

Personnel Report

February 15, 2017

1. Retirement of Personnel

The attached letters are from elementary school secretary Penny Defenbaugh announcing her intentions to retire effective March 10, 2017; and elementary instructional aide Berny Lucas announcing her intentions to retire effective the end of the 2016-17 school year.

Recommendation:

That the Board of Education approves the retirement of Penny Defenbaugh, secretary, effective March 10, 2017; and Berny Lucas, instructional aide, effective the end of the 2016-17 school year.

2. Employment of Non-certified Personnel

It is being recommended to hire Karen Giblin as elementary school secretary effective March 1, 2017 at a rate of \$17.34 per hr./8 hours a day. This is a twelve (12) month position.

Recommendation:

That the Board of Education approve the employment of Karen Giblin as elementary school secretary at a rate of (\$17.34 per hr./8 hours a day/12 month position) beginning March 1, 2017.

3. Resignation of Personnel

Attached is the resignation letter received from Candy Kramer, Assistant Superintendent of Teaching and Learning, effective June 30, 2017.

Recommendation:

That the Board of Education accept the resignation of Candy Kramer, Assistant Superintendent of Teaching and Learning, effective June 30, 2017.