendent Evaluation and Feedback

Motion by Ms. Janke, second by Ms. Berg, to adjourn the work session at 10:25 p.m. Motion carried

Jackie Berg, Chair
February 8, 2016

Jennifer Jones, Clerk
February 8, 2016