



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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Minutes of Special Called Meeting

The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, February 7, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mrs. Leticia Guerra	X		
Mrs. Connie Prado	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jocelyn Durand, Communications Officer.

Section end time: 6: 01 PM.

OATH OF OFFICE

Section start time: 6:01 PM.

1. Administration of the Oath of Office by a notary public or other person authorized to administer oaths in Texas to the applicant appointed to office in the January 25, 2018 board meeting.

Item start time: 6:03 PM.

Ben Castillo, attorney at law, administered the Oath of Office for appointed Trustee Edward Mungia.

Item end time: 6:03 PM.

Section end time: 6:03 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion of the application process for the school board vacancy in single member district #6 pursuant to Texas Government Code Section 551.074.

Entered Closed Session at 6:03 PM.

Returned from Closed Session at 6:58 PM.

PRESENTATIONS / REPORTS /DISCUSSION

Section start time: 6:58 PM.

1. Report on Goal 1 Progress Measures: 1.2 Participation in Dual Credit Courses

Item start time: 6:58 PM.

Delinda Castro, Chief Academic Officer, Cynthia Bills, Director of STEM, Dr. Lee Hernandez, South San High School Executive Principal, and Lorraine Deleon, Executive Director of Curriculum & Instruction, were called to present and answer questions related to this item.

Item end time: 7:18 PM.

2. The board will discuss the following board constraint: The Board's discussion of any agenda item shall not exceed 14 minutes with each trustee allowed two minutes to comment. The Board President, at his/her discretion, may extend the amount of the time that each Trustee is allowed to speak, but must ensure that each Trustee is allowed an equal amount of time.

Item start time: 7:18 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

Item end time: 7:32 PM.

3. Report on Constraint Progress Measure 3.2 Repurpose Committee

Item start time: 7:32 PM.

Michael Balderrama, Executive Director of School and Community Partnerships, was called to present and answer questions related to this item.

Item end time: 7:34 PM.

4. Presentation and Discussion of the 2018-2019 District Budget.

Item start time: 7:34 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 7:51 PM.

Section end time: 7:51 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 7:51 PM.

1. Re-design the District Strategic Plan and Vision to align with the Lone Star Governance Framework and newly adopted District Goals.

Item start time: 7:51 PM.

Delinda Castro, Chief Academic Officer, Rosanna Mercado, Director of Early Childhood, and Dr. Lee Hernandez, South San High School Executive Principal, were called to present and answer questions related to this item.

Mrs. Osteguín moved to approve the item as presented, Mrs. Guerra seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.

Item end time: 8:02 PM.

2. Discussion and Possible Action to schedule two way stake holder meetings that are board led and approve the process.

Item start time: 8:02 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

Open discussion among the Board regarding two way stakeholder meeting suggestions.

Mrs. Flores moved to approve the scheduling of two way stakeholder meetings that are board led and approve the process as determined by Board Communication Committee: Mrs. Guerra, Mr. Mungia, and Mrs. Osteguín, which will determine a communication plan with staff, Mrs. Guerra seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.

Item end time: 8:20 PM.

Dr. Saavedra revisited the Presentation and Discussion of the 2018-2019 District Budget for further discussion.

Item start time: 8:20 PM.

The board provided feedback regarding the middle school academies and the possibility of a TRE.

Item end time: 8:32 PM.

3. Discussion and possible action of the application process for the school board vacancy in single member district #6.

Item start time: 8:32 PM.

No action taken.

Item end time: 8:32 PM.

Section end time: 8:32 PM.

CONSENT

Section start time: 8:32 PM.

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

1. Approval of Board Meeting Time Management Logs and Board Trackers:
 - A. August 2, 2017 Special Called, August 22, 2017 Public Hearing, August 22, 2017 Regular Called, September 6, 2017 Special Called, September 20, 2017 Regular Called, October 11, 2017 Special Called, October 18, 2017 Regular Called, and November 1, 2017 Special Called
2. Approval to direct the Superintendent to ensure that all students qualifying for transportation services as approved by the Board on October 18, 2017, are being provided the opportunity for transportation services in the most efficient way possible.
3. Appointment of a Board Secretary pursuant to Atty. Gen. Op. MW-531 (1982) and Board Policy series BDAA, to wit: Selection of Secretary

Item start time 8:32 PM

Mrs. Flores moved to approve the consent agenda items 1 & 2 as presented, Mr. Ybarra seconded and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.

Item end time: 8:33 PM.

CONSENT Items pulled

Item #3-

Item start time: 8:33 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

Mrs. Osteguín moved to appoint Mrs. Elda Flores as Secretary of the Board, Mr. Mungia seconded, and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.

Item end time: 8:34 PM.

Section end time: 8:34 PM.

ADJOURNMENT

Mr. Ybarra moved to adjourn the meeting, Mrs. Flores seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:34 PM.

ATTEST

Angelina Osteguín, Board President

Elda L. Flores, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: February 7, 2017

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Oath of Office				
Edward Mungia	6:01 PM	6:03 PM	2 Min.	Other
Total section time: 2 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:03 PM	6:58 PM	55 Min.	n/a
Total section time: 55 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6: 58 PM	7:18 PM	20 Min.	Vision – Student Outcome Goal Monitoring
Item #2	7:18 PM	7:32 PM	14 Min.	Accountability- Boards self-evaluation
Item #3	7:32 PM	7:34 PM	2 Min.	Advocacy – Student Family Engagement
Item #4	7:34 PM	7:51 PM	17 Min.	Other
Revisited Item #4	8:20 PM	8:32 PM	12 Min.	Other
Total section time: 65 Min.				
Discussion and Possible Action – 14 Minutes				

**Board Goals*

1.) 14 minutes or less spent on each item

2.) 2 hours total meeting time or less

Item #1	7:51 PM	8:02 PM	11 Min.	Vision – Student Outcome Goal Setting
Item #2	8:02 PM	8:20 PM	18 Min.	Advocacy-Community Engagement
Total section time: 29 Min.				
Consent – 14 Minutes				
Items 1 and 2	8:32 PM	8:33 PM	1 Min.	Other
Pulled Item #3	8:33 PM	8:34 PM	1 Min.	Accountability-boards self evaluation
Percentage of Consent Item Pulled 33% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 2 Min.				
Adjournment	8:34 PM	8:34 PM	0 Min.	

Total Meeting Time: 2 hours and 34 minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting	11 Min.	11%	DPA#1
Vision	Student Outcome Goal Monitoring	20 Min.	20%	Presentation/Report #1
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability				
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation	15 Min.	15%	Presentation/Report #2, Pulled Consent Item#3
Structure				
Structure	Voting			
Advocacy				
Advocacy	Community Engagement	18 Min.	18%	
Advocacy	Student/Family Engagement	2 Min.	2%	Presentation/Report #3
Advocacy	Community Training			
Other				
Other	Other	34 Min.	34%	
Total Vision-focused Minutes		65	66%	
Total Minutes		99	100 %	55 Closed Session Minutes not included

Total Meeting 2 hours 34 and minutes = 154 minutes
 154-55 closed session = 99 Total Tracker Minutes

