

SCHOOL DISTRICT OF SHOREWOOD

185 - draft

BOARD COMMITTEES

Board committees, when used, will be used to support the work of the Board and to reinforce the wholeness of the Board's job, and never to interfere with delegations of authority from the Board to the Superintendent. A committee is a Board committee only if its existence and charge come from the Board. The only Board committees are those named in this policy.

The Board shall have the following standing committee:

- **Policy Committee**

Description: Decision making related to school district policies, involving routine review of current policies; development of new policies; and monitoring of state statutes impacting school district policies.

Standing committees shall perform specific functions and duties as determined by the Board. The committees shall be fact-finding, deliberative and advisory in nature. Committees shall have no power to take any action whatsoever on behalf of the Board or to otherwise commit the Board or District to any course of action or expenditure of funds. In the event of any uncertainty surrounding a committee's scope of responsibility, and to avoid unnecessary duplication of effort, the Board retains discretion to make final determinations as to the most appropriate committee, if any, to address specific issues.

It shall be the responsibility of the committee chair or designee to schedule standing committee meetings, plan the meeting agendas and ensure that the minutes of all committee meetings are recorded. The minutes from committee meetings shall be reviewed and approved at a committee meeting. Committee minutes shall be posted and retained in accordance with state law and established District procedure.

The committee chair shall be provided time as needed on regular Board meeting agendas to present reports and/or make recommendations to the Board.

Any Board member may attend and participate in the discussion that occurs at any standing committee meeting; however, only official members of the committee will have the authority to make motions and vote at the committee meeting.

Public notice shall be given for all Board committee meetings in accordance with state law and Board policy. When appropriate, based on the anticipated attendance of Board members who are not members of the committee, such notice shall include a statement that a quorum of the Board may be present, but the Board will take no action as a governmental body at the committee meeting.

LEGAL REF.: Sections 19.83 Wisconsin Statutes
19.84
19.85

CROSS REF.: 150, School Board Governance
171.2, Agenda Preparation and Dissemination
181, Rules of Order
184, Board Minutes
185.1, Board Ad Hoc Committees
185.2, Board Liaison Committees
187, Public Participation at Board Meetings

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