

**WBOE FACILITIES COMMITTEE HYBRID MEETING MINUTES**

**Thursday, May 4, 2023**

**Superintendent's Conference Room**

**Via WebEx** <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m3f61aea4c0bad81e1f569d2e77cd49d9>

**Meeting Number:** 2492 631 7917

**Meeting Password:** nGJ7f8KiPT7

**CALL TO ORDER:** Mr. Hughes, Chair, called the meeting to order (7:30 AM).

**BOARD MEMBERS PRESENT:** Mr. Jeff Hughes (in-person); Ms. Lynn Piascyk (remote); Brooke Hopkins (remote); Dr. Jay Dahya (remote).

**STAFF:** Vonda Tencza, Superintendent; Donna Coonan, Director of Business Services / Operations; Vito Esparo, Facilities Manager; Kristen Horvath, WEA Representative; and Marsha DeGennaro, Clerk of the Board.

Mr. Esparo provided overview of highlights contained in his monthly report. Highlights included roof repairs to the north entrance and Kitchen areas, replacement of the AC unit servicing the D-Wing, replacement of valve actuators and FCU motors, and filter changes.

Projects in process include multiple roof leaks, dripping sprinkler pipe repair, leaking utility faucets, LED bulb replacements, AC unit servicing, water treatment monitoring, refurbishment / replacement of wooden benches, cold water pressure, exterior pole lights, and electrical conduit supports.

The Committee also received the results from the custodial satisfaction survey.

The RFQ for the roofing project has been completed and published by the Town.

Discussion of the baseball fields ensued. It was not quite clear if the Town has the responsibility for the maintenance of the fields. It was agreed that inquiries will be made with the Town.

Meeting Adjourned 8:17 AM