

**Purchase Request #14
Regular Board Meeting March 22, 2016
Consideration of Approval of Additional Funds
for Sign Language and CART Services**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of Sign Language Interpreting and Communication Access Real Time (CART) Services from the following vendors for the Accommodations at Collin College for Equal Support Services (ACCESS) department.

BACKGROUND

A Request for Proposal, Bid Number 3710, was issued in August 2014 to procure Sign Language and Cart Services for the ACCESS department. The Board approved a contract with the following vendors in September 2014 to provide American Sign Language (ASL) interpreter services and CART services for the District on an “as needed” basis. In accordance with the Americans with Disabilities Act of 1990 and Section 504 of the Vocational Rehabilitation Act of 1973.

Alternative Communication Services
American Language Technologies
Collins Realtime Reporting
Hired Hands

Quick Captions
Texas Interpreting Services
Visual Communication Services

IMPACT OF THIS ACTION

The District provides CART Services to qualified students with hearing impairments. The qualified student population has increased during the term of this contract by 31 percent. Under the current enrollment for students with approved services, the total estimated cost is \$70,300.00 to finish out this fiscal year. This estimate includes all invoices for the spring 2016 semester as well as projected invoices through the remainder of this contract term.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In September 2014, the Board approved an estimated expenditure of \$150,000.00 for Sign Language and Cart Services. This request would increase the total amount approved by \$150,000.00 to a total of \$300,000.00. This expenditure will be funded by the ACCESS departments’ 2016-2017 operating budget.

MONITORING AND REPORTING TIMELINE

The initial contract term is October 1, 2014 through September 30, 2017.

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RESOURCE PERSONNEL

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
Lisa Stubbs	Director of ACCESS	972-881-5677
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871