



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: June 19, 2018      Date of This Proposal: May 31, 2018

### SUBJECT:

Approve a one year extension of the agreement with Ambassador Services to provide janitorial services at the Richmond and Bay City locations for \$129,390.00 a year.

### RECOMMENDATION:

Approve a one year extension of the agreement with Ambassador Services to provide janitorial services at the Richmond and Bay City locations for \$129,390.00 a year.

### BACKGROUND/RATIONALE:

The College selected Ambassador Services 3 years ago after evaluating 4 proposals from companies to provide janitorial services at the Richmond and Bay City campuses. Their winning bid called for a 2 year initial term with the possibility of a series of 1 year renewals after that by mutual agreement. Ambassador Services has done a satisfactory job in cleaning both facilities. It is our recommendation that we approve Ambassador Services as our Janitorial provider for an additional year expiring 8-31-2019.

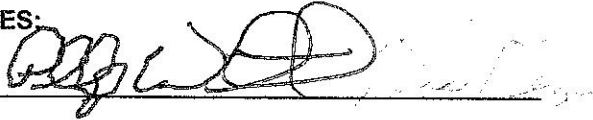
**Estimated Cost & Budgetary Support (how will this be paid for?):** \$129,390.00

Unrestricted Operating Budget for 2018 - 2019


### RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services  
Mike Feyen, Director of Facilities Management  
Philip Wuthrich, Director of Purchasing

### SIGNATURES:

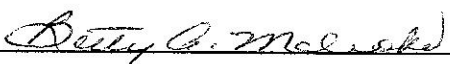
  
\_\_\_\_\_  
Originator

6-5-18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

6/11/18  
\_\_\_\_\_  
Date

### PRESIDENT'S APPROVAL:

  
\_\_\_\_\_

6-14-18  
\_\_\_\_\_  
Date