



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: July 25, 2023

TITLE: Approval of Out of State Travel

BACKGROUND:

STAFF

Kimberly Begay of Native American Education requests permission to attend National Johnson O'Malley Association Annual Conference in Rosemont, Illinois on September 8-14, 2023. Approximate cost of travel is \$2,079.00 and will be paid using Johnson O'Malley funds. Five school days will be missed, and no substitutes are required.

Christine Nelson, a NAE Parent Officer, requests permission to attend National Johnson O'Malley Association Annual Conference in Rosemont, Illinois on September 10-14, 2023. Approximate cost of travel is \$2,411.00 and will be paid using Johnson O'Malley funds. Four school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
203.23.146.2579.6582.509.0000	Johnson O'Malley	Training Non-Instructional, Employee Travel, State & Federal Programs
203.23.146.2579.6360.509.0000	Johnson O'Malley	Training Non-Instructional, Employee Training, State & Federal Programs

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:

Matthew Munger
Associate Superintendent for Secondary Education

Date: July 18, 2023

Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kimberly Begay

SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): September 8-14, 2023

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Rosemont, Illinois

ABSENCE: # Days 7 Sub Required: Yes No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$0 (PAID BY NJOMA)</u>	_____
Transportation	<u>\$580</u> Mode <u>Air</u>	<u>230.23.146.2579.6582.509.0000</u>
Rental Car	_____	_____
Meals	<u>\$339</u>	<u>230.23.146.2579.6582.509.0000</u>
Lodging	<u>\$1,160</u>	<u>230.23.146.2579.6582.509.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$2,079</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: **Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.**

Outcomes and academic benefits to students and staff: **To implement the new strategies and techniques for working with Native students and their families to ensure academic success.**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Kimberly Begay 6/30/23
Signature Date

Principal/Supervisor _____ Date 7.10.2023

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Christine Nelson (NAE Parent Officer) SCHOOL: District Offices

Department (opt.): Native American Education

DATE(S): September 10-14, 2023

ACTIVITY/EVENT: National Johnson O'Malley Association Annual Conference

LOCATION: Rosemont, Illinois

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$850</u>		<u>230.23.146.2579.6360.509.0000</u>
Transportation	<u>\$580</u>	Mode <u>Air</u>	<u>230.23.146.2579.6582.509.0000</u>
Rental Car	_____		_____
Meals	<u>\$201</u>		<u>230.23.146.2579.6582.509.0000</u>
Lodging	<u>\$780</u>		<u>230.23.146.2579.6582.509.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$2,411</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: **Will support the NAE program staff in learning new strategies and techniques for working with Native American students and their families to review mutually developed standards of educational excellence for Native students served by the educational programs within the United States.**


Outcomes and academic benefits to students and staff: **To implement the new strategies and techniques for working with Native students and their families to ensure academic success.**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  6/30/23
Signature Date

Principal/Supervisor  Date 7.10.23