

Collin County Community College District Board of Trustees

2022-09-1

September 27, 2022

Resource: Monica Velazquez
General Counsel

AGENDA ITEM: Second Reading and Consideration of Approval of Local Board Policies

- **CIA (Local)** Equipment and Supplies Management – Records Management
- **DHA (Local)** Employee Standards of Conduct – Searches and Alcohol/Drug Testing (RENAMED)
- **DHB (Local)** Child Abuse and Neglect Reporting (RENAMED and REVISED)

DISCUSSION: The Organization, Education, and Policy Committee met on August 23, 2022, and reviewed the policies listed above for a first reading.

PROPOSED CHANGES: As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **CIA (Local)** Equipment and Supplies Management – Records Management – Adds section for the development of retention procedures for electronic documents.
- **DHA (Local)** Employee Standards of Conduct – Searches and Alcohol/Drug Testing (RENAMED) – Renamed policy without any revisions.
- **DHB (Local)** Child Abuse and Neglect Reporting (RENAMED and REVISED) – Renamed policy with updates required by law for child abuse and neglect reporting obligations.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION: "Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies."