

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
MEETING MINUTES

Thursday, February 20, 2025 – 1:00 p.m.

The Alpena County Local Emergency Planning Committee (LEPC) met on Thursday, February 20, 2025, at 1:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT: Chair – Alpena County Commissioner Lucille Bray
Director of EM and E911 Services Kim Elkie
Alpena County 911 Lead Dispatcher Rory Sherwood
Alpena County Sheriff Erik Smith
MSP Alpena Post Commander Anthony Utt
Alpena City Fire Department Rob Edmonds
Alpena City Fire Department/Communications Andy Marceau
Alpena City Police Department Eric Hamp
Alpena County Fire Representative Tim Wade
City of Alpena Elected Official Representative Dan Mitchell
District Health Department #4 Representative Nic Modrzynski
MyMichigan Hospital Representative Cristen Pedersen
NE Mich Medical Control Representative Nick Harrison
Alpena Public Schools, Communications Lee Fitzpatrick
Community Member-At-Large Edna Sorensen

MEMBERS ABSENT: Alpena County Commissioner Todd Britton, excused
Alpena County Road Commission Ryan Brege, excused

OTHERS PRESENT: The Salvation Army Major Prezza Morrison
Alpena CRTC Steve Barber
Alpena CRTC Bob Sutton
Alpena County Human Resources Specialist Jennifer Mathis

Chairperson Bray called the meeting to order at 1:00 p.m. Pledge of Allegiance to the Flag of the United States of America was recited.

APPROVE THE AGENDA: Motion to approve the agenda was made by Nick Harrison and supported by Erik Smith. Motion carried.

APPROVE MINUTES: Motion was made by Eric Hamp with support by Cristen Pedersen to approve the minutes from the LEPC meeting held October 3, 2024. Motion carried.

As a new member was in attendance, everyone around the dias introduced themselves. Director Elkie outlined the LEPC and its oversight responsibilities.

Director Elkie presented the 2025 Besser Offsite Response Plan for annual review and approval. The materials onsite and quantity were reviewed and are unchanged since last year's reporting.

Contact information was updated. Motion to approve the 2025 plan was made by Rory Sherwood and supported by Nick Harrison. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the 2025 Besser Offsite Response Plan as presented.

Director Elkie presented the 2025 Frontier Offsite Response Plan for annual review and approval. The materials onsite and quantity were reviewed and are unchanged since last year's reporting. Motion to approve the 2025 plan was made by Edna Sorensen and supported by Lee Fitzpatrick. Motion carried.

ACTION ITEM #2: The Committee recommends approval of the 2025 Frontier Offsite Response Plan as presented.

Discussion was held regarding the 2025 meeting calendar. LEPC meeting start time will be moved from 1:00 to 1:30 p.m. and dates were decided as April 17, July 17 and September 18 in the Howard Male Conference Room.

Director Elkie provided the director's quarterly update. Confirmation has been received from Lake State Railroad regarding a training with the LEPC agency partners. The date is to be determined. Director Elkie reported that the Emergency Management Performance Grant funds have been received from FEMA after only a slight delay. No additional funds are expected until December and the hope is the funding stalls will be resolved by that time. For 2025 three offsite response plans will be presented for review (Frontier, Besser and Holcim) and Meijer will require a new plan. Director Elkie explained to the committee that the 911 Director and EM positions are being separated and the County will be hiring a full-time EM who will also contract to manage EM duties for Montmorency County. Chief Hamp expressed concern regarding the two-County EM, requesting the Deputy Director position to be staffed again. Director Elkie will forward his concerns to the County Administrator.

Motion to adjourn was made by Lucille Bray and supported by Tim Wade. The meeting adjourned at 1:25 p.m.

Lucille Bray, Chair

Kim Elkie, Director, Emergency Management
and E911 Services

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