

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: November 29, 2023



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<b>Recognition:</b>	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
<b>Information:</b>	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
<b>Action:</b>	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

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**Date:** 11/17/23

**To:** Corrina Guardipee-Hall  
Superintendent of Schools

**From:** Bev Sinclair  
**Title:** Director of Human Resources

**Subject:** Hiring: Teacher Assistant-BES

**Description:** Sheila Hall is recommending the following hire:

 Kandis Talks Different, Teacher Assistant-BES  
**Pending successful completion of pre-hire process**

**Financial Impact:** \$19.16 L3/S0 (L3/S1, \$19.75 after 90-working-day probationary period)

**Funding Source (Budget/Grant, etc):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**       N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Kandis Talks Different</b>	
Department/Location <b>Browning Elementary School</b>		Supervisor <b>Sheila Hall</b>	
Type of Position <b>Classified</b>	Starting Date <b>12/1/23</b>	Term <b>189 day</b>	

<b>Recruiting</b>	Date Posted: 6/10/23	Updated:	Closing Date: Until Filled
<b>Comments:</b>			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kandis Talks Different	11/14/23	Yes	11/14/23
	Paris Vaile	11/10/23	Yes	11/14/23

Interview Committee	Title	Name	Title
Dalaina Grant	Director, Food Services		
Teri DeRoche	Food Services Secretary		
Traci Coursey	SPED Secretary		
Sheila Hall	Principal, BES		

**Recommendation:** Kandis has previous experience with kids, she was a substitute teacher for a short time at Head Start. Her passion is helping students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/14/23	Yes	OK
State & Federal Criminal background check	11/14/23	Yes	Pending
Tribal Background check	11/14/23	Yes	Pending

Salary: \$19.16/19.74	Placement: L3/S0-L3/S1 following Probationary period	Contract Days: 189 days
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Prepared by: Bev Sinclair Date 11/17/23 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_