



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: AMY MALONE

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III

DATE: Monday, September 22, 2025

SUBJECT: APPROVE QUIET TIME FOR SUPERINTENDENT, BOARD OPERATING
PROCEDURE

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.1 Annually improve operational processes

BACKGROUND INFORMATION:

Type: Regular Business Action Items

N/A

RECOMMENDATION:

The Board approve the Quiet Time for Superintendent to Board Operating Procedures.

FINANCIAL IMPACT:

N/A

BOARD RELATED POLICY:

Click or tap here to enter text.

ACTION ITEM SUGGESTED MOTION (if applicable):

It is recommended that the Board approve the Quiet Time for Superintendent to the Board Operating Procedures as presented by Administration.