

**Belmond-Klemme Community School District**  
**Minutes of the Regular Meeting of the Board of Directors**

Held in the Jacobson Elementary School Library  
1004 Seventh Street Northeast, Belmond, Iowa 50421

**Thursday August 15, 2024**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Jacobson Elementary Library at 7:00 P.M.

Board President Gary Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Present for the meeting were Gary Berkland, Ryan Meyer, Joel Buseman, Rick McDaniel, Michelle Murphy, Kevin Ring, and Jim Swenson. Also, present were Superintendent Jenn Peter and Board Secretary McKenna Pentico. Board President Gary Berkland determined that a quorum was present.

Superintendent Peter amended item 4(i) Employee Personnel Resignations and Recommendations. Director McDaniel moved to approve the amended agenda, seconded by Swenson. Motion carried 7/0.

President Berkland asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting on July 18, 2024;
- Financial Statements;
- Bills;
- School Board Policies:
  - Annual Review of Board Policies 103 & 103.R1 School District
  - Annual Review of Board Policies 505.8-506.4 Students
- Students Recommended for Graduation:
  - Lily Lewis, Siomary Cruz
- Grant Application Renewals: Federal Program Titles I, II, III, IV, V, & VI;
- Employee Handbook;
- Teacher Lane Change Advancements;
- Employee Personnel Resignations and Recommendations:
  - Assign Rebecca Jackson as a para-educator in Jacobson Elementary.
  - Assign Shane Hansen as Industrial Technology teacher in the Jr./Sr. High-School Building.
  - Assign Shane Hansen as 7-12 SkillsUSA Sponsor with a stipend amount of \$2,758.
  - Assign Alexis Gomez as a para-educator in the Jr./Sr. High-School Building.
  - Assign Corrine Pelzer as a JH Volleyball Coach.

Moved by Swenson, seconded by Buseman. Motion carried 7/0.

## Reports

### Activity Directors Report on Readiness for School

Activities Director James Severson reported on the camps and programs that have taken place throughout the summer. Basketball, Volleyball, Football, All-State Band, and All-State Choir have all attended camps. Mr. Severson also reported on the weight room transition being almost done.

### Food Service Director's Report on Summer Program and Readiness for School

Food Service Director Kim Belstene reported on the summer lunch program from June 10<sup>th</sup>-August 2<sup>nd</sup>. She reported that 1,863 Lunches were served this summer. Ms. Belstene also reported that she is fully staffed for the upcoming school year.

### Transportation Director's Report on Fleet and Readiness for School

Superintendent Peter reported that there is currently a bus driver position still open. She also reported that the district will be running four bus routes this year instead of five.

### Building and Grounds Director's Report on Readiness for School

Building and Grounds Director Cory Heifner reported on the alternative classroom being ready, multiple classrooms getting new carpet, and the new weight room area being almost finished.

### Technology Coordinator's Report on Readiness for School

Technology Coordinator Trish Morris reported on setting up the new virtual server and firewall. Ms. Morris also reported on GoGuardian being set up for the school year and all devices being refreshed.

### Principals Report

Principal Jensen reported on in-person registration and she estimated that around 150 families came. Ms. Jensen also reported on filling the Industrial Technology position in the school. Lastly, Ms. Jensen reported on Senior Sunrise and Community Back to School Night.

Principal Offerman reported on meeting with elementary staff and in-person registration. Ms. Offerman also reported that on 4-year-old preschool and only having two sections going forward. Ms. Offerman reported on Illustrative Math being implemented throughout the elementary and student teachers that have been placed.

### Superintendent's Report

Superintendent Peter reported on meeting with staff and the actions staff will be working on to make a difference. Superintendent Peter also invited board members to attend the back to school breakfast. Lastly, Superintendent Peter reported on meeting with the other two county superintendents to discuss the truancy law.

### Franklin County Regional Education Center MOU

Director Swenson moved to approve the purchase of 12 seats for Belmont-Klemme at the Franklin County Regional Education Center, seconded by Meyer. Motion carried 7/0.

ICAT Proposal

Director McDaniel moved to move approve the ICAT Proposal, seconded by Swenson. Motion carried 7/0.

Door Access Purchase

Director McDaniel moved to use Verkada Systems for a new door access system, seconded by Ring. Motion carried 7/0.

Board Meeting Schedule Change

Board members discussed the possibility of moving Thursday board meetings to a different time. No action was taken.

Board Policy 705.1 Purchasing-Bidding

Board members discussed increasing the purchasing thresholds on our current board policy. Board President Berkland asked Business Manager Greenfield to bring their recommendations to the next board meeting.

IA-SB Annual Convention

Board members discussed the upcoming annual board convention in Des Moines.

Adjourn

With no further business President Berkland asked for a motion to adjourn. Director Swenson moved to adjourn the meeting, seconded by McDaniel. Meeting adjourned at 8:27 P.M.

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Gary Berkland, Board President

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Date

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McKenna Pentico, Board Secretary

\_\_\_\_\_  
Date