

**Finance Subcommittee Meeting – Approved Minutes
May 15, 2019, 5:15 p.m.**

Attendance:

Jenny Emery	Present	Alan Addley	Present
Mark Fiorentino	Absent	Anna Robbins	Present
Brandon Webster	Present	Shannon Sullivan	Present
Melissa Migliaccio	Present		

Meeting commenced at 5:19 p.m.

Meeting adjourned at 5:55 p.m.

1. Public Comment: N/A
2. Approve Minutes from April 17, 2019 Meetings: Brandon moved, and Jenny seconded, approval. Passed unanimously.
3. April Statement of Accounts: Anna reviewed the statement, indicating that the current deficit, \$371,000, appears to be as accurate as we will have until final closing. The administration has done a lot of work to mitigate the special ed deficit by almost 50%. The committee agreed this now needs to be presented to the full BOE, for forwarding to the BOS and BOF for a special appropriation.
4. End-of-Year Spending: The list of unfunded needs was presented, for information only.
5. Food Service Contract: 2019-20 will be the 5th year of the current five-year contract. The vendor is due a planned-for contractual increase. A full bidding process will be undertaken next year.
6. Breakfast & Lunch Prices: The state issues a guideline for school lunch pricing, and the committee agreed with the administration's recommendation to increase our charges for next year, accordingly.
7. Large Capital Projects Update: The status of the referendum questions was discussed.
9. IBAC Update: Alan provided the current IT integration plan, which arose from the IBAC process, but has not been further acted-upon.
10. Other: There was discussion regarding the new gutters required as a part of the middle school roof repairs being funded through insurance. These gutters are not a part of the covered loss, and the cost - \$280,000 – is included in the referendum. However, the metal for the gutters needs to be ordered now, due to summer construction timing. It was agreed that an additional appropriation for the cost of the metal needed to be proposed, for authorization by the BOF. If the referendum passes, the issue is moot. If not, this special appropriation from 2018-19, along with another for the rest of the gutter project in 2019-20, will be needed.

Brandon moved, and Jenny seconded, adjournment at 5:55 p.m.